

NATED Catalogue

Updated July 2026



TRUSTED
by lecturers



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TVET lecturers prefer TVET First. Here's why.

TVET First publishes for Occupational Courses, NC(V) and Nated.

TVET FIRST courses for lecturers and facilitators

- **Cover the curriculum in full.** No extra research or preparation needed.
- **Include comprehensive Facilitator Guides (Occupational) and Lecturer's Guides (NCV and Nated) with answers to activities and extra support.** Less time needed for preparation and marking.
- **Curated and fact-checked by experts.** No need to double-check AI or search engines, TVET First content is quality-assured by subject matter experts.
- **Include all necessary practical activities in the occupational courses.** No extra activities to be designed.
- **Include plenty of formative and summative assessment.** No extra assessments to be created.
- **Follow the sequence of the curriculum.** Easy to track progress.
- **All course components are included.** Everything you need to deliver the course successfully.

TVET FIRST for students and learners

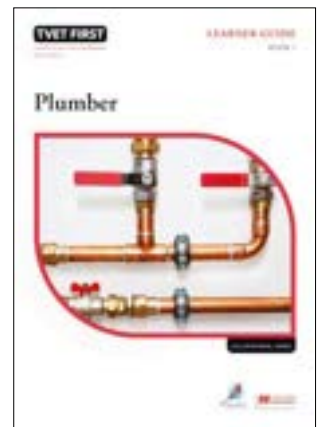
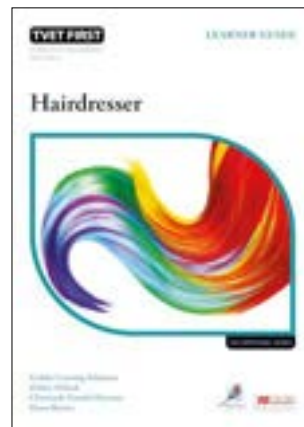
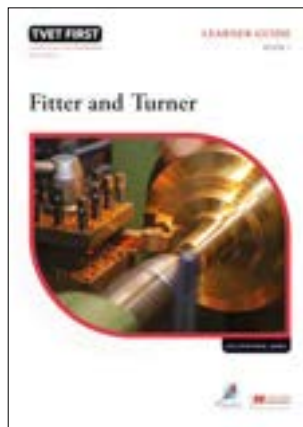
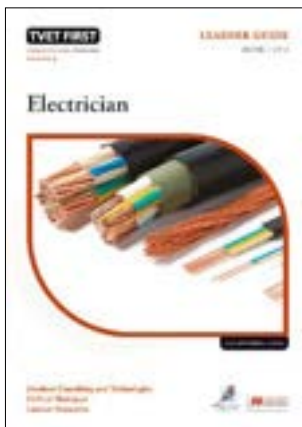
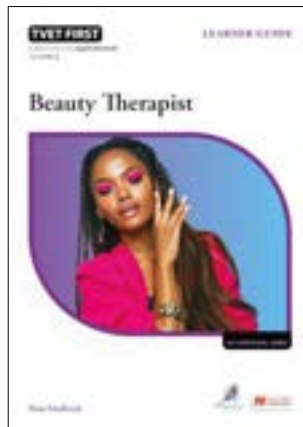
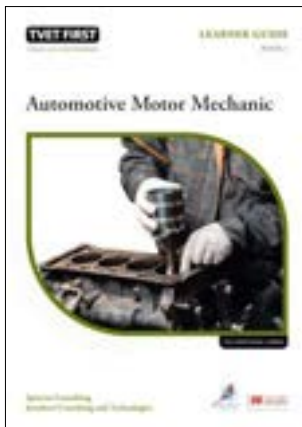
- **Full curriculum coverage in the right sequence and at the right level.** Builds knowledge and skills from where learners are today to where they need to be.
- **Based in the local context.** Case studies and examples are relevant and relatable.
- **Language is accessible.** Language support for English additional language speakers.
- **Preparation for external exams and summative assessments.** Activities and assessments give plenty of practice.
- **Workplace readiness.** Learners are introduced to the skills and knowledge they need in the workplace.
- **Extra learning support for success.** Diagrams, photos, flowcharts, artwork and other visual aids support the text and help understanding.
- **21st century skills.** QR codes and website references teach learners digital skills and take them to extra digital content.

TVET FIRST

Occupational qualifications

TVET First presents a range of exciting course materials that include everything colleges need to deliver the occupational qualifications. The courses include complete Knowledge Modules, activities and guidance for Practical Modules, logbooks for Work Experience Modules and thorough support for facilitators, all as specified in the QCTO qualification documents.

From the publishers who brought you South Africa's leading NCV and Nated courses – choose TVET First for the best educational quality and comprehensive coverage of curriculum requirements.



Contact customerservices@macmillaneducation.co.za for more information or a list of ISBNs.



TVET First is delighted to be representing a range of high-quality occupational courses developed by Eyakho Learning Solutions, a leading provider of accreditation-ready, QCTO-aligned training materials that help learners to bridge the skills gap and achieve success. Eyakho partners with industry experts and training providers to develop effective training materials for South Africa's occupational courses.



Contact customerservices@macmillaneducation.co.za for more information or a list of ISBNs.

APPLIED MANAGEMENT



- ✓ Complete curriculum coverage, with a specific focus on the hospitality sector.
- ✓ Clear, simple diagrams and explanations to support learning and exam preparation.
- ✓ Case studies and examples relating to the hospitality industry show how the theory works in real life.

N4 – T Krul & D O'Dougherty
 Student's Book: 9781430808336
 Student's eBook: 9781776336029
 Lecturer's Guide: 9781430808329

N5 – S Green & L Berrington
 Student's Book: 9781430808893
 Student's eBook: 9781776336036
 Lecturer's Guide: 9781430808886

N6 – T Krul
 Student's Book: 9781430809203
 Student's eBook: 9781430810674
 Lecturer's Guide: 9781430809197

COMMUNICATION

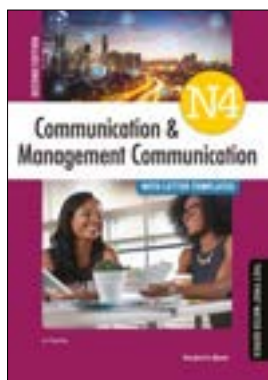


- ✓ Easy-to-follow learning materials at just the right level for students.
- ✓ Lots of practical activities to prepare students for exams and for the working world.
- ✓ Relevant case studies encourage students to apply their learning.
- ✓ Develops both verbal and non-verbal communication skills.

N5 – A Thorne
 Student's Book: 9781430808381
 Student's eBook: 9781776336272
 Lecturer's Guide: 9781430808404

N6 – A Thorne
 Student's Book: 9781430808923
 Student's eBook: 9781430810681
 Lecturer's Guide: 9781430808916

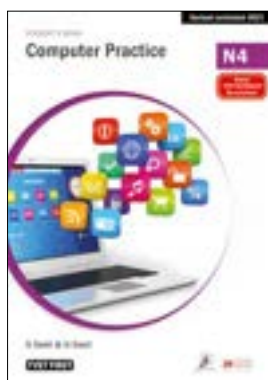
COMMUNICATION & MANAGEMENT COMMUNICATION



- ✓ Full colour makes learning more enjoyable.
- ✓ Plenty of images, tables and diagrams.
- ✓ Information presented in bulleted lists, tables and diagrams – easy to learn, easy to remember.
- ✓ Letter template section to guide students in Paper 2 (open book exam).
- ✓ A great Lecturer's Pack includes a Lecturer's Guide with answers to activities and PowerPoint slides with embedded videos for lively classroom instruction.

N4 – A Thorne
 Student's Book: 9781430807728
 Student's eBook: 9781776336265
 Lecturer's Pack: 9781430807742

COMPUTER PRACTICE



- ✓ Full colour to accurately reflect on-screen reality.
- ✓ Student-centred approach means the students can work independently at home.
- ✓ Labelled diagrams break down practical concepts so that they can be easily understood.
- ✓ Free student CD with work files, past papers, PowerPoint slides and extra notes.
- ✓ Examples and activities ensure that students are prepared for tests and assignments.
- ✓ Useful links to online resources.

N4 – S Sasti & D Sasti
 Student's Book: 9781430808428
 Student's eBook: 9781776336302
 Lecturer's Pack: 9781430808411

N5 – D Sasti & S Sasti
 Student's Book: 9781430808954
 Student's eBook: 9781776336319
 Lecturer's Guide: 9781430808947

N6 – D Sasti & S Sasti
 Student's Book: 9781430809234
 Student's eBook: 9781430810698
 Lecturer's Guide: 9781430809227

COMPUTER PRACTICE: FARMING



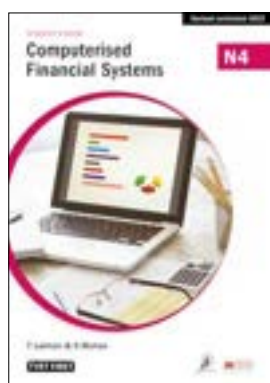
- ✓ Clear explanations, diagrams and photographs help students grasp computing concepts easily.
- ✓ Screenshots are clear and labelled to help students find their way around their computers easily.
- ✓ Numerous practical activities develop students' computing skills.
- ✓ The comprehensive Lecturer's Guide includes full solutions to all the activities, a six-month teaching plan, lesson plan templates and digital resources.

