

NC(V) Catalogue

Updated July 2025



TRUSTED
by lecturers



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TVET Lecturers prefer TVET First. Here's why.



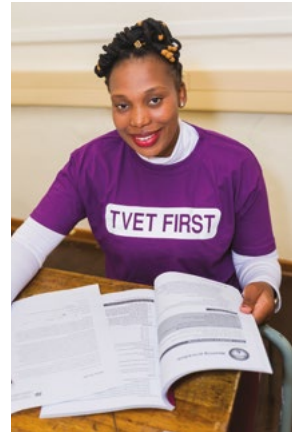
Best quality

A TVET First textbook helps students to learn and supports lecturers to teach. It covers all curriculum requirements, puts the content into the correct sequence, paces the learning at the right speed, is at the right level for students, offers a wide range of activities and assessments, and makes learning interesting and enjoyable.

First for students

Our authors are subject experts with many years of teaching experience in TVET colleges.

The Student's Books are written in clear language and provide glossaries of difficult terms. Each page is well organised and easy to navigate. Diagrams and artwork illustrate the text and explain complicated ideas. Relevant case studies and examples add interest and give students the opportunity to apply their learning. There are lots of activities to help students practise what they learn. Formative and summative assessments test everything from simple recall to complex application. Each module ends with a summary so that students can revise key information ahead of tests and exams.



First for lecturers

Every TVET First Student's Book is accompanied by a comprehensive Lecturer's Guide.

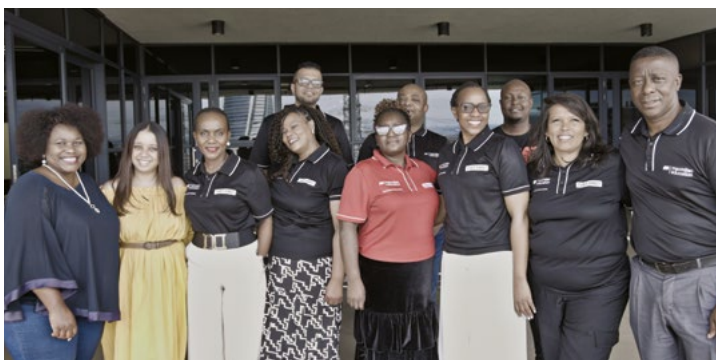
The Lecturer's Guides include a lesson plan template which lecturers can photocopy and complete, as well as a teaching plan for the course. There are complete answers to every activity and assessment in the Student's Book. Most TVET First Lecturer's Guides have extra tests and exams, complete with marking memoranda.

Technology

TVET First Student's Books include QR codes – you can hover a phone over a code and immediately link to a video or teaching resource. Many Lecturer's Guides are packaged with a flash drive containing PowerPoint slides for lecturers to use in class. The slides include video clips, animations, audio clips and illustrations.



*Example: Business plans,
EBM N5*



Trusted by lecturers

With over 20 years of experience in publishing TVET textbooks, Macmillan/Troupant bring decades of expertise together to produce the highly popular, extremely effective TVET First textbooks.

**Order from this catalogue.
Contact us to find out how we can put you FIRST.**

TVET COLLEGES NATIONAL CERTIFICATE (VOCATIONAL) NQF LEVELS 2, 3 AND 4

MATRIX OF SUBJECTS IN EACH SUB-FIELD

Note: Optional subjects can also be chosen from any other sub-field

	LEVEL 2	LEVEL 3	LEVEL 4
Fundamentals	Compulsory ✓ English Afrikaans ✓ Life Orientation ✓ Mathematics ✓ Mathematical Literacy	Compulsory ✓ English Afrikaans ✓ Life Orientation ✓ Mathematics ✓ Mathematical Literacy	Compulsory ✓ English Afrikaans ✓ Life Orientation ✓ Mathematics ✓ Mathematical Literacy
Management	Compulsory ✓ Management Practice ✓ Operations Management ✓ Financial Management Optional ✓ Entrepreneurship	Compulsory ✓ Management Practice ✓ Operations Management ✓ Financial Management Optional ✓ Project Management	Compulsory ✓ Management Practice ✓ Operations Management ✓ Financial Management Optional ✓ Project Management
Marketing	Compulsory Marketing ✓ Advertising and Promotions ✓ Marketing Communication Optional Consumer Behaviour ✓ Contact Centre Operations ✓ Graphic design	Compulsory Marketing ✓ Advertising and Promotions ✓ Marketing Communication Optional ✓ Consumer Behaviour ✓ Contact Centre Operations Graphic design	Compulsory Marketing ✓ Advertising and Promotions ✓ Marketing Communication Optional ✓ Consumer Behaviour ✓ Contact Centre Operations Graphic design
Information Technology and Computer Science	Compulsory ✓ Introduction to Information Systems ✓ Electronics ✓ Introduction to Systems Development Optional ✓ Contact Centre Operations ✓ Multimedia Basics	Compulsory ✓ Systems Analysis and Design ✓ Computer Hardware and Software ✓ Principles of Computer Programming Optional ✓ Contact Centre Operations Multimedia Content	Compulsory ✓ Systems Analysis and Design Data Communication and Networking ✓ Computer Programming Optional ✓ Contact Centre Operations Multimedia Service
IT & Computer Science with Specialisation in Programming and Robotics	Compulsory ✓ Electronics and Digital Concepts for Robotics ✓ Robotics Fundamentals ✓ Basic Principles of Computer Programming and Computer Literacy Optional ✓ Physical Science Instrumentation Technology Mechatronic Systems ✓ Engineering Graphics & Technology ✓ Electrotechnology	Compulsory ✓ Electronics and Digital Concepts for Robotics ✓ Introduction to Robotics ✓ Introduction to Technical Programming Optional ✓ Physical Science Instrumentation Technology Mechatronic Systems ✓ Engineering Graphics & Design Electrotechnology	Compulsory ✓ Electronics and Digital Concepts for Robotics ✓ Robotics and Industrial Automation ✓ Technical Programming Optional Physical Science Instrumentation Technology Mechanical Draughting & Technology Electrotechnology
Mechatronics	Compulsory ✓ Introduction to Computers ✓ Electrotechnology Manual Manufacturing Optional Mechatronic Systems	Compulsory Stored Programme Systems Electrotechnology Machine Manufacturing Optional Mechatronic Systems	Compulsory Stored Programme Systems Electrotechnology Computer-Integrated Manufacturing Optional Mechatronic Systems
Finance, Economics and Accounting	Compulsory ✓ Applied Accounting ✓ Financial Management ✓ Economic Environment Optional ✓ New Venture Creation	Compulsory ✓ Applied Accounting ✓ Financial Management ✓ Economic Environment Optional ✓ New Venture Creation	Compulsory ✓ Applied Accounting ✓ Financial Management ✓ Economic Environment Optional ✓ New Venture Creation
Office Administration	Compulsory ✓ Business Practice ✓ Office Practice ✓ Office Data Processing Optional ✓ Applied Accounting 2nd Language ✓ New Venture Creation	Compulsory ✓ Business Practice ✓ Office Practice ✓ Office Data Processing Optional ✓ Applied Accounting 2nd Language ✓ New Venture Creation	Compulsory ✓ Business Practice ✓ Office Practice ✓ Office Data Processing Optional ✓ Applied Accounting 2nd Language ✓ New Venture Creation ✓ Personal Assistance
Electrical Infrastructure Construction	Compulsory ✓ Electrical Principles and Practice ✓ Workshop Practice ✓ Electronic Control and Digital Electronics Optional ✓ Electrical Systems and Construction ✓ Physical Science	Compulsory ✓ Electrical Principles and Practice ✓ Electrical Workmanship ✓ Electronic Control and Digital Electronics Optional ✓ Electrical Systems and Construction ✓ Physical Science	Compulsory ✓ Electrical Principles and Practice ✓ Electrical Workmanship ✓ Electronic Control and Digital Electronics Optional ✓ Electrical Systems and Construction Physical Science

Subjects where TVET First has books are in blue and marked with a ✓.