N4 – A Thorne
 Student's Book: 9781430810476
 Student's eBook: 9781779974662
 Lecturer's Pack: 9781430810469

N5 – S Sasti, D Sasti & S Swanepoel
 Student's Book: 9781430810926
 Student's eBook: 9781779974723
 Lecturer's Pack: 9781430810919

N6 – S Sasti, D Sasti & S Swanepoel
 Student's Book: 9781430811091
 Student's eBook: 9781779974860
 Lecturer's Pack: 9781430811084

COMPUTERISED FINANCIAL SYSTEMS



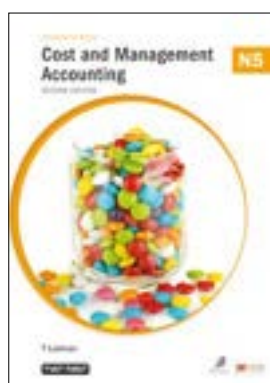
- ✓ Simple, step-by-step approaches to solving problems.
- ✓ High-quality screenshots with clear explanations to help students understand new content.
- ✓ Packed with activities specifically targeted at preparing students for exams.
- ✓ Ideal for face-to-face instruction or distance learning.
- ✓ A comprehensive Lecturer's Guide with answers to all the activities in the Student's Book.

N4 – T Lakhan & S Mohan
 Student's Book: 9781430809708
 Student's eBook: 9781430810735
 Lecturer's Guide: 9781430809722

N5 – T Lakhan & S Mohan
 Student's Book: 9781430810131
 Student's eBook: 9781430810827
 Lecturer's Guide: 9781430810155

N6 – T Lakhan & S Mohan
 Student's Book: 9781430812166
 Student's eBook: 9781779974587
 Lecturer's Guide: 9781430812159

COST AND MANAGEMENT ACCOUNTING



- ✓ Revised activities, new summative assessments and a practice exam to help students prepare for exams.
- ✓ Worked examples with suggested solutions to aid students' understanding of accounting concepts.
- ✓ An accompanying Workbook keeps answers to activities and summative assessments neatly organised and together.
- ✓ New word boxes and a glossary ensure students understand concepts and new words.

N5 – T Lakhan (NEW)
Second edition
 Student's Book: 9781430812012
 Student's eBook: 9781779973788
 Workbook: 9781430812036
 Lecturer's Guide: 9781430812005

N6 – T Lakhan
 Student's Book: 9781430800729
 Student's eBook: 9781776336449
 Lecturer's Guide: 9781430805519

N5 – T Lakhan
 Student's Book: 9781430800804
 Student's eBook: 9781776336432
 Lecturer's Guide: 9781430805502

ECONOMICS



- ✓ Full of practical and interesting examples to keep students engaged.
- ✓ Easy-to-follow language at just the right level to help students learn.
- ✓ The Lecturer's Guide has the answers to all activities and plenty of teaching support.
- ✓ Written by an industry leader.

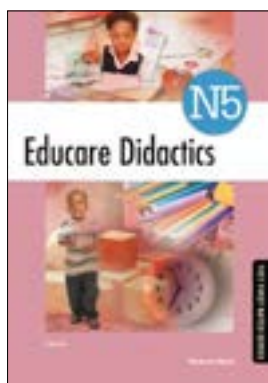
N4 – S Blignaut

Student's Book: 9781430800798

Student's eBook: 9781776336586

Lecturer's Guide: 9781430805526

EDUCARE DIDACTICS



- ✓ Filled with practical tools and guidelines for activity plans, reports and running a daycare centre.
- ✓ Easy-to-follow steps to make learning simple.
- ✓ The author, A Möller, is Chief Marker and Internal Moderator: External Examinations for Educare Didactics Theory and Practical N4–N6.

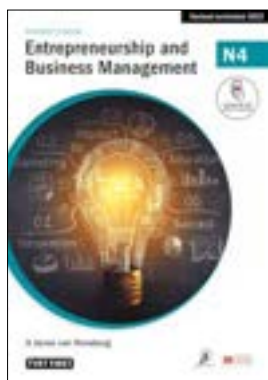
N4 – A Möller & LC van den Heever

Student's Book: 9781430803034

Student's eBook: 9781776336593

Lecturer's Guide: 9781430805533

ENTREPRENEURSHIP AND BUSINESS MANAGEMENT



- ✓ The revised books are in full colour! All the important educational **features are colour-coded** so that students can find their way around the book easily.
- ✓ In N4, each module tackles a particular aspect of the **business plan** as required by the curriculum, so that students build up the business plan as they work through the modules. There is also a complete business plan as an example of what is expected.
- ✓ The Student's Books are packed with case studies and authentic examples to demonstrate how the theory is relevant in real-life situations.
- ✓ Activities and assessments are modelled on real exam papers, providing lots of **exam** practice.
- ✓ Each level has a Workbook in which students can write their answers to all activities.
- ✓ A comprehensive Lecturer's Guide for each level features complete answers to all activities, as well as marking guidelines and a teaching plan.
- ✓ N4, N5 and N6 each offer a **Lecturer's Pack** that includes the Lecturer's Guide as well as PowerPoint slides that match the modules in the Student's Book and videos which explain important calculations and key concepts.
- ✓ The Student's Books feature **QR codes** that link to online resources such as **important concepts** and **calculations**, and exciting **new** videos that explain key concepts.



N4 – A Janse van Rensburg

Student's Book: 9781430809678

Student's eBook: 9781430810742

Lecturer's Pack: 9781430809692

Workbook: 9781430812319

N5 – A Janse van Rensburg

Student's Book: 9781430810100

Student's eBook: 9781430810834

Lecturer's Pack: 9781430810124

Workbook: 9781430812111

N6 – A Janse van Rensburg & S Temmers

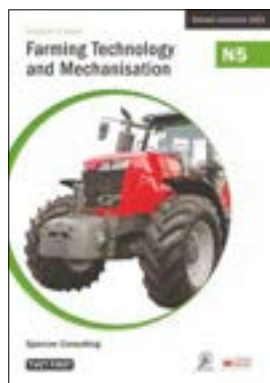
Student's Book: 9781430812135

Student's eBook: 9781779974594

Lecturer's Pack: 9781430812128

Workbook: 9781430812043

FARMING TECHNOLOGY AND MECHANISATION



- ✓ Practical and theoretical components are clearly explained in simple language.
- ✓ Language support, labelled diagrams and drawings help students to learn with ease.
- ✓ The book is packed with activities and assessments modelled on exam papers to help students prepare thoroughly for tests and exams.
- ✓ The Lecturer's Guide has comprehensive answers to all Student's Book activities, a six-month teaching plan and lesson plan templates.

N4 – LL Maraschin, Jowaheer Consulting & Technologies, SA Chuturgoon & G Viljoen
 Student's Book: 9781430810599
 Student's eBook: 9781779974679
 Lecturer's Guide: 9781430810582

N5 – Sparrow Consulting
 Student's Book: 9781430810940
 Student's eBook: 9781779974730
 Lecturer's Guide: 9781430810933

N6 – Sparrow Consulting
 Student's Book: 9781430811152
 Student's eBook: 9781779974877
 Lecturer's Guide: 9781430811145

FINANCIAL ACCOUNTING



- ✓ International Financial Reporting Standards (IFRS) terminology has been updated for N4, N5 and N6.
- ✓ Worked examples help students to understand and use accounting concepts.
- ✓ Multiple activities and summative assessments are modelled on exam-type questions that allow plenty of practice and opportunities to consolidate knowledge.
- ✓ In N6, the company income tax basic rate change is included – change applicable from 31 March 2023.

N4 – M Richards
 Student's Book: 9781430807797
 Student's eBook: 9781776337064
 Lecturer's Guide: 9781430809357
 Workbook: 9781430804772

N5 – M Richards & C Esterhuyse
 Student's Book: 9781430807964
 Student's eBook: 9781776337071
 Lecturer's Guide: 9781430807957
 Workbook: 9781430807971

N6 – R Eyssen & M Richards
Third edition
 Student's Book: 9781430811534
 Student's eBook: 9781430811541
 Lecturer's Guide: 9781430811527
 Workbook: 9781430811558

FINANCIAL MANAGEMENT: FARMING



- ✓ The textbook ensures students develop a strong foundation in accounting.
- ✓ The book uses accessible language, language support, diagrams, formula boxes, tables and bulleted lists to help students study and remember.
- ✓ Numerous step-by-step worked examples help students to understand and apply accounting concepts.
- ✓ The Lecturer's Guide contains comprehensive answers to all Student's Book activities, a six-month teaching plan and lesson plan templates.

N4 – CH Esterhuyse
 Student's Book: 9781430810629
 Student's eBook: 9781779974693
 Lecturer's Guide: 9781430810612
 Workbook: 9781430810957

N5 – CH Esterhuyse & T Lakhani
 Student's Book: 9781430810971
 Student's eBook: 9781779974754
 Lecturer's Guide: 9781430810964
 Workbook: 9781430810988

N6 – CH Esterhuyse & T Lakhani
 Student's Book: 9781430811299
 Student's eBook: 9781779974945
 Lecturer's Guide: 9781430811282
 Workbook: 9781430811305

FOOD AND BEVERAGE SERVICE



- ✓ Full colour photos and diagrams of equipment, methods and processes that students need to identify.
- ✓ Important features like definitions, examples and exam tips are colour-coded to help students find what they need quickly.
- ✓ A comprehensive glossary explains technical and service terms used in the industry.
- ✓ A Workbook with space for answers to all the activities in the Student's Book, summaries of content and additional assessment activities for extra exam preparation.

N5 – Y Wessels
 Student's Book: 9781991450692
 Student's eBook: 9781779974006
 Workbook: 9781991450715
 Lecturer's Guide: 9781991450685

INCOME TAX



- ✓ Packed with relevant examples and activities to help students practise what they learn.
- ✓ Many useful resources to help students learn and understand.
- ✓ Complicated information is made simple and accessible.
- ✓ The author is a passionate lecturer and a specialist in the field.

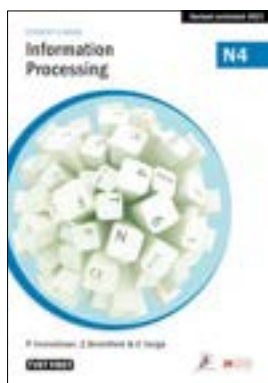
N6 – M Richards

Student's Book: 9781430804352

Student's eBook: 9781776337361

Lecturer's Guide: 9781430805618

INFORMATION PROCESSING



- ✓ Packed with typing drills to help students develop speed and accuracy.
- ✓ Step-by-step examples with screenshots to support explanations.
- ✓ Plenty of exam-style activities to prepare students thoroughly for the exams.
- ✓ A comprehensive Lecturer's Guide for each level features complete answers to all activities as well as marking guidelines and a teaching plan.
- ✓ N5 offers a **Lecturer's Pack** that includes the Lecturer's Guide as well as professional recordings of all audio transcription activities.

N4 – P Immelman, Z Bromfield & E Varga

Student's Book: 9781430807834

Student's eBook: 9781776337446

Lecturer's Guide: 9781430807827

N5 – E Kruger

Student's Book: 9781430808015

Student's eBook: 9781776337453

Lecturer's Pack: 9781430808008

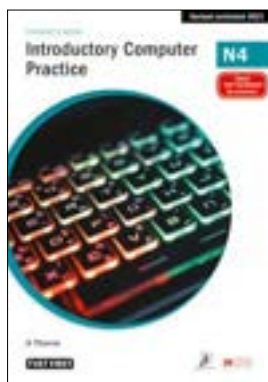
N6 – ME Smith & C Shuttleworth

Student's Book: 9781430809265

Student's eBook: 9781430810704

Lecturer's Pack: 9781430809258

INTRODUCTORY COMPUTER PRACTICE



- ✓ The Student's Book is packed with annotated diagrams that break down the practical concepts so that they can be easily understood and implemented.
- ✓ Packed with examples and activities to prepare students for tests, assignments, internal exams and final examinations.
- ✓ Contains student- and instructor-led examples to strengthen students' understanding of the concepts.
- ✓ There are also student-led activities built into the examples to engage students and enhance learning and understanding.
- ✓ The Student CD contains lab files to enable you to cover more examples in a shorter space of time.

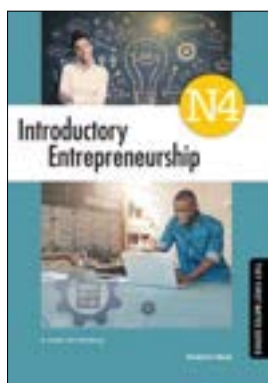
N4 – A Thorne

Student's Book: 9781430808558

Student's eBook: 9781776337477

Lecturer's Guide: 9781430808541

INTRODUCTORY ENTREPRENEURSHIP



- ✓ Packed with case studies and examples relevant to South Africa and the global business environment.
- ✓ Lots of activities modelled on exam papers to consolidate students' knowledge and understanding.
- ✓ A practice exam paper to help students prepare for the exam.

N4 – A Janse van Rensburg

Student's Book: 9781430805090

Student's eBook: 9781776337484

Lecturer's Guide: 9781430807049

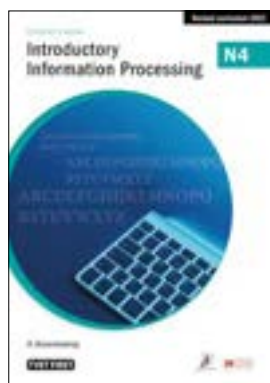
INTRODUCTORY FINANCIAL ACCOUNTING



- ✓ Easy-to-follow explanations help students to build a strong foundation in accounting while guiding them through the curriculum.
- ✓ Worked examples help students to understand and use accounting concepts.
- ✓ Multiple activities and summative assessments are modelled on exam-type questions that allow plenty of practice and opportunities to consolidate knowledge.
- ✓ Exam tips and a practice exam to prepare students for the exam.
- ✓ Comprehensive answers to all Student's Book activities.

N4 – CH Esterhuysen & A Janse van Rensburg
 Student's Book: 9781430808589
 Student's eBook: 9781776337491
 Lecturer's Guide: 9781430808572
 Workbook: 9781430809425

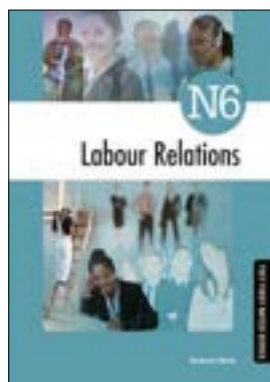
INTRODUCTORY INFORMATION PROCESSING



- ✓ Packed with typing drills to help students develop speed and accuracy.
- ✓ The books adopt a “how to” approach while incorporating important theoretical aspects.
- ✓ Step-by-step examples with screenshots to support explanations.
- ✓ Starter activities to help stimulate discussions for learning.
- ✓ Plenty of exam-style activities to prepare students thoroughly for the exams.

N4 – A Steenkamp
 Student's Book: 9781430808503
 Student's eBook: 9781776337507
 Lecturer's Guide: 9781430808510

LABOUR RELATIONS



- ✓ Comprehensively covers the revised curriculum.
- ✓ Uses mind maps to help students understand and connect key concepts.
- ✓ Written by authors who helped revise the curriculum, one of whom is a past examiner of the subject.

N5 – AA Rust & A Janse van Rensburg
 Student's Book: 9781430800675
 Student's eBook: 9781776337576
 Lecturer's Guide & CD: 9781430805670

N6 – AA Rust & A Janse van Rensburg
 Student's Book: 9781430804307
 Student's eBook: 9781776337583
 Lecturer's Guide & CD: 9781430804642

MANAGEMENT: FARMING



- ✓ All content, photographs and case studies are relevant to the South African farming environment.
- ✓ The book uses accessible language, language support, mind maps, tables and bulleted lists to help students study and remember.
- ✓ Numerous practical and interesting examples keep students engaged.
- ✓ The Lecturer's Guide contains comprehensive answers to all Student's Book activities, a six-month teaching plan and lesson plan templates.

N4 – M Mjonono & A Janse van Rensburg
 Student's Book: 9781430810384
 Student's eBook: 9781779974655
 Lecturer's Guide: 9781430810377

N5 – M Mjonono, MM Burger & P Reddy
 Student's Book: 9781430811022
 Student's eBook: 9781779974716
 Lecturer's Guide: 9781430811015

N6 – M Mjonono
 Student's Book: 9781430811329
 Student's eBook: 9781779974952
 Lecturer's Guide: 9781430811312

MARKETING MANAGEMENT



- ✓ Lots of interesting case studies, examples and illustrations to make sure students gain a deep understanding of curriculum content.
- ✓ Uses accessible language, mind maps, tables and bulleted lists to help students study and remember.
- ✓ N4 includes a mock exam paper to help students achieve exam success.

N4 – CH Esterhuyse & R van der Merwe
 Student's Book: 9781430804376
 Student's eBook: 9781776337767
 Lecturer's Guide: 9781430806424

N5 – J Wiehan & I Govender
 Student's Book: 9781430804680
 Student's eBook: 9781776337774
 Lecturer's Guide: 9781430807421

MARKETING RESEARCH



- ✓ Carefully structured activities help students apply their knowledge and practise their research skills.
- ✓ Helpful language support for new concepts and terminology.
- ✓ Diagrams and flow charts to illustrate how concepts relate to one another.
- ✓ A revision module modelled on exam questions prepares students for the exam.

N6 – R van der Merwe
 Student's Book: 9781430802860
 Student's eBook: 9781776337781
 Lecturer's Guide: 9781430807452

MUNICIPAL ADMINISTRATION



- ✓ Meets all the requirements of the latest curriculum.
- ✓ Topical examples to stimulate lively class discussions and critical thinking.
- ✓ Interesting newspaper articles to demonstrate how the content applies in the real world.

N5 – R van Zyl & D O'Dougherty
 Student's Book: 9781430802891
 Student's eBook: 9781776338016
 Lecturer's Guide: 9781430805694

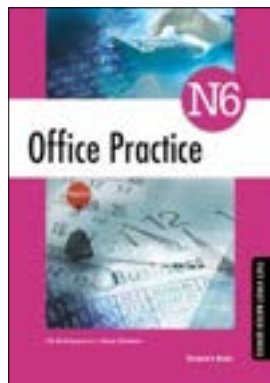
NUTRITION AND MENU PLANNING



- ✓ Full colour Student's Book with lots of photos of the dishes that students need to know and identify.
- ✓ Wide range of activities and assessments which are modelled on real exam papers to make sure students get plenty of exam practice.
- ✓ Clear explanations and diagrams to help students build a strong foundation in nutrition and menu planning.
- ✓ A Workbook with space for answers to all the activities in the Student's Book, summaries of content and additional assessment activities for extra exam preparation.

N4 – Y Wessels
 Student's Book: 9781430809043
 Student's eBook: 9781770308688
 Workbook: 9781430811633
 Lecturer's Guide: 9781430811626

OFFICE PRACTICE



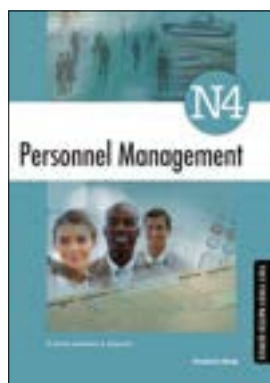
- ✓ Full coverage of all curriculum content to equip students for the real-world office environment.
- ✓ Packed with activities for exam practice.
- ✓ N6 follows on the success of the N4 and N5 books, with improvements based on lecturer feedback.

N4 – CH Esterhuyse, R Harrison & M Bosman
 Student's Book: 9781430800033
 Student's eBook: 9781776338085
 Lecturer's Guide: 9781430805700

N5 – L Noeth Wiehahn & CH Esterhuyse
 Student's Book: 9781430800651
 Student's eBook: 9781776338092
 Lecturer's Guide: 9781430805717

N6 – CH Esterhuyse & L Noeth Wiehahn
 Student's Book: 9781430802877
 Student's eBook: 9781776338108
 Lecturer's Guide: 9781430805724

PERSONNEL MANAGEMENT



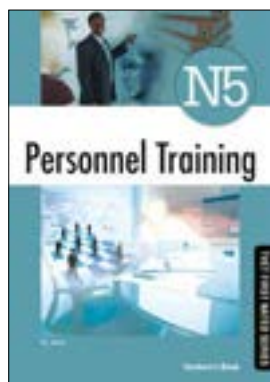
- ✓ Comprehensive coverage of the curriculum.
- ✓ Simple, accessible language to help students understand all the key concepts.
- ✓ Assessment activities after each module to make sure students have grasped the content and are well prepared for exams.