	LEVEL 2	LEVEL 3	LEVEL 4
Civil Engineering and Construction	Compulsory ✓ Construction Planning ✓ Plant and Equipment ✓ Materials Optional ✓ Physical Science Carpentry and Roof Work Concrete Structures Masonry Roads Plumbing	Compulsory ✓ Construction Planning ✓ Plant and Equipment ✓ Materials Optional ✓ Physical Science Carpentry and Roof Work Concrete Structures Masonry Roads Plumbing	Compulsory ✓ Construction Planning ✓ Construction Supervision ✓ Materials Optional Physical Science Carpentry and Roof Work Concrete Structures Masonry Roads Plumbing
Engineering and Related Design	Compulsory ✓ Engineering Fundamentals ✓ Engineering Technology ✓ Engineering Systems Optional ✓ Physical Science ✓ Fitting and Turning ✓ Automotive Repair and Maintenance Engineering Fabrication Welding Refrigeration Principles	Compulsory ✓ Engineering Practice and Maintenance ✓ Materials Technology ✓ Engineering Graphics and Design (CAD) Optional ✓ Physical Science ✓ Fitting and Turning ✓ Automotive Repair and Maintenance Engineering Fabrication – Boilermaking Engineering Fabrication – Sheet Metal Worker Welding Refrigeration Practice	Compulsory ✓ Engineering Processes ✓ Professional Engineering Practice ✓ Applied Engineering Technology Optional Physical Science Fitting and Turning Automotive Repair and Maintenance Engineering Fabrication – Boilermaking Engineering Fabrication – Sheet Metal Worker Welding Refrigeration and Air Conditioning Processes
Primary Agriculture	Compulsory ✓ Soil Science ✓ Plant Production ✓ Animal Production Optional ✓ Agribusiness	Compulsory ✓ Soil Science ✓ Plant Production ✓ Animal Production Optional ✓ Agribusiness	Compulsory ✓ Farm Planning and Mechanisation ✓ Advanced Plant Production ✓ Animal Production Optional ✓ Agribusiness
Hospitality	Compulsory ✓ Hospitality Generics ✓ Food Preparation ✓ Client Services and Human Relations Optional ✓ Hospitality Services	Compulsory ✓ Hospitality Generics ✓ Food Preparation ✓ Client Services and Human Relations Optional ✓ Hospitality Services	Compulsory ✓ Hospitality Generics ✓ Food Preparation ✓ Client Services and Human Relations Optional ✓ Hospitality Services
Tourism	Compulsory ✓ Science of Tourism ✓ Client Services and Human Relations ✓ Sustainable Tourism in SA Optional ✓ Tourism Operations	Compulsory ✓ Science of Tourism ✓ Client Services and Human Relations ✓ Sustainable Tourism in SA and Regional Travel Optional ✓ Tourism Operations	Compulsory ✓ Science of Tourism ✓ Client Services and Human Relations ✓ Sustainable Tourism in SA and International Travel Optional ✓ Tourism Operations
Safety in Society	Compulsory ✓ Introduction to Governance ✓ Introduction to Law ✓ Principles of Criminal Justice Optional ✓ Introduction to Policing Practices ✓ Criminology	Compulsory ✓ Governance ✓ Criminal Law ✓ Criminal Justice Structures and Mandates Optional ✓ Theory of Policing Practices ✓ Criminology	Compulsory ✓ Governance ✓ Law of Procedures and Evidence ✓ Criminal Justice Process Optional ✓ Applied Policing ✓ Criminology
Process Instrumentation	Compulsory ✓ Engineering Fundamentals ✓ Electronic Control and Digital Electronics ✓ Physical Science Optional Instrumentation Technology	Compulsory ✓ Engineering Practice and Maintenance ✓ Electronic Control and Digital Electronics ✓ Physical Science Optional Instrumentation Technology	Compulsory ✓ Engineering Processes ✓ Electronic Control and Digital Electronics Physical Science Optional Instrumentation Technology
Process Plant Operations	Compulsory Process Technology ✓ Physical Science ✓ Engineering Fundamentals Optional Pulp and Papermaking Technology Process Chemistry	Compulsory Process Technology ✓ Physical Science Process Control Optional Pulp and Papermaking Technology Process Chemistry	Compulsory Process Technology Physical Science Process Control Optional Pulp and Papermaking Technology Process Chemistry
Drawing Office Practice	Compulsory ✓ Architectural Graphics and Technology ✓ Civil and Structural Steel Work Detailing ✓ Engineering Graphics and Technology Optional Drawing Office Procedures and Techniques	Compulsory Architectural Graphics and Technology Civil and Structural Steel Work Detailing ✓ Engineering Graphics and Design (CAD) Optional Drawing Office Procedures and Techniques	Compulsory Architectural Graphics and Technology Civil and Structural Steel Work Detailing Mechanical Draughting and Technology Optional Drawing Office Procedures and Techniques
Education and Development	Compulsory ✓ Art and Science of Teaching ✓ Human and Social Development ✓ Learning Psychology ✓ Early Childhood Development	Compulsory ✓ Art and Science of Teaching ✓ Human and Social Development ✓ Learning Psychology ✓ Early Childhood Development	Compulsory ✓ Art and Science of Teaching ✓ Human and Social Development ✓ Learning Psychology ✓ Early Childhood Development
Transport and Logistics	Compulsory ✓ Freight Logistics ✓ Transport Economics ✓ Transport Operations Optional ✓ Entrepreneurship ✓ New Venture Creation	Compulsory ✓ Freight Logistics ✓ Transport Economics ✓ Transport Operations Optional ✓ Project Management ✓ New Venture Creation	Compulsory ✓ Freight Logistics ✓ Transport Economics ✓ Transport Operations Optional ✓ Project Management ✓ New Venture Creation