N4 – D Ristić-Schacherl & Gemtrain
 Student's Book: 9781430800590
 Student's eBook: 9781776338184
 Lecturer's Guide: 9781430806639

N5 – TL Krul
 Student's Book: 9781430800699
 Student's eBook: 9781776338211
 Lecturer's Guide: 9781430805748

N6 – K Nair & D Ristić-Schacherl
 Student's Book: 9781430802105
 Student's eBook: 9781776338207
 Lecturer's Guide: 9781430805755

PERSONNEL TRAINING

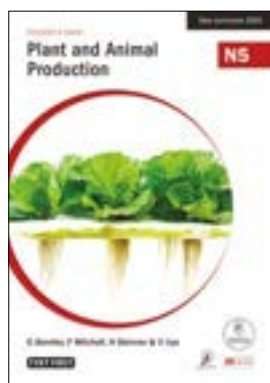


- ✓ Plenty of activities to embed learning and to practise for exams.
- ✓ Diagrams and artwork to help illustrate important concepts.
- ✓ N5 offers a ground-breaking **Lecturer's Pack**, which includes a comprehensive Lecturer's Guide with answers to all activities, plus **PowerPoint slides embedded with dramatised videos**.

N5 – TL Krul
 Student's Book: 9781430800682
 Student's eBook: 9781776338214
 Lecturer's Pack: 9781430807704

N6 – TL Krul
 Student's Book: 9781430802112
 Student's eBook: 9781776338221
 Lecturer's Guide: 9781430805779

PLANT AND ANIMAL PRODUCTION



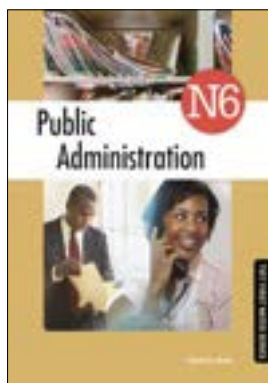
- ✓ The content is relevant to farming in South Africa.
- ✓ Practical and theoretical components are clearly explained and illustrated with photographs, labelled diagrams and drawings.
- ✓ Practical examples and activities prepare students for working with soils, plants and animals.
- ✓ Language support and a glossary cover new concepts and terminology.
- ✓ The Lecturer's Guide contains comprehensive answers to all Student's Book activities, a six-month teaching plan and lesson plan templates.

N4 – F Mitchell, G Bentley & V Uys
 Student's Book: 9781430810650
 Student's eBook: 9781779974747
 Lecturer's Guide: 9781430810643

N5 – G Bentley, F Mitchell, H Skinner & V Uys
 Student's Book: 9781430811176
 Student's eBook: 9781779974969
 Lecturer's Guide: 9781430811169

N6 – G Bentley, P Jones, F Mitchell, H Skinner & V Uys
 Student's Book: 9781430811190
 Student's eBook: 9781779974686
 Lecturer's Guide: 9781430811183

PUBLIC ADMINISTRATION



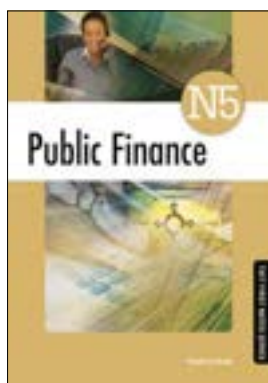
- ✓ Equips students with all the knowledge and skills they need to fill local, provincial and national roles in the public sector.
- ✓ Plenty of activities modelled on exam questions to prepare students for exam success.
- ✓ Uses mind maps to help students understand and connect key concepts.
- ✓ By the author of bestselling textbooks in this field, who is also an experienced lecturer.

N4 – A Kruger & D O'Dougherty
Student's Book: 9781430802778
Student's eBook: 9781776338399
Lecturer's Guide: 9781430805786

N5 – A Kruger
Student's Book: 9781430803065
Student's eBook: 9781776338405
Lecturer's Guide: 9781430806288

N6 – A Kruger
Student's Book: 9781430805144
Student's eBook: 9781776338412
Lecturer's Guide: 9781430807445

PUBLIC FINANCE

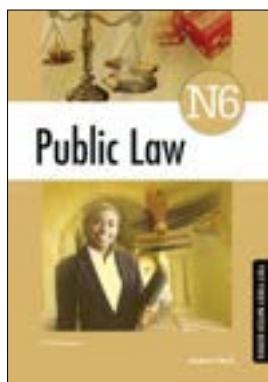


- ✓ A thorough introduction to financial administrative tasks in the public sector to ensure students are prepared for the world of work.
- ✓ Clear explanations of the financial administrative system and the processes of local, regional and central authorities.
- ✓ Co-authored by an experienced lecturer who is also the moderator for the subject.

N5 – D O'Dougherty & A Kruger
Student's Book: 9781430804291
Student's eBook: 9781776338429
Lecturer's Guide: 9781430805793

N6 – D O'Dougherty & A Kruger
Student's Book: 9781430804697
Student's eBook: 9781776338436
Lecturer's Guide: 9781430806295

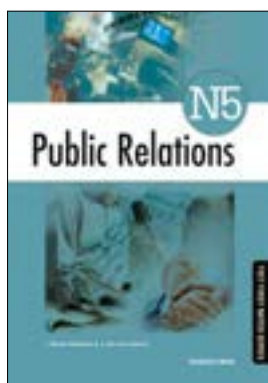
PUBLIC LAW



- ✓ Lots of South African case studies and examples to relate concepts to real life.
- ✓ Activities are presented in the format of exam questions.
- ✓ A practice exam paper and useful exam tips to prepare students for exams.

N6 – D O'Dougherty
Student's Book: 9781430805175
Student's eBook: 9781776338443
Lecturer's Guide: 9781430806448

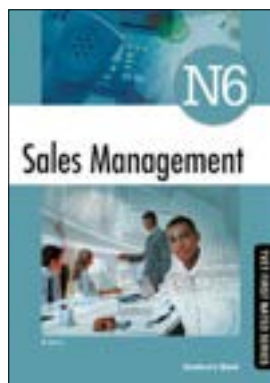
PUBLIC RELATIONS



- ✓ An overview at the start of each module to guide teaching and learning.
- ✓ Plenty of relevant case studies to help students apply what they have learned.
- ✓ Activities and assessments throughout the book to help students test their understanding and prepare for exams.

N5 – L Noeth Wiehahn & J van den Heever
Student's Book: 9781430800750
Student's eBook: 9781776338450
Lecturer's Guide: 9781430805809

SALES MANAGEMENT



- ✓ Comprehensive curriculum coverage means no exam surprises!
- ✓ Summaries and exam-type assessments at the end of each module to help students revise the content and prepare for exams.
- ✓ Language support for new terminology to ensure students understand the content.

N5 – N Horn

Student's Book: 9781430800705

Student's eBook: 9781776338498

Lecturer's Guide: 9781430805816

N6 – N Horn

Student's Book: 9781430802129

Student's eBook: 9781776338504

Lecturer's Guide: 9781430805823

SANITATION, SAFETY AND HOUSEKEEPING



- ✓ Clear explanations, photos and diagrams of the processes and industry methods that students need to know.
- ✓ Realistic case studies and practical examples to help students master the course content and apply what they learn.
- ✓ Wide range of activities and assessments which are modelled on real exam papers to make sure students get plenty of exam practice.
- ✓ Photographs and case studies are relevant to the South African hospitality environment.
- ✓ A Workbook with space for answers to all the activities in the Student's Book.
- ✓ The Lecturer's Guide includes time-saving features for lecturers, such as answers to all activities in the Student's Book, a six-month teaching plan, lesson plan templates, and a practice exam and memorandum.

N4 – CH Esterhuyse

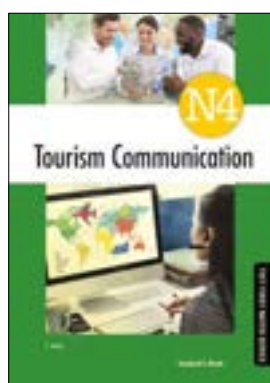
Student's Book: 9781430809036

Student's eBook: 9781770308756

Workbook: 9781430811657

Lecturer's Guide: 9781430811640

TOURISM COMMUNICATION



- ✓ Up-to-date content to equip students with the knowledge they need for a career in this exciting industry.
- ✓ Module summaries to help students revise and remember.
- ✓ Continuous assessment activities and knowledge application questions to assist students in testing their knowledge and preparing for exams.
- ✓ Written by a qualified assessor, moderator and mentor with 15 years' lecturing experience.

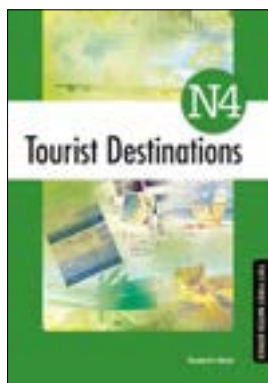
N4 – L Daly

Student's Book: 9781430805199

Student's eBook: 9781776338641

Lecturer's Guide: 9781430807469

TOURIST DESTINATIONS



- ✓ Beautifully designed with students' needs in mind.
- ✓ Packed with practical activities modelled on exam questions – the perfect exam preparation for students.
- ✓ N4 uses magnificent maps from the Macmillan School Atlas.
- ✓ Each level has a Workbook in which students can write their answers to all the activities in the Student's Book.

N4 – L Daly
 Student's Book: 9781430804390
 Student's eBook: 9781776338702
 Lecturer's Guide: 9781430805830
 Workbook: 9781430804741

N5 – L Daly
 Student's Book (Africa): 9781430804703
 Student's eBook (Africa): 9781776338689
 Student's Book (Indian Ocean Islands): 9781430805229
 Student's eBook (Indian Ocean Islands): 9781776338696
 Lecturer's Guide: 9781430806462
 Workbook: 9781430805243

TRAVEL OFFICE PROCEDURES



- ✓ Easy-to-follow content that is fully aligned with the new 2021 curriculum.
- ✓ An overview and a starter activity introduce the students to each module.
- ✓ Real-life case studies and activities allow students to apply their accounting knowledge.
- ✓ The Lecturer's Guide provides complete answers to all activities, as well guidance for a six-month teaching plan.
- ✓ The Student's Workbook provides space for answering all questions found in the Student's Book.

N5 – M Fourie
 Student's Book: 9781430807810
 Student's eBook: 9781776338771
 Lecturer's Guide: 9781430807803
 Workbook: 9781430809654

N6 – D Spingies
 Student's Book: 9781430807995
 Student's eBook: 9781430810711
 Lecturer's Guide: 9781430807988

TRAVEL SERVICES



- ✓ Step-by-step examples guide students through tasks.
- ✓ New concepts and terminology are explained so that language is not a barrier.
- ✓ Relevant case studies help students to apply their knowledge to real scenarios.
- ✓ Exam tips, a practice exam and summative assessments modelled on exams ensure students are thoroughly prepared for exams.
- ✓ The N5 Student's Book provides all the course content, while the Workbook includes all the activity questions and has spaces for students to write their answers.

N4 – L Daly
 Student's Book: 9781430808688
 Student's eBook: 9781776338788
 Lecturer's Guide: 9781430808671

N5 – M Jacobs
 Student's Book & Workbook:
 9781430809302
 Student's eBook: 9781430810865
 Lecturer's Guide: 9781430809296
 Workbook: 9781430812272

N6 – M Brett & M Jacobs
 Student's Book: 9781430809333
 Student's eBook: 9781430810728
 Lecturer's Guide: 9781430809326

BUILDING ADMINISTRATION



- ✓ A simple, step-by-step approach to problem-solving.
- ✓ Plenty of varied activities to consolidate students' knowledge.
- ✓ Lots of photographs and clear diagrams make learning easy and fun.
- ✓ Case studies link the content and activities to real-life situations.
- ✓ Summative assessments modelled on exams give plenty of exam practice.

N4 – Jowaheer Consulting and Technologies & B Afrika
 Student's Book: 9781430809869
 Student's eBook: 9781430810773
 Lecturer's Guide: 9781430809883

N5 – B Afrika
 Student's Book: 9781430810049
 Student's eBook: 9781430810858
 Lecturer's Guide: 9781430810063

N6 – B Afrika, N Atkinson & C Musvaire
 Student's Book: 9781430810315
 Student's eBook: 9781779974600
 Lecturer's Guide: 9781430810339

BUILDING AND STRUCTURAL CONSTRUCTION



- ✓ Clear explanations in accessible language.
- ✓ Contextualised definitions of all new terminology.
- ✓ A simple, step-by-step approach to drawing new components.
- ✓ Varied activities consolidate students' knowledge.
- ✓ Over 400 photographs and clear diagrams aid understanding.

N4 – Sparrow Consulting, M Masangane, L Oosthuizen & B Afrika
 Student's Book: 9781430806967
 Student's eBook: 9781430810759
 Lecturer's Guide: 9781430809838

N5 – M Masangane, R Nair & S Skinner
 Student's Book: 9781430809982
 Student's eBook: 9781430810841
 Lecturer's Guide: 9781430810001

N6 – M Masangane & R Nair
 Student's Book: 9781430810254
 Student's eBook: 9781779974570
 Lecturer's Guide: 9781430810278

BUILDING AND STRUCTURAL SURVEYING



- ✓ Written in accessible language with clear explanations and definitions of new vocabulary.
- ✓ A simple, step-by-step approach to problem-solving.
- ✓ Over 260 photographs and clear diagrams to bring the subject to life.
- ✓ Summaries at the end of every module to help with revision.
- ✓ Summative assessments modelled on exams to provide plenty of exam practice.
- ✓ Case studies to show how the content relates to real-life situations.

N4 – M Masangane
 Student's Book: 9781430806974
 Student's eBook: 9781430810766
 Lecturer's Guide: 9781430809852

N5 – M Masangane & R Nair
 Student's Book: 9781430810018
 Student's eBook: 9781779974709
 Lecturer's Guide: 9781430810032

N6 – R Nair & B Afrika
 Student's Book: 9781430810292
 Student's eBook: 9781779974976
 Lecturer's Guide: 9781430810285

ELECTROTECHNICS



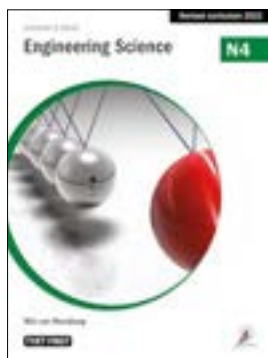
- ✓ Easy to follow with clear explanations, photographs and diagrams to aid understanding.
- ✓ Includes numerous worked examples and varied activities to consolidate students' knowledge.
- ✓ Summaries plus summative assessments modelled on exams are included after each module to ensure students' success.
- ✓ Language support for new concepts and terminology throughout the book, as well as a glossary and symbol reference list at the back.
- ✓ Definitions, formulae and important concepts highlighted in boxes for easy reference.

N4 – SA Chuturgoon
 Student's Book: 9781430808480
 Student's eBook: 9781776336807
 Lecturer's Guide: 9781430808473

N5 – SA Chuturgoon
 Student's Book: 9781430808794
 Student's eBook: 9781776336814
 Lecturer's Guide: 9781430808787

N6 – SA Chuturgoon
 Student's Book: 9781430809081
 Student's eBook: 9781776336791
 Lecturer's Guide: 9781430809418

ENGINEERING SCIENCE



- ✓ Varied activities consolidate students' knowledge.
- ✓ Clear diagrams and worked examples facilitate understanding.
- ✓ Language support for new concepts and terminology ensures the text is easy to understand.
- ✓ Alternative methods are provided to cater to different learning and teaching styles.
- ✓ Module summaries are an excellent revision tool.
- ✓ Exam tips and a practice exam get students prepared for the final exam.

N4 – MJJ van Rensburg

Third edition

Student's Book: 9781430809791

Student's eBook: 9781430810810

Lecturer's Guide: 9781430809814

FLUID MECHANICS



- ✓ Concepts are explained in understandable language.
- ✓ Diagrams have been clearly labelled so that students can identify the components and specifications involved.
- ✓ Calculations show all steps so that students can follow the reasoning and maths.
- ✓ Detailed tables compare advantages and disadvantages, formulas, differences and relationships between different components and systems.
- ✓ Includes a Workbook with space where students can write their answers to all activities in the Student's Book.

N5 – LL Maraschin & AC Knott

Third edition

Student's Book: 9781430811770

Student's eBook: 9781779973962

Workbook: 9781991450401

Lecturer's Guide: 9781430811763

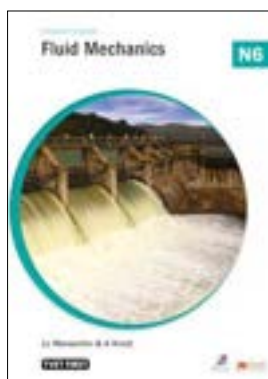
N6 – LL Maraschin

Student's Book: 9781430811800

Student's eBook: 9781779973986

Workbook: 9781991450418

Lecturer's Guide: 9781430811794



INDUSTRIAL ELECTRONICS



- ✓ Concepts are defined and explained in understandable language.
- ✓ Diagrams have been clearly labelled so that students can identify the components and specifications of different electrical circuits and waveforms.
- ✓ Calculations show all steps so that students can follow the reasoning and maths.
- ✓ Activities are tailored to TVET students to ensure that they are prepared for final examinations.
- ✓ Workbooks (N4–N6) are available with additional activities, baseline assessment, and space where students can write their answers to all activities in the Student's Book.

N4 – C Thobejane

Student's Book: 9781430811893

Student's eBook: 9781779974082

Workbook: 9781430811916

Lecturer's Pack: 9781430811886

N5 – C Thobejane

Student's Book: 9781430811008

Student's eBook: 9781779974105

Workbook: 9781991450425

Lecturer's Pack: 9781430810995

N6 – C Thobejane & M Gobind

Student's Book: 9781991450449

Student's eBook: 9781779974112

Workbook: 9781991450463

Lecturer's Pack: 9781991450432

MATHEMATICS



- ✓ A step-by-step approach gets all students able to solve Maths problems.
- ✓ Worked examples progress students from basic through to engineering calculations.
- ✓ Lots of language support, exam preparation and alternative calculation methods.
- ✓ A comprehensive Lecturer's Guide for each level has complete answers to all activities.

Mathematics

N4 – SA Chuturgoon

Student's Book: 9781430809739
Student's eBook: 9781430810780
Lecturer's Guide: 9781430809753

Maths by Van Rensburg

N4 – MJJ van Rensburg

Student's Book: 9781430809760
Student's eBook: 9781430810797
Lecturer's Guide: 9781430809784

Maths N4 Student's Handbook

N4 – GI Mapaling

Student's Book: 9781430812258
Student's eBook: 9781430810803

Mathematics

N5 – JV John

Student's Book: 9781430809890
Student's eBook: 9781430810889
Lecturer's Guide: 9781430809913

Maths by Van Rensburg

N5 – MJJ van Rensburg

Student's Book: 9781430809920
Student's eBook: 9781430810896
Lecturer's Guide: 9781430809944

Maths N5 Student's Handbook

N5 – GI Mapaling

Student's Book: 9781430812241
Student's eBook: 9781430810902

Mathematics

N6 – JV John, S Chuturgoon

Student's Book: 9781430810162
Student's eBook: 9781430810179
Lecturer's Guide: 9781430810186

Maths by Van Rensburg

N6 – MJJ van Rensburg

Student's Book: 9781430810193
Student's eBook: 9781430810209
Lecturer's Guide: 9781430810216

Maths N6 Student's Handbook

N6 – GI Mapaling

Student's Book: 9781430812197
Student's eBook: 9781430812180

MECHANICAL DRAUGHTING



- ✓ Step-by-step guidance with calculations and drawings.
- ✓ Builds expertise in outlining cams with consideration for the direction of motion.
- ✓ Clear guidance in drawing machine parts, including interpenetration curves and fillet radii.
- ✓ Concise summaries at the end of each module for quick exam revision.
- ✓ Summative assessments with exam-style questions to ensure thorough preparation.