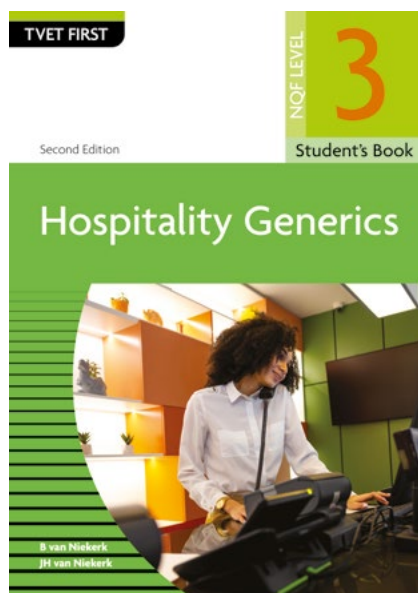
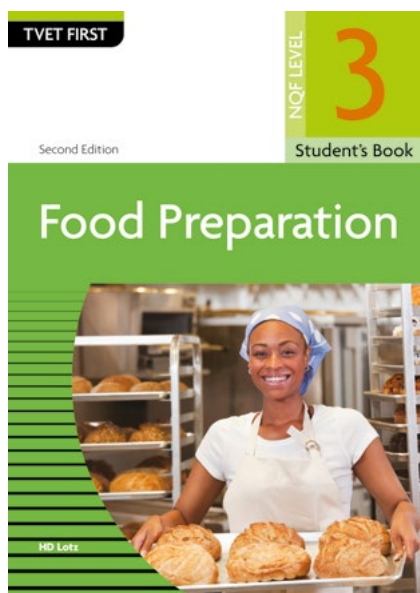
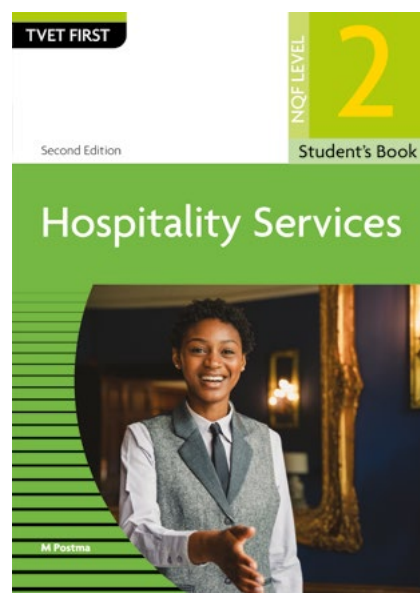
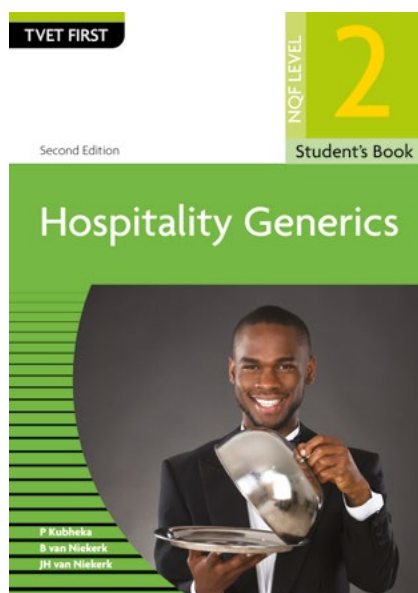
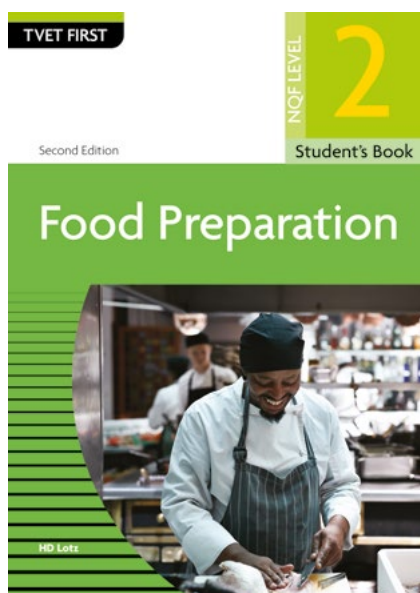
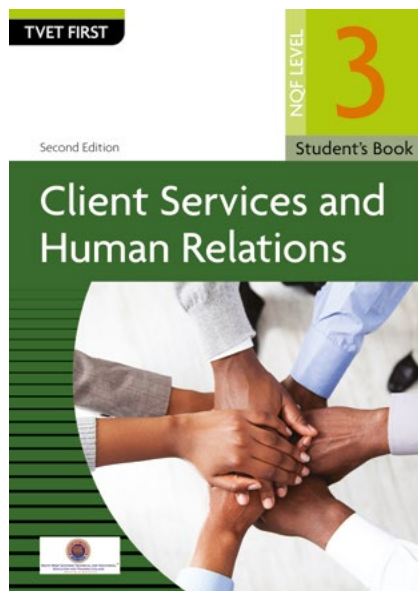
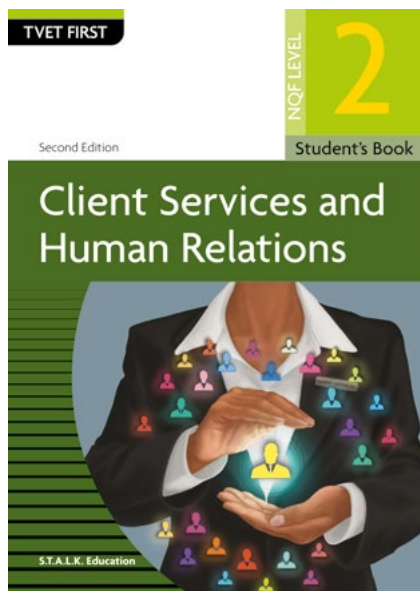
TVET FIRST

Newly updated Tourism and Hospitality textbooks

We have updated the TVET First Tourism and Hospitality textbooks to keep pace with the latest developments and technological advancements in these ever-growing industries in southern Africa. Some highlights from these titles include:

- ✓ Summative assessments to help students with exam preparation
- ✓ Practical activities that relate theory to the real world
- ✓ The newest innovations in the field
- ✓ Marking guidelines, checklists and/or rubrics to make lecturers' marking easier





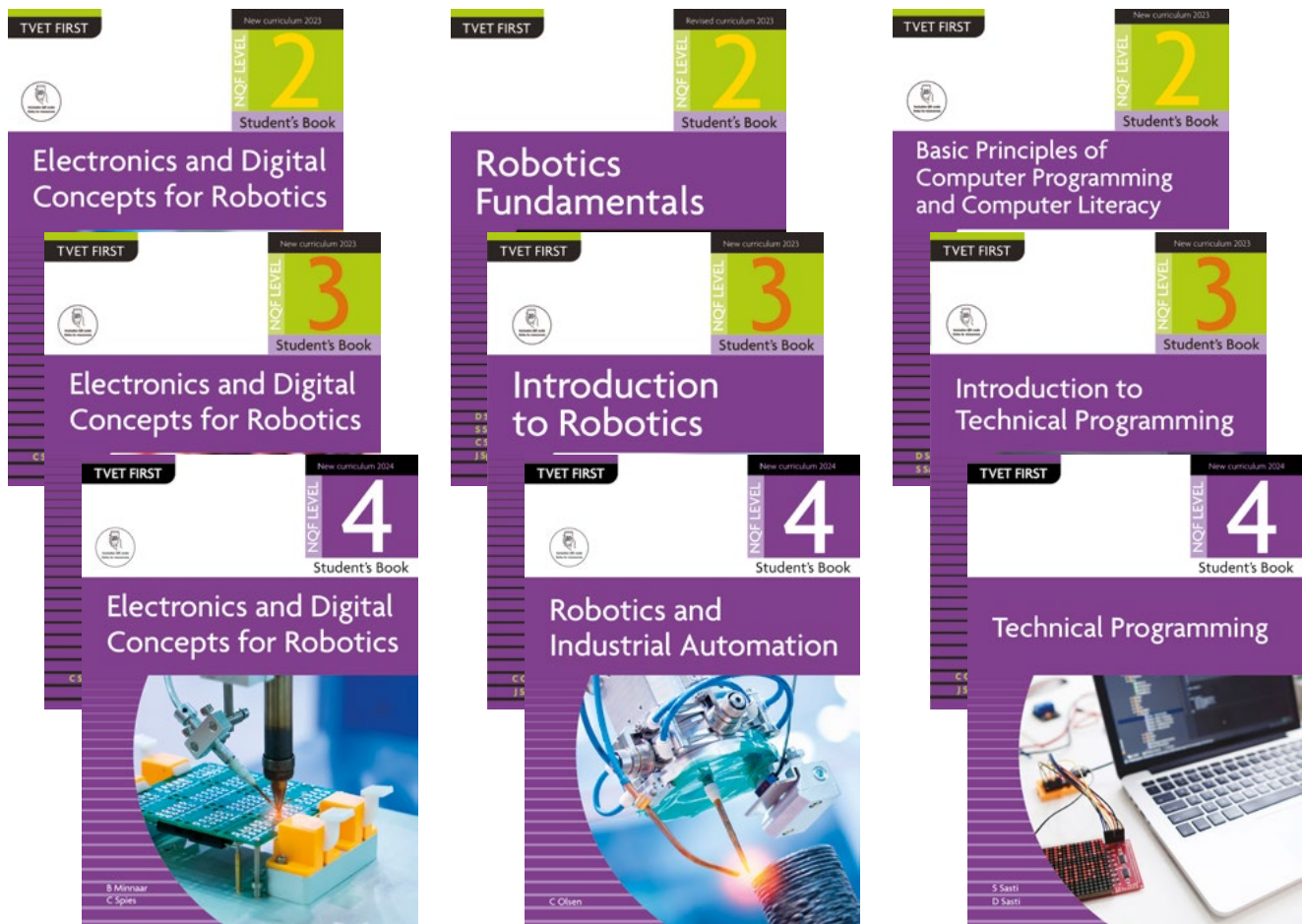
TVET FIRST

Choose exciting new Coding and Robotics textbooks

The popular TVET First range now includes excellent textbooks for three new NCV IT subjects:

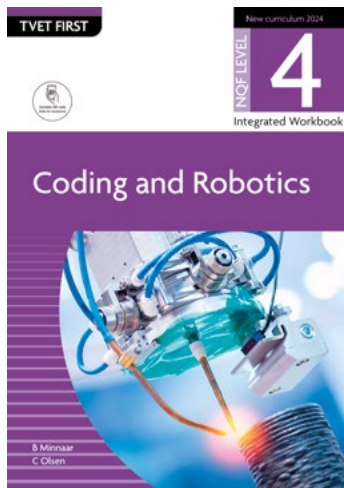
- ✓ Electronics and Digital Concepts for Robotics Level 2
- ✓ Electronics and Digital Concepts for Robotics Level 3
- ✓ Electronics and Digital Concepts for Robotics Level 4
- ✓ Robotics Fundamentals Level 2
- ✓ Introduction to Robotics Level 3
- ✓ Robotics and Industrial Automation Level 4
- ✓ Basic Principles of Computer Programming and Computer Literacy Level 2
- ✓ Introduction to Technical Programming Level 3
- ✓ Technical Programming Level 4

The subjects are an exciting addition to the NCV course, Information Technology & Computer Science with Specialisation in Programming and Robotics. This course was implemented in 2023.



TVET FIRST

Coding and Robotics L4 Integrated Workbook



- ✓ Covers all the prescribed, extra and integrated practical projects for the Coding and Robotics subjects.
- ✓ Helps students to engage meaningfully with the practical projects.
- ✓ Keeps all practical project answers, diagrams and conclusions together and neatly organised.
- ✓ Is a useful revision aid to prepare for the final design exam.
- ✓ Offers extra activities for students to extend their application skills.

Coding and Robotics L4 Integrated Parts Kit

This comprehensive Parts Kit includes all the parts a student needs to complete the practical projects for *Electronics and Digital Concepts for Robotics* Level 4 and *Robotics and Industrial Automation* Level 4, **including the microcontrollers**. The Kit also includes instructions and bill of material cards for easy use and is the perfect companion to the TVET First textbooks. Spare parts will be available for purchase without having to buy a whole new Kit.

Key components included:

- ✓ Arduino Uno microcontroller board
- ✓ Raspberry Pi Pico microcontroller board
- ✓ Breadboards
- ✓ IRF540 MOSFET
- ✓ L298n motor driver
- ✓ 5 V relays



Watch our unpacking video to see the parts included in this exciting and comprehensive kit.

TVET FIRST

Newly updated Primary Agriculture textbooks

We have updated the TVET First Level 2, 3 and 4 Primary Agriculture textbooks to keep pace with the latest developments and technological advancements in these exciting fields in southern Africa. Some highlights from these titles include:

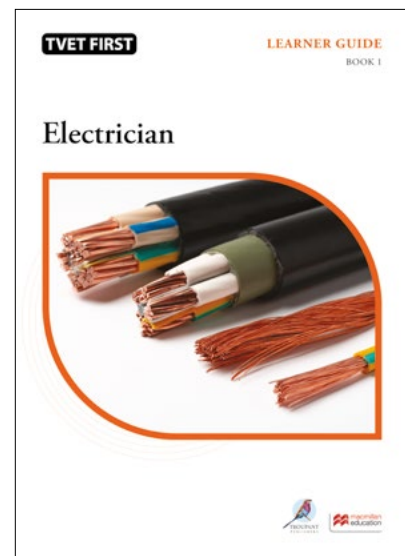
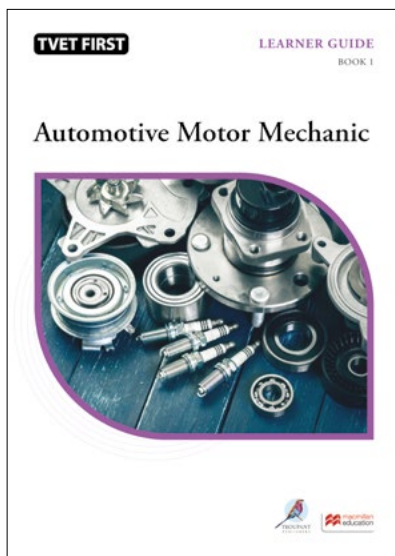
- ✓ Illustrated experimental set-ups for practical activities
- ✓ Labelled diagrams of intricate scientific drawings and machines to aid understanding
- ✓ Real world experiments that can be conducted with low-cost materials
- ✓ Summative assessments to help students with exam preparation



TVET FIRST

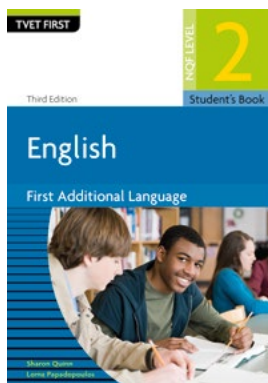
QCTO

TVET First presents a range of exciting new textbooks that meet all the requirements of the occupational qualifications. The textbooks include complete knowledge modules, expert guidance for practical modules and thorough support for facilitators. From the publishers who brought you South Africa's leading NCV and Nated courses – choose TVET First for the best educational quality and to help meet college accreditation requirements. Coming soon!



	Learner Guide	Skills Workbook	Facilitator's Guide
QCTO Automotive Motor Mechanic	9781991450586	9781991450579	9781991450562
QCTO Bricklayer	9781991450487	9781991450494	9781991450470
QCTO Electrician	9781991450616	9781991450609	9781991450593
QCTO Hairdresser	9781991450555	9781991450548	9781991450531
QCTO Welder	9781991450647	9781991450630	9781991450623

ENGLISH FIRST ADDITIONAL LANGUAGE



- ✓ The Student's Book contains a complete summative assessment after each Topic that students can use as exam preparation.
- ✓ The Student's Workbook is a completely separate resource that can be used as an accompanying resource for any English FAL course or as an additional resource for the Student's Book.
- ✓ The Lecturer's Guide contains complete answers and/or marking guidelines for all activities in the Student's Book.

LEVEL 2

Student's Book: 9781431053186
Student's eBook: 9781431056057
Lecturer's Pack*: 9781431056149
Workbook: 9781431053148

LEVEL 3

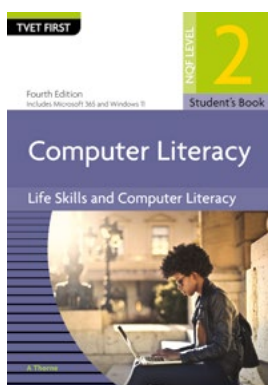
Student's Book: 9781431053209
Student's eBook: 9781431056071
Lecturer's Pack*: 9781431056156
Workbook: 9781431053155

LEVEL 4

Student's Book: 9781431053223
Student's eBook: 9781431056095
Lecturer's Pack*: 9781431056163
Workbook: 9781431053162

* The Lecturer's Pack includes a Lecturer's Guide and USB with additional resources.

LIFE SKILLS AND COMPUTER LITERACY**



COMPUTER LITERACY

- ✓ Comprehensively covers all the new syllabus requirements.
- ✓ Beautiful photographs and clear screenshots enrich the content.
- ✓ Guided activities help students through the tasks while testing their abilities.