N4 – MWH Smit & LL Maraschin

Student's Book: 9781430811572
Student's eBook: 9781770308657
Lecturer's Guide: 9781430811565

MECHANICAL DRAWING AND DESIGN



- ✓ Clear and concise explanations: Learn the fundamental principles of mechanical design with easy-to-understand language.
- ✓ Step-by-step guidance: Complex designs are broken down into easy-to-follow steps.
- ✓ Practical applications: Explore real-world examples and case studies that bring concepts to life.
- ✓ High-quality drawings: 2D and 3D drawings clearly illustrate complicated machine components.

N5 – LL Maraschin

Student's Book: 9781430811596
Student's eBook: 9781770308671
Lecturer's Guide: 9781430811589

N6 – R Nair

Student's Book: 9781430811619
Student's eBook: 9781770308664
Lecturer's Guide: 9781430811602

MECHANOTECHNICS



- ✓ Accessible and thorough content to prepare students for exams and the workplace.
- ✓ The explanatory text is supported by clear diagrams to enhance understanding.
- ✓ Different calculation types are carefully explained and set out in many worked examples, allowing students to practise different methods.
- ✓ Ample activities that allow students to demonstrate their knowledge and skill in attaining the learning outcomes. This gives them the necessary theoretical knowledge about mechanical engineering.
- ✓ An examination exemplar to prepare students for the final exam.
- ✓ The answers and solutions to all questions and calculations are given in the Lecturer's Guide.

N4 – R Cameron

Student's Book: 9781430808619
Student's eBook: 9781776337934
Lecturer's Guide: 9781430808602

N5 – P du Toit

Student's Book: 9781430808824
Student's eBook: 9781430808831
Lecturer's Guide: 9781430808817

N6 – Sparrow Consulting

Student's Book: 9781430809111
Student's eBook: 9781430809128
Lecturer's Guide: 9781430809104

POWER MACHINES



- ✓ Easy-to-follow content, enriched with clear explanations, diagrams and photographs, ensures students grasp new concepts effortlessly.
- ✓ Solar thermal electricity generation is explored, allowing students to envision the layout of a simplified solar plant using direct steam and the Rankine cycle.
- ✓ Exam-style questions in summative assessments guarantee thorough preparation for tests and exams.
- ✓ Includes a Workbook with space where students can write their answers to all activities in the Student's Book.

N5 – NG Lutshaba, LL Maraschin & WH Spies

Student's Book: 9781430811831
Student's eBook: 9781770308725
Workbook: 9781991450326
Lecturer's Guide: 9781430811824

N6 – LL Maraschin & WH Spies

Student's Book: 9781430811862
Student's eBook: 9781770308732
Workbook: 9781991450333
Lecturer's Guide: 9781430811855

QUANTITY SURVEYING



- ✓ Step-by-step worked examples for developing vital skills in taking-off, recording measurements and calculating costs.
- ✓ Explanations of functions and duties highlight the rewarding career opportunities in quantity surveying.
- ✓ A list of industry terms and abbreviations helps students familiarise themselves with the field.
- ✓ Plenty of assessment activities prepare students for exams.

N4 – Sparrow Consulting

Student's Book: 9781430807841
Student's eBook: 9781776338474
Lecturer's Guide: 9781430807858

N5 – B Afrika & R Nair

Student's Book: 9781430808022
Student's eBook: 9781776338481
Lecturer's Guide: 9781430808039

N6 – Sparrow Consulting

Student's Book: 9781430809173
Student's eBook: 9781776338467
Lecturer's Guide: 9781430809166

STRENGTH OF MATERIALS AND STRUCTURES



- ✓ Step-by-step examples with explanations to aid students' understanding of methods.
- ✓ Filled with clearly labelled diagrams to accommodate different learning styles.
- ✓ Packed with activities and exam-type questions to prepare students for exams.
- ✓ Extensive glossary helps students understand and use industry terminology.

N5 – P du Toit & A Knott

Student's Book: 9781430809951

Student's eBook: 9781430810872

Lecturer's Guide: 9781430809975

N6 – P du Toit & A Knott

Student's Book: 9781430810223

Student's eBook: 9781779974617

Lecturer's Guide: 9781430810247

SUPERVISORY MANAGEMENT



- ✓ Mock exam paper with a marking memorandum to help students succeed in exams.
- ✓ Information is organised into accessible tables and bulleted lists.
- ✓ Varied activities to consolidate students' knowledge.

N4 – Jowaheer Consulting and Technologies

Student's Book: 9781430804734

Student's eBook: 9781776338573

Lecturer's Guide: 9781430806196

ELECTRICAL TRADE THEORY



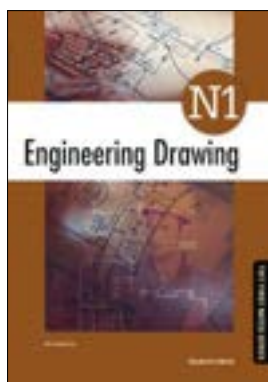
- ✓ Easy-to-follow content with worked examples to facilitate understanding.
- ✓ Additional language support for new concepts and terminology with a glossary.
- ✓ Information boxes for formulae and important rules.
- ✓ Exam tips to help students with exam questions and tricky sections.
- ✓ Varied activities modelled on exam-type questions to consolidate students' knowledge.

N1 – SA Chuturgoon
 Student's Book: 9781430808459
 Student's eBook: 9781776336739
 Lecturer's Guide: 9781430808442

N2 – SA Chuturgoon
 Student's Book: 9781430808763
 Student's eBook: 9781776336722
 Lecturer's Guide: 9781430808756

N3 – SA Chuturgoon
 Student's Book: 9781430809012
 Student's eBook: 9781776336777
 Lecturer's Guide: 9781430809005

ENGINEERING DRAWING



- ✓ Step-by-step guidance and worked examples to prepare students for the exams.
- ✓ Plenty of activities allow students to practise their drawing skills.
- ✓ The series reflects the latest SABS code of practice for Engineering Drawing.
- ✓ Marius Smit, co-author of the N3 book, has over 20 years' experience as a lecturer in N1 to N4 Engineering Drawing and Mechanical Draughting.

N1 – M Cameron
 Student's Book: 9781430800453
 Student's eBook: 9781776336906
 Lecturer's Guide: 9781430805946

N2 – A de Bruin
 Student's Book: 9781430800460
 Student's eBook: 9781776336913
 Lecturer's Guide: 9781430805953

N3 – MWH Smit & L van Niekerk
 Student's Book: 9781430800491
 Student's eBook: 9781776336920
 Lecturer's Guide: 9781430805960

ENGINEERING SCIENCE



- ✓ Varied activities consolidate students' knowledge.
- ✓ Clear diagrams and worked examples facilitate understanding.
- ✓ Language support for new concepts and terminology ensures the text is easy to understand.
- ✓ Alternative methods are provided to cater to different learning and teaching styles.
- ✓ Module summaries are an excellent revision tool.
- ✓ Exam tips and a practice exam get students prepared for the final exam.
- ✓ **Exam Practice Books** for N1 and N2 offer a variety of activities based on actual exam papers to help students achieve success in the exams.
- ✓ N1 and N2 offer **Lecturer's Packs**, which include a Lecturer's Guide with answers to all activities, as well as PowerPoint slides with embedded videos explaining key concepts.

N1 – MJJ van Rensburg
Third edition
 Student's Book: 9781430804536
 Student's eBook: 9781776336944
 Lecturer's Pack: 9781430806615

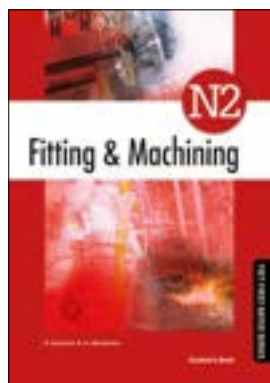
N1 – MJJ van Rensburg
Second edition
 Student's Book: 9781430800422

N2 – MJJ van Rensburg
Third edition
 Student's Book: 9781430806226
 Student's eBook: 9781776336968
 Lecturer's Pack: 9781430807292

N2 – MJJ van Rensburg
Second edition
 Student's Book: 9781776336975

N3 – MJJ van Rensburg
Second edition
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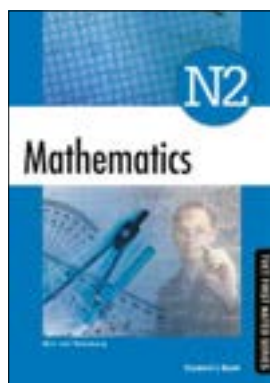


- ✓ Varied examples and activities modelled on past exam papers to help students prepare for exams.
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- ✓ A step-by-step approach gets all students able to solve Maths problems.
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- ✓ Equips students with the skills needed to shape their careers.
- ✓ Helps develop functional skills for the industry through English and maths exercises.
- ✓ Enables application of knowledge through real-world case studies and workplace dilemmas.
- ✓ Promotes understanding of how to avoid hazards and minimise risk with regular health and safety reminders.
- ✓ Prepares learners for the workplace with practical industry tips.

Mike Jones, Stephen Jones, Tom Leahy, Peter Tanner, David Warren
Student's Book: 9781036020989

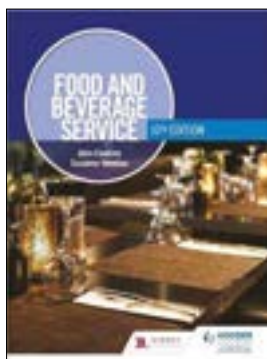
CHILD CARE & DEVELOPMENT, 7TH EDITION



- ✓ Quickly access individual topic areas with concise, focused and clearly laid-out chapters.
- ✓ Build knowledge and understanding with ongoing summative questions at the end of each chapter.
- ✓ Engage learners with 100s of illustrations and photographs to support understanding of key concepts.

Pamela Minett
Student's Book: 9781471899768

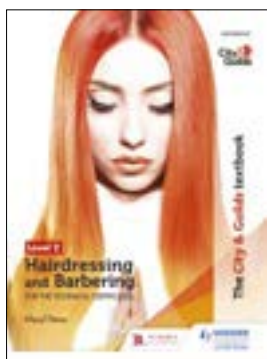
FOOD AND BEVERAGE SERVICE, 10TH EDITION



- ✓ Covers all of the essential industry knowledge, from personal skills, service areas and equipment, menus and menu knowledge, beverages and service techniques, to specialised forms of service, events and supervisory aspects.
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John Cousins & Suzanne Weekes
Student's Book: 9781398300156

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- ✓ Written in clear and accessible language.
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Keryl Titmus
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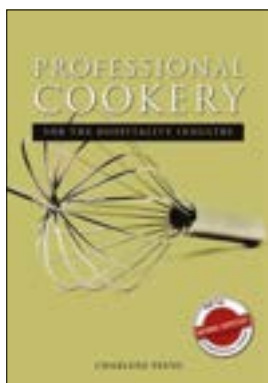
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David Foskett, Patricia Paskins, Neil Rippington & Steve Thorpe
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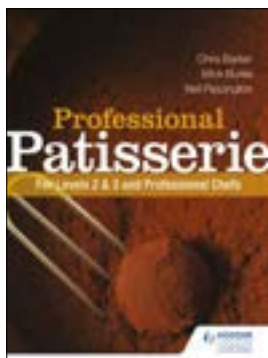
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- ✓ Aimed at students training to work in the hospitality industry, this book covers all the information needed to complete the National Certificate in Professional Cookery.
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C Peens
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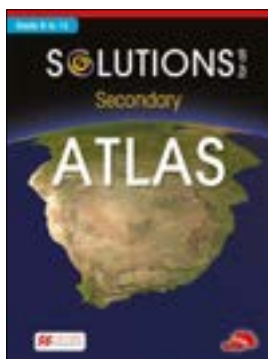
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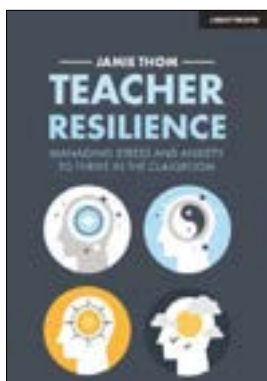
SOLUTIONS FOR ALL SECONDARY ATLAS



- ✓ Reflects all the recent place name and border changes, and contains an index with cross references to old place names.
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Student's Book: 9781431032952

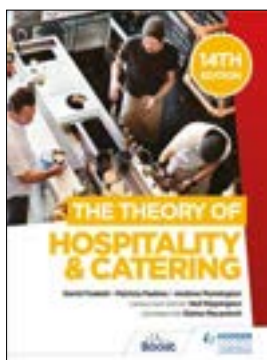
TEACHER RESILIENCE: MANAGING STRESS AND ANXIETY TO THRIVE IN THE CLASSROOM



Teaching is a wonderful profession, but it is one that requires huge amounts of physical, mental and psychological reserves. Inner resilience is a vital part of this, and the dialogue about how to develop it has been missing in conversations about teacher wellbeing. Resilience is ultimately the difference between being overwhelmed by stress and anxiety, to finding calm, purpose and joy in the work we do with young people. Teacher Resilience explores how we can build a more resilient mindset, and what practical actions we can take to be the best version of ourselves in the classroom. From self-talk to collaboration, conflict management to lesson planning and differentiation, no trigger of potential teacher stress and anxiety is left unexplored. With practical tools to implement immediately, this is the book that all teachers need to thrive in a demanding profession.

Jamie Thom
Student's Book: 9781913622220

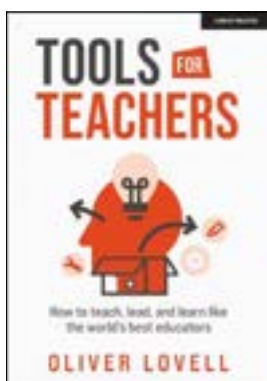
THE THEORY OF HOSPITALITY & CATERING, 14TH EDITION



- ✓ Prepare students for assessment and further professional development with a wealth of contemporary case studies from around the world, referencing key trends.
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- ✓ Harness the power of social media and e-marketing to proactively grow your business, online visibility and engagement.
- ✓ Ensure best practice is followed where food allergies and intolerances are concerned, so you can be confident you are providing a safe experience for all customers.
- ✓ Develop your understanding of nutrition and culinary medicine with a unique contribution from Elaine Macaninch, a director of Culinary Medicine UK and the co-founder of the Education and Research in Medical Nutrition Network (ERimNN)
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David Foskett, Patricia Paskins & Andrew Pennington
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If the sky was the limit, what would you do to become the best educator that you can be? In 2016, Ollie Lovell asked himself this same question, and concluded that asking the world's foremost leaders in education what they do would be a great place to start.

And so he did just that. Over the past five years, Ollie has spoken to sixty of the world's most prominent teachers, leaders and education researchers. With guests including John Hattie, Tom Sherrington, Anita Archer, Dylan Wiliam, Jim Knight, Judith Hochman, Jay McTighe, Tom Bennett, Daisy Christodoulou, Bill Rogers, Daniel Willingham, and many more, Ollie digs deep to work out what works in education, and what doesn't. This book aims to share those insights with you. It summarises the most useful techniques, tactics and mental models from these sixty conversations, and presents them in a clear, practical and actionable form for you to start improving your teaching and learning from the first page.

Tools for Teachers will help you to teach, lead and learn like the world's best educators.

Oliver Lovell
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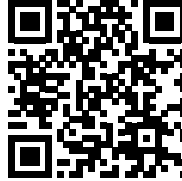
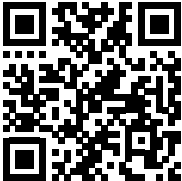
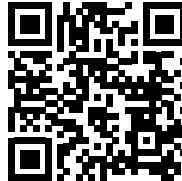
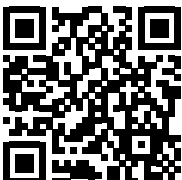
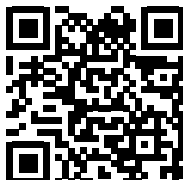
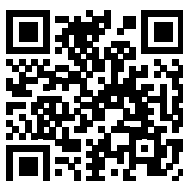
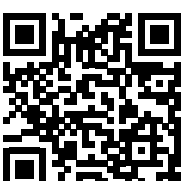
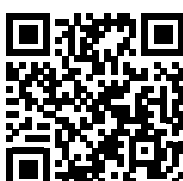
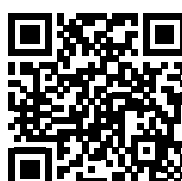
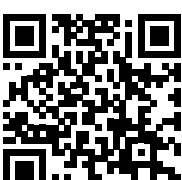
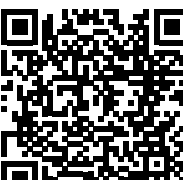
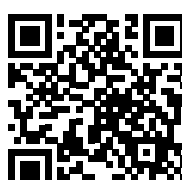


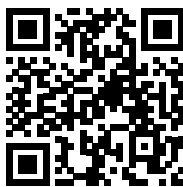
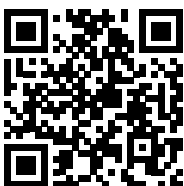
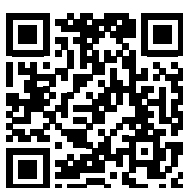
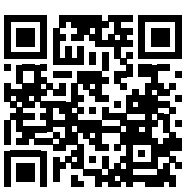
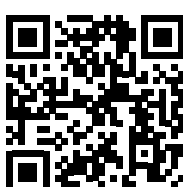
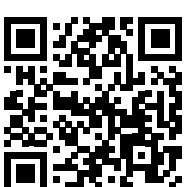
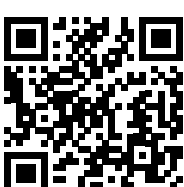
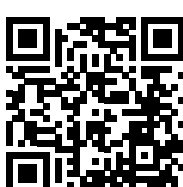
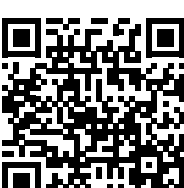
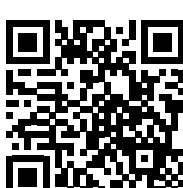
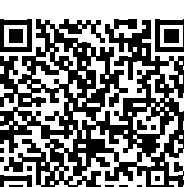
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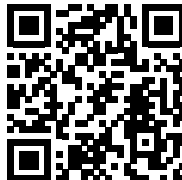
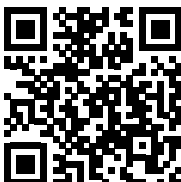
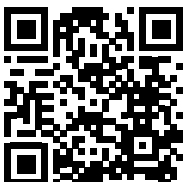
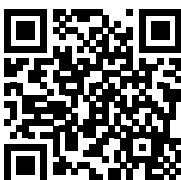
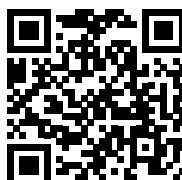
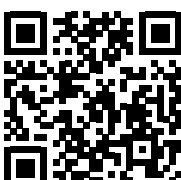
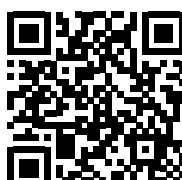
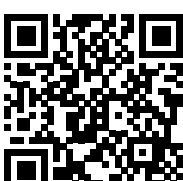
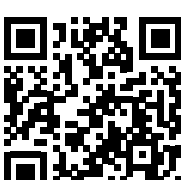
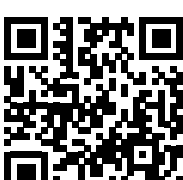
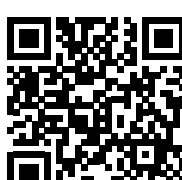
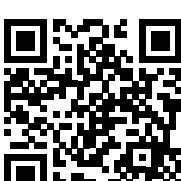
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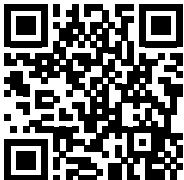
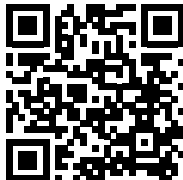
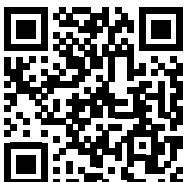
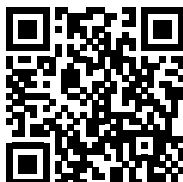
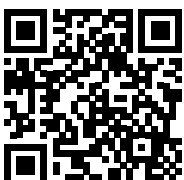
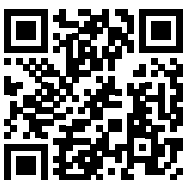
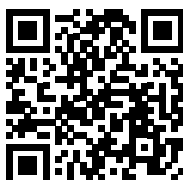
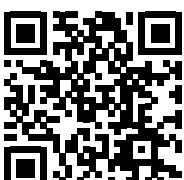
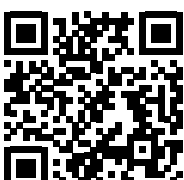
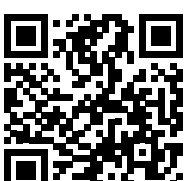
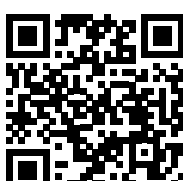
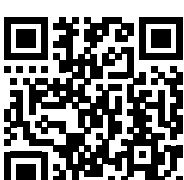
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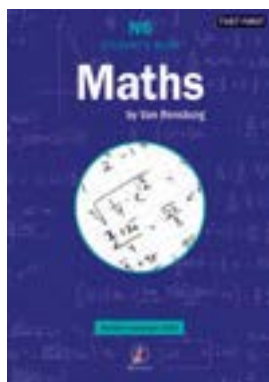