LEVEL 2

COMPUTER LITERACY
Fourth edition
(Includes Office 365 and Windows 11)
Student's Book: 9781430812302
Student's eBook: 9781430812098

COMPUTER LITERACY
Student's Book: 9781430806790
Student's eBook: 9781430806844

LEVEL 3

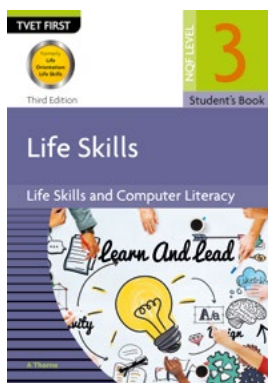
COMPUTER LITERACY
Fourth edition
(Includes Office 365 and Windows 11)
Student's Book: 9781430812296
Student's eBook: 9781430812074

COMPUTER LITERACY
Student's Book: 9781430806806
Student's eBook: 9781430806837

LEVEL 4

COMPUTER LITERACY
Fourth edition
(Includes Office 365 and Windows 11)
Student's Book: 9781430812289
Student's eBook: 9781430812050

COMPUTER LITERACY
Student's Book: 9781430806868
Student's eBook: 9781430806882



LIFE SKILLS

- ✓ All aspects of the new syllabus are covered in full.
- ✓ Full-colour photographs and illustrations enhance the subject matter and make learning fun.
- ✓ Content is covered comprehensively and logically.
- ✓ Designed to be relevant to students.
- ✓ A great Lecturer's Pack includes a Lecturer's Guide with answers to activities and PowerPoint slides with embedded videos for lively classroom instruction.

LEVEL 2

LIFE SKILLS
Third edition
Student's Book: 9781430806783
Student's eBook: 9781430806776
Lecturer's Pack*: 9781430807346
Lecturer's Pack (Includes Office 365 and Windows 11)*: 9781430812104

LEVEL 3

LIFE SKILLS
Third edition
Student's Book: 9781430806813
Student's eBook: 9781430806820
Lecturer's Pack*: 9781430807353
Lecturer's Pack (Includes Office 365 and Windows 11)*: 9781430812081

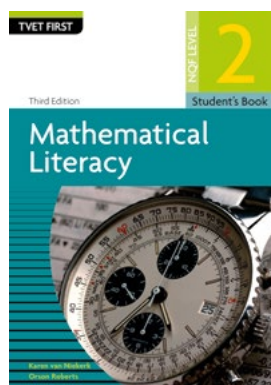
LEVEL 4

LIFE SKILLS
Third edition
Student's Book: 9781430806851
Student's eBook: 9781430806875
Lecturer's Pack*: 9781430807360
Lecturer's Pack (Includes Office 365 and Windows 11)*: 9781430812067

* The Lecturer's Pack includes a Lecturer's Guide and USB with additional resources.

** As instructed by the Department of Higher Education and Training (DHET), the subject name 'Life Orientation' has been changed to 'Life Skills and Computer Literacy'

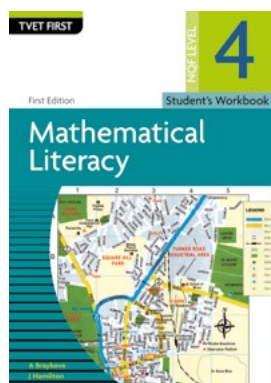
MATHEMATICAL LITERACY



- ✓ Updated and improved to incorporate lecturers' feedback, particularly with regard to the Finance topic.
- ✓ The content has been revised to enhance learning and aid understanding through step-by-step explanations.
- ✓ The writing style has been simplified for FAL students.

Mathematical Literacy Workbooks:

- ✓ Summaries of all the important concepts are provided in the "What you should know" sections.
- ✓ The Workbook follows the format of the Student's Book so can be used as a companion or standalone resource.
- ✓ Numerous illustrations, graphs and diagrams add to the explanations of questions and solutions.



LEVEL 2

Student's Book: 9781431053094
 Student's eBook: 9781431055999
 Workbook: 9781779971357 **(NEW)**
 Lecturer's Pack*: 9781431056118

LEVEL 3

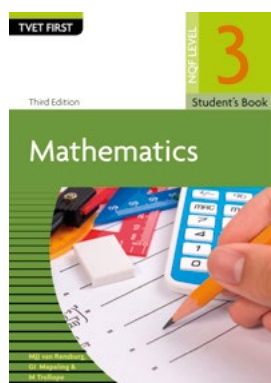
Student's Book: 9781431053117
 Student's eBook: 9781431056019
 Workbook: 9781779971364 **(NEW)**
 Lecturer's Pack*: 9781431056125

LEVEL 4

Student's Book: 9781431053131
 Student's eBook: 9781431056033
 Workbook: 9781779971371 **(NEW)**
 Lecturer's Pack*: 9781431056132

* The Lecturer's Pack includes a Lecturer's Guide and USB with additional resources.

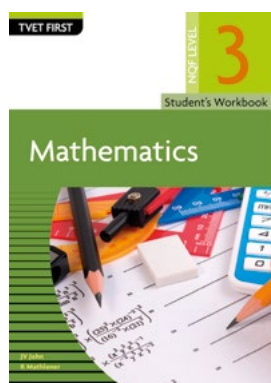
MATHEMATICS



- ✓ Fully updated and aligned with the new curricula.
- ✓ The content has been enhanced and refreshed to reflect the latest learning and teaching practices.
- ✓ Detailed activities and a range of worked examples support both in-class learning and self-study.
- ✓ A great Lecturer's Pack includes a Lecturer's Guide with answers to activities and PowerPoint slides with embedded videos for lively classroom instruction.

Mathematics Workbooks include:

- ✓ Concise and specific exam preparation
- ✓ Brief summaries of essential content and concepts
- ✓ Worked examples of all types of problems
- ✓ Exam-type questions for every topic
- ✓ Exercises to practise solving problems
- ✓ Short solutions to all problems



LEVEL 2

Third edition

Student's Book: 9781430804802
 Student's eBook: 9781430804826
 Workbook: 9781430807896
 Lecturer's Pack*: 9781430807315

LEVEL 3

Third edition

Student's Book: 9781430804840
 Student's eBook: 9781430804864
 Workbook: 9781430809463
 Lecturer's Pack*: 9781430807322

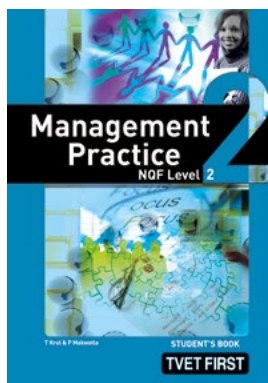
LEVEL 4

Third edition

Student's Book: 9781430804888
 Student's eBook: 9781430804901
 Workbook: 9781430809470
 Lecturer's Pack*: 9781430807339

* The Lecturer's Pack includes a Lecturer's Guide and USB with additional resources.

MANAGEMENT PRACTICE



- ✓ Crucial legislation and policies are clearly outlined and explained.
- ✓ Case studies facilitate understanding and direct students' attention to important concepts.
- ✓ Key terminology is defined in simple language.

LEVEL 2

Student's Book: 9781770307421
Student's eBook: 9781431041794
Lecturer's Guide: 9781770307438

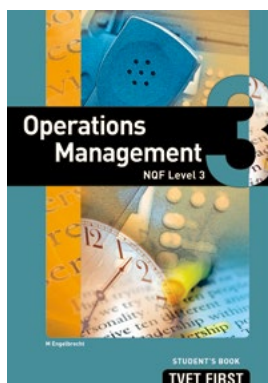
LEVEL 3

Student's Book: 9781920075842
Student's eBook: 9781430803799
Lecturer's Guide: 9781920248246

LEVEL 4

Student's Book: 9781920311469
Student's eBook: 9781430803546
Lecturer's Guide: 9781920311452

OPERATIONS MANAGEMENT



- ✓ Activities are based on scenarios students are likely to experience in the workplace.
- ✓ Practical and theoretical concepts are explained in plain, accessible language.
- ✓ Diagrams illustrate and expand upon abstract theory.