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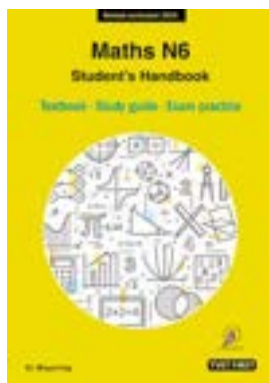


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This **tried and trusted series** has been thoroughly revised and updated to cover the latest curriculum requirements. Clear and concise, this book is an effective and proven learning tool which offers to-the-point explanations, varied activities covering the full range of exam requirements and extension activities for students seeking enrichment. Van Rensburg teaches students to apply their knowledge, not simply memorise it.

Maths by Van Rensburg is ideal for:

- ✓ Students who want to consolidate the basics of Maths quickly and easily.
- ✓ Stronger students looking for extension and enrichment activities.
- ✓ Lecturers who like to work with alternative methods to cater for different learning styles.
- ✓ Lecturers who have enjoyed a previous edition of a Van Rensburg Maths book and know that it works for them.



Maths Student's Handbook

Get straight to the point with a practical, hands-on approach. This essential Student's Handbook provides a targeted approach to understanding maths problems, with step-by-step explanations and guidance in applying knowledge. Students can gain vital insights into where they make mistakes by checking their work using the full solutions at the back of the book. The book aims to help students to:

- (1) Analyse the question.
- (2) Select the method and tools needed to solve the question.
- (3) Apply the method.

The Maths Student's Handbook is ideal for:

- ✓ Students who are studying mostly on their own and need everything in one comprehensive, hands-on guide.
- ✓ Students who are using another core textbook and need more practical application and help with their technique.
- ✓ Students who want a significant leap in their results, whether from a 'fail' to a 'pass' or a 'very good' to an 'excellent'.
- ✓ Lecturers who want to help students take responsibility for their learning.

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Each pack has a printed Lecturer's Guide and a USB flash drive with extra essential teaching tools for lecturers

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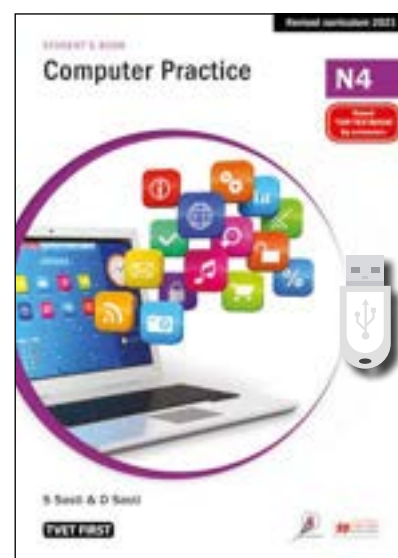
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- A table to demonstrate how the Student's Book content maps to the Learning Outcomes in the curriculum document
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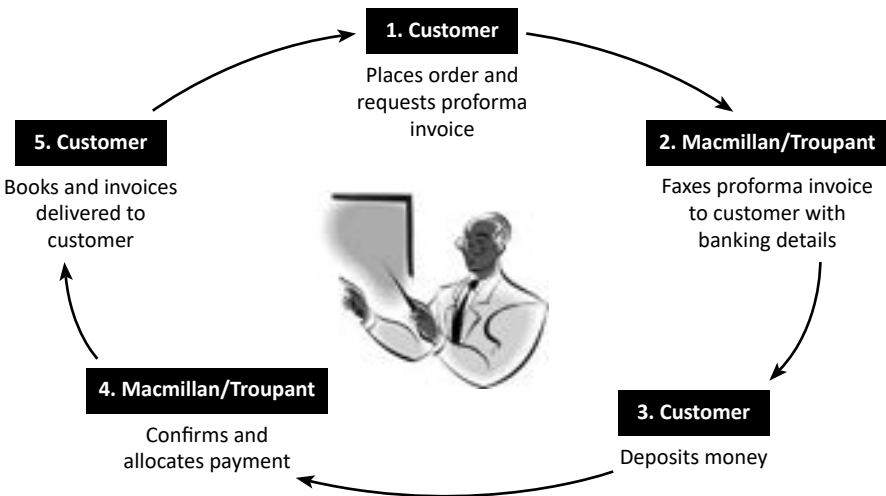
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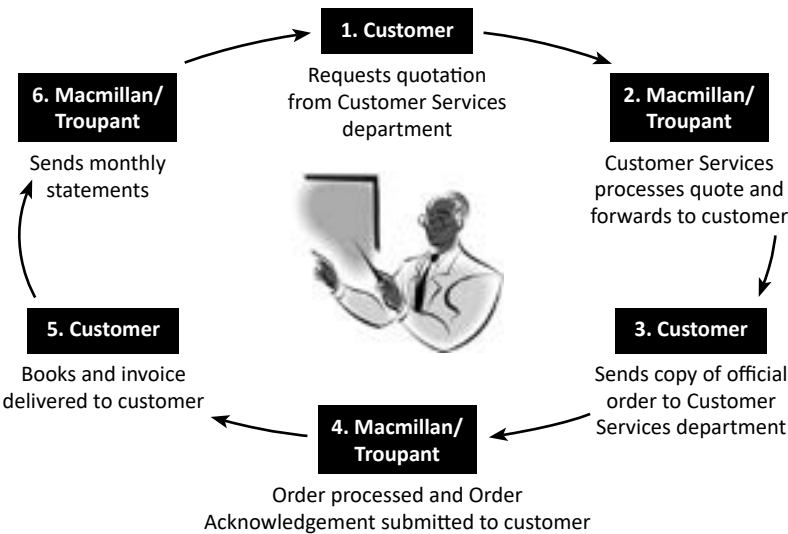
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SALES AND MARKETING REPRESENTATIVES

NATIONAL

Jayshil Bhula
Cell: 078 803 9903
Email: Jayshil.Bhula@macmillaneducation.co.za

EASTERN CAPE

Thantaswa Botile
Cell: 071 671 1228
Email: Thantaswa.Botile@macmillaneducation.co.za

Ayanda Nkunzi
Cell: 082 949 9664
Email: Ayanda.Nkunzi@macmillaneducation.co.za

FREE STATE

Peter Ledwaba
Cell: 076 994 0986
Email: Peter.Ledwaba@macmillaneducation.co.za

GAUTENG

Nicole Smith
Cell: 082 944 6968
Email: Nicole.Smith@macmillaneducation.co.za

Phathi Kona
Cell: 060 908 8209
Email: Phathi.Kona@macmillaneducation.co.za

KWAZULU-NATAL

Muzi Mshengu
Cell: 082 528 3712
Email: Ernest.Mshengu@macmillaneducation.co.za

Qhawe Gumede

Cell: 079 877 4995
Email: Qhawe.Gumede@macmillaneducation.co.za

LIMPOPO

Mmatapa Moabelo
Cell: 078 804 0612
Email: Mmatapa.Moabelo@macmillaneducation.co.za

MPUMALANGA

Lillian Vuma
Cell: 078 803 9918
Email: Lillian.Vuma@macmillaneducation.co.za

NORTH WEST

Mmaabo Modisane
Cell: 071 399 1337
Email: Mmaabo.Modisane@macmillaneducation.co.za

NORTHERN CAPE

Jayshil Bhula
Cell: 078 803 9903
Email: Jayshil.Bhula@macmillaneducation.co.za

WESTERN CAPE

Tania Zeederberg
Cell: 066 211 4352
Email: Tania.Zeederberg@macmillaneducation.co.za

Liezl Abrahams
Cell: 071 441 9144
Email: Liezl.Abrahams@macmillaneducation.co.za

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