LEVEL 2

Student's Book: 9781770307292
Student's eBook: 9781431041817
Lecturer's Guide: 9781770307308

LEVEL 3

Student's Book: 9781920075835
Student's eBook: 9781430803812
Lecturer's Guide: 9781920248239

LEVEL 4

Student's Book: 9781920311568
Student's eBook: 9781430803553
Lecturer's Guide: 9781920311698

FINANCIAL MANAGEMENT



- ✓ The NEW Second edition features a fresh new layout with up-to-date content, but follows the same page-by-page layout as the existing book so that lecturers do not have to change their lecture notes/references.
- ✓ Updated VAT content and calculations reflect 15% VAT.
- ✓ Includes an addendum with additional exam-type activities to help students prepare for the exam.
- ✓ Examples are based on real-life scenarios and documentation.
- ✓ Important terminology and concepts are explained in detail.

LEVEL 2 (NEW)

Second edition – 15% VAT

Student's Book: 9781430811343
Student's eBook: 9781430811664
Student's Workbook: 9781430811350
Lecturer's Guide: 9781430811336

LEVEL 3 (NEW)

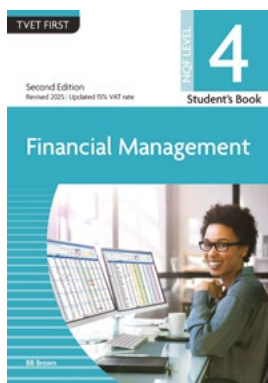
Second edition – 15% VAT

Student's Book: 9781430811374
Student's eBook: 9781430811671
Student's Workbook: 9781430811381
Lecturer's Guide: 9781430811367

LEVEL 4 (NEW)

Second edition – 15% VAT

Student's Book: 9781430811404
Student's eBook: 9781430811688
Student's Workbook: 9781430811411
Lecturer's Guide: 9781430811398



LEVEL 2

Student's Book: 9781920075071
Student's eBook: 9781430801382
Student's Workbook: 9781920075453
Lecturer's Guide: 9781920075279

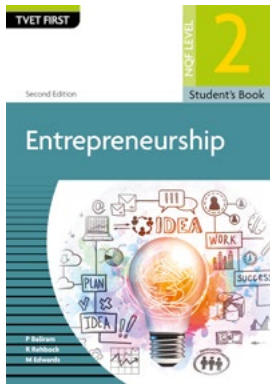
LEVEL 3

Student's Book: 9781920075828
Student's eBook: 9781430801405
Student's Workbook: 9781920248321
Lecturer's Guide: 9781920248222

LEVEL 4

Student's Book: 9781920311322
Student's eBook: 9781430801429
Student's Workbook: 9781920311339
Lecturer's Guide: 9781920311346

ENTREPRENEURSHIP



- ✓ Content is covered comprehensively and logically while appealing to students.
- ✓ Informative and relevant case studies make the content relatable.
- ✓ An index at the back of the book aids in quick “new word” referencing.

LEVEL 2 (NEW)

Second edition

Student's Book: 9781779971289

Student's eBook: 9781779971708

Lecturer's Guide: 9781779971272

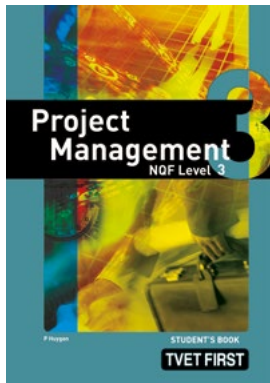
LEVEL 2

Student's Book: 9780853205012

Student's eBook: 9781431041831

Lecturer's Guide: 9780853205029

PROJECT MANAGEMENT



- ✓ Diagrammatic representations of abstract concepts facilitate comprehension.
- ✓ Student-friendly definitions of key terms are provided in the “Words and Terms” boxes.
- ✓ Assessment activities allow students to self-test and reflect on their understanding.

LEVEL 3

Student's Book: 9780853208884

Student's eBook: 9781431028504

Lecturer's Guide: 9780853208891

LEVEL 4

Student's Book: 9781770304826

Student's eBook: 9781431028511

Lecturer's Guide: 9781770304833

ADVERTISING & PROMOTIONS



- ✓ Lots of varied activities facilitate learning.
- ✓ Relevant and interesting content.
- ✓ All key concepts are thoroughly explained.

LEVEL 2

Student's Book: 9781920075439
Student's eBook: 9781430800958

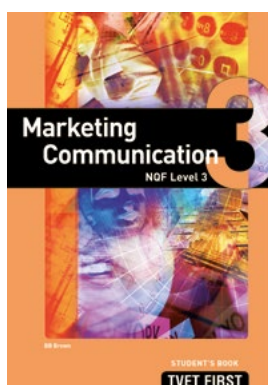
LEVEL 3

Student's Book: 9781920334468
Student's eBook: 9781430800965
Lecturer's Guide: 9781920334475

LEVEL 4

Student's Book: 9781920334529
Student's eBook: 9781430800972
Lecturer's Guide: 9781920334536

MARKETING COMMUNICATION



- ✓ Relevant case studies make the content easy to relate to.
- ✓ Complex concepts are broken down into easy-to-understand chunks.
- ✓ Visual illustrations of abstract concepts facilitate learning.

LEVEL 2

Student's Book: 9781920075095
Student's eBook: 9781430800989
Lecturer's Guide: 9781920075293

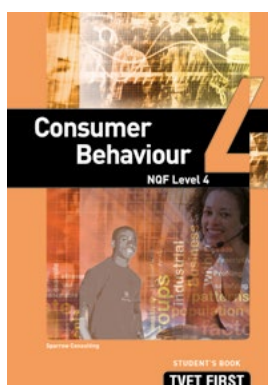
LEVEL 3

Student's Book: 9781920334505
Student's eBook: 9781430800996
Lecturer's Guide: 9781920334512

LEVEL 4

Student's Book: 9781920334604
Student's eBook: 9781430801320
Lecturer's Guide: 9781920334611

CONSUMER BEHAVIOUR



- ✓ Great content that students will relate to easily.
- ✓ Eye-catching illustrations and photographs enhance the text.
- ✓ Activities test students' knowledge and prepare them for the exam.

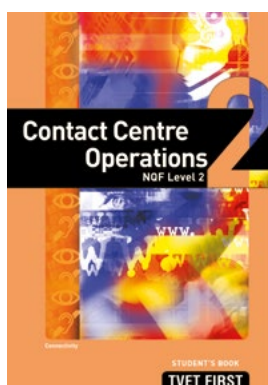
LEVEL 3

Student's Book: 9781920334482
Student's eBook: 9781430801368
Lecturer's Guide: 9781920334499

LEVEL 4

Student's Book: 9781920334581
Student's eBook: 9781430801375
Lecturer's Guide: 9781920334598

CONTACT CENTRE OPERATIONS



- ✓ Activities help students practise their skills.
- ✓ Step-by-step instructions guide students through the content.
- ✓ The books use a "how-to" / training manual approach.

LEVEL 2

Student's Book: 9781920075101
Student's eBook: 9781430801337
Lecturer's Guide: 9781920075309

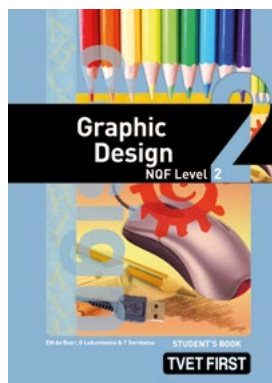
LEVEL 3

Student's Book: 9781920075859
Student's eBook: 9781430801344
Lecturer's Guide: 9781920248253

LEVEL 4

Student's Book: 9781770307018
Student's eBook: 9781431020553

GRAPHIC DESIGN



- ✓ Full-colour graphics, illustrations and photographs enhance learning.
- ✓ Assessment activities allow lecturers to gauge students' progress and understanding.
- ✓ Self-assessments conclude each Topic and allow students to assess their own learning and comprehension.

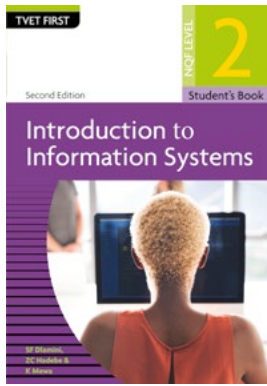
LEVEL 2

Student's Book: 9781431000111

Student's eBook: 9781431020560

Lecturer's Guide: 9781431000128

INTRODUCTION TO INFORMATION SYSTEMS



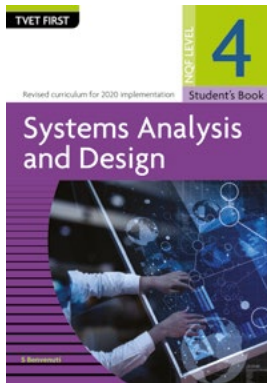
- ✓ Written by experienced TVET lecturers, this book covers all aspects of the updated syllabus.
- ✓ Theoretical concepts are explained in easy-to-follow language.
- ✓ Well-chosen case studies and examples make the content more accessible.

LEVEL 2

Second edition

Student's Book: 9781430807186
Student's eBook: 9781430807193
Lecturer's Guide: 9781430807209

SYSTEMS ANALYSIS AND DESIGN



- ✓ Fully updated and aligned with the new curricula.
- ✓ Every module includes summaries and "test yourself" questions.
- ✓ Includes tables, bulleted lists, images and diagrams to aid learning.

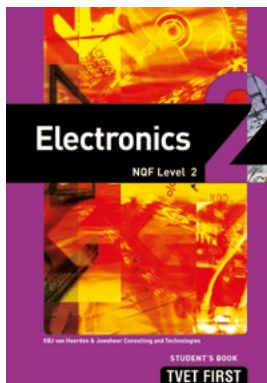
LEVEL 3

Student's Book: 9781430807537
Student's eBook: 9781430807544
Lecturer's Guide: 9781430807551

LEVEL 4

Student's Book: 9781430808206
Student's eBook: 9781430808220
Lecturer's Guide: 9781430808213

ELECTRONICS

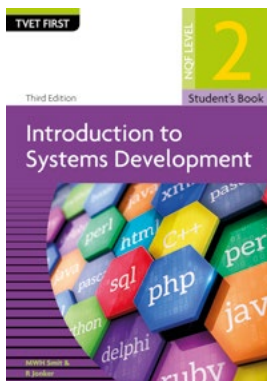


- ✓ Written by respected subject matter experts.
- ✓ Uses a "how to" approach with lots of worked examples.
- ✓ The book focuses on calculations – thus preparing students for their final exam.

LEVEL 2

Student's Book: 9781920075125
Student's eBook: 9781430802754
Lecturer's Guide: 9781920075323

INTRODUCTION TO SYSTEMS DEVELOPMENT



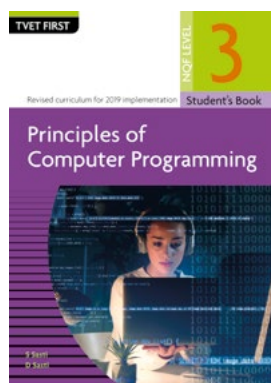
- ✓ Covers the new syllabus requirements comprehensively.
- ✓ Written by subject experts with lecturing and industry experience.
- ✓ Large, clear screenshots make learning and teaching easy.

LEVEL 2

Third edition

Student's Book and CD: 9781430807216
Student's eBook: 9781430807223
Lecturer's Guide and CD: 9781430807230

PRINCIPLES OF COMPUTER PROGRAMMING

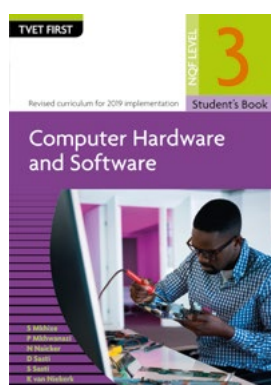


- ✓ 100% aligned with the updated 2019 curriculum and additional subject guidelines.
- ✓ Step-by-step explanations with illustrations guide students through the content.
- ✓ Problem-solving and critical thinking techniques are taught throughout the book.

LEVEL 3

Student's Book: 9781430807506
 Student's eBook: 9781430807513
 Lecturer's Guide: 9781430807520

COMPUTER HARDWARE AND SOFTWARE

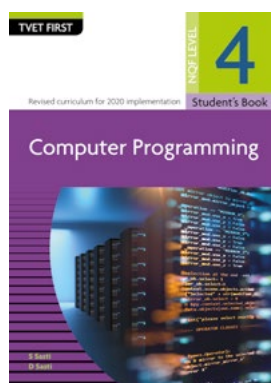


- ✓ Fully aligned with the new syllabus.
- ✓ Written by experts.
- ✓ Thorough explanations for all definitions and new words.

LEVEL 3

Student's Book: 9781430808084
 Student's eBook: 9781430808107
 Lecturer's Guide: 9781430808091

COMPUTER PROGRAMMING

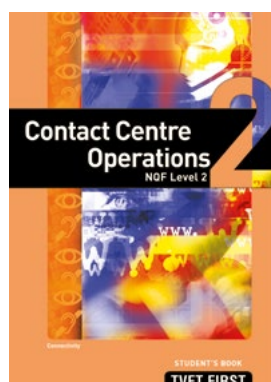


- ✓ Satisfies all the requirements of the 2020 curriculum.
- ✓ Written by experienced TVET lecturers.
- ✓ Step-by-step instructions make learning a pleasure.

LEVEL 4

Student's Book: 9781430808237
 Student's eBook: 9781430808244
 Lecturer's Guide: 9781430808251

CONTACT CENTRE OPERATIONS



- ✓ Activities help students practise their skills.
- ✓ Step-by-step instructions guide students through the content.
- ✓ The books use a "how-to" / training manual approach.

LEVEL 2

Student's Book: 9781920075101
 Student's eBook: 9781430801337
 Lecturer's Guide: 9781920075309

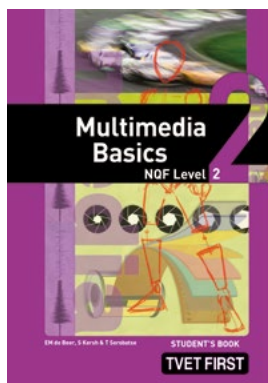
LEVEL 3

Student's Book: 9781920075859
 Student's eBook: 9781430801344
 Lecturer's Guide: 9781920248253

LEVEL 4

Student's Book: 9781770307018
 Student's eBook: 9781431020553

MULTIMEDIA BASICS



- ✓ Full-colour and completely aligned with the syllabus.
- ✓ High-quality photographs, screenshots and graphics add interest and clarify content.
- ✓ Self-assessment activities let students measure their own progress and understanding.

LEVEL 2

Student's Book: 9781431000135
 Student's eBook: 9781431041800
 Lecturer's Guide: 9781431000142

ELECTRONICS AND DIGITAL CONCEPTS FOR ROBOTICS



- ✓ Enjoy peace of mind – the Student's Book covers all curriculum requirements in full.
- ✓ Contains all prescribed practicals, and some extra for students to practise.
- ✓ QR codes link to informative videos that engage students.
- ✓ Comes with a comprehensive Lecturer's Guide with full lecturer support, complete solutions to all activities, step-by-step guides to all practicals, a year plan, a lesson plan template and more.

LEVEL 2

Student's Book: 9781430810353
Student's eBook: 9781430810360
Lecturer's Pack*: 9781430810346

LEVEL 3

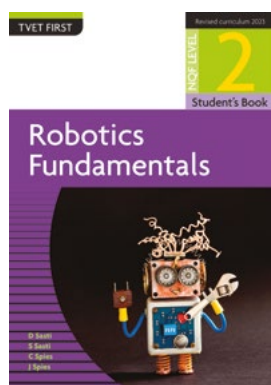
Student's Book: 9781430811114
Student's eBook: 9781430811435
Lecturer's Pack*: 9781430811107

LEVEL 4 (NEW)

Student's Book: 9781430811138
Student's eBook: 9781430811442
Lecturer's Pack*: 9781430811121

* The Lecturer's Pack includes a Lecturer's Guide and USB with additional resources.

ROBOTICS FUNDAMENTALS



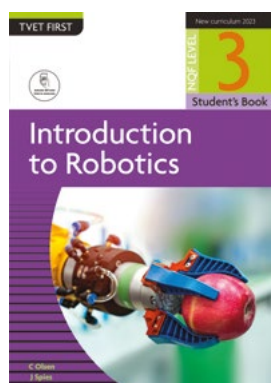
- ✓ The Student's Book covers all curriculum requirements in full.
- ✓ Contains all prescribed practicals, and some extra for students to practise.
- ✓ Full equipment lists and guidance for assembling equipment.
- ✓ Lots of language support.
- ✓ Contains QR codes that link to videos to engage students.

LEVEL 2

Student's Book: 9781430810445
Student's eBook: 9781430810452
Lecturer's Pack*: 9781430810438

* The Lecturer's Pack includes a Lecturer's Guide and USB with additional resources.

INTRODUCTION TO ROBOTICS



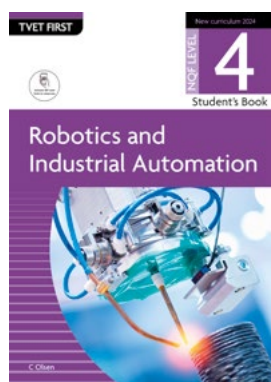
- ✓ Varied activities consolidate students' knowledge.
- ✓ Plenty of language support to explain new concepts and terminology.
- ✓ QR codes link to videos which enhance understanding.
- ✓ Contains all prescribed practicals to aid exam practice.
- ✓ The Lecturer's Pack includes a printed Lecturer's Guide with comprehensive answers to all SB activities and a USB drive with PowerPoint slide decks for all Topics and links to relevant videos.

LEVEL 3

Student's Book: 9781430811251
Student's eBook: 9781430811503
Lecturer's Pack*: 9781430811244

* The Lecturer's Pack includes a Lecturer's Guide and USB with additional resources.

ROBOTICS AND INDUSTRIAL AUTOMATION



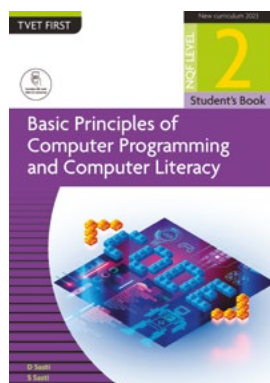
- ✓ Varied activities consolidate students' knowledge.
- ✓ Plenty of language support to explain new concepts and terminology.
- ✓ QR codes link to videos which enhance understanding.
- ✓ Contains all prescribed practicals to aid exam practice.
- ✓ The Lecturer's Pack includes a printed Lecturer's Guide with comprehensive answers to all SB activities and a USB drive with PowerPoint slide decks for all Topics and links to relevant videos.

LEVEL 4 (NEW)

Student's Book: 9781430811275
Student's eBook: 9781430811510
Lecturer's Pack*: 9781430811268

* The Lecturer's Pack includes a Lecturer's Guide and USB with additional resources.

BASIC PRINCIPLES OF COMPUTER PROGRAMMING AND COMPUTER LITERACY



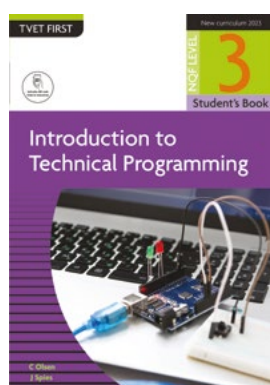
- ✓ Contains all prescribed practicals, and some extra for students to practise.
- ✓ Full equipment lists and guidance for assembling equipment.
- ✓ Plenty of activities and assessments to prepare students thoroughly for tests and exams.
- ✓ The Lecturer's Guide contains full lecturer support, complete solutions to all activities, step-by-step guides to all practicals, a year plan, a lesson plan template and much more.

LEVEL 2

Student's Book: 9781430810414
 Student's eBook: 9781430810421
 Lecturer's Pack*: 9781430810407

* The Lecturer's Pack includes a Lecturer's Guide and USB with additional resources.

INTRODUCTION TO TECHNICAL PROGRAMMING



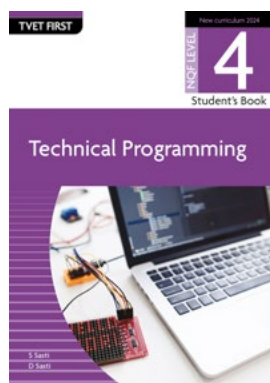
- ✓ Worked examples guide students through new content.
- ✓ Module summaries consolidate students' knowledge and aid revision.
- ✓ Plenty of language support to explain new concepts and terminology.
- ✓ Contains all prescribed practicals to aid exam preparation.
- ✓ A Lecturer's Pack with
 - Comprehensive answers to all Student's Book activities.
 - PowerPoint slide presentations for all Topics.

LEVEL 3

Student's Book: 9781430811213
 Student's eBook: 9781430811480
 Lecturer's Pack*: 9781430811206

* The Lecturer's Pack includes a Lecturer's Guide and USB with additional resources.

TECHNICAL PROGRAMMING



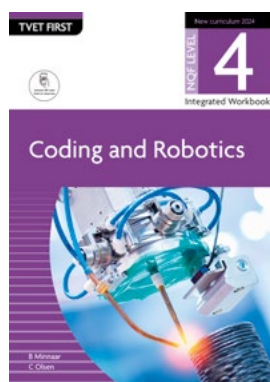
- ✓ Worked examples guide students through new content.
- ✓ Module summaries consolidate students' knowledge and aid revision.
- ✓ Plenty of language support to explain new concepts and terminology.
- ✓ Contains all prescribed practicals to aid exam preparation.
- ✓ A Lecturer's Pack with
 - Comprehensive answers to all Student's Book activities.
 - PowerPoint slide presentations for all Topics.

LEVEL 4 (NEW)

Student's Book: 9781430811237
 Student's eBook: 9781430811497
 Lecturer's Pack*: 9781430811220

* The Lecturer's Pack includes a Lecturer's Guide and USB with additional resources.

CODING AND ROBOTICS INTEGRATED WORKBOOK

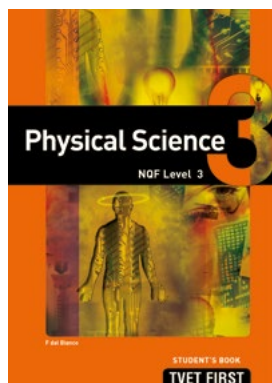


- ✓ Covers all the prescribed, extra and integrated practical projects for the Coding and Robotics subjects.
- ✓ Helps students to engage meaningfully with the practical projects.
- ✓ Keeps practical projects answers, diagrams and conclusions neatly organised together.
- ✓ Is a useful revision aid to prepare for the final design exam.
- ✓ Offers extra activities for students to extend their application skills.

LEVEL 4 (NEW)

Integrated Workbook: 9781991450654

PHYSICAL SCIENCE



- ✓ Relatable examples bring practical and theoretical concepts to life.
- ✓ Key terminology is explained in clear, simple language.
- ✓ Lots of diagrams are provided to help students master the content.

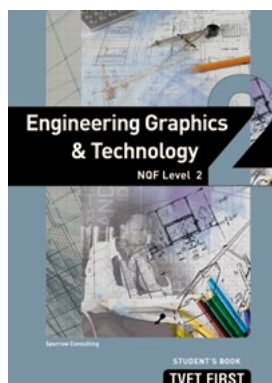
LEVEL 2

Student's Book: 9781920075194
Student's eBook: 9781430801801
Lecturer's Guide: 9781920075392

LEVEL 3

Student's Book: 9781920075897
Student's eBook: 9781430801818
Lecturer's Guide: 9781920248291

ENGINEERING GRAPHICS & TECHNOLOGY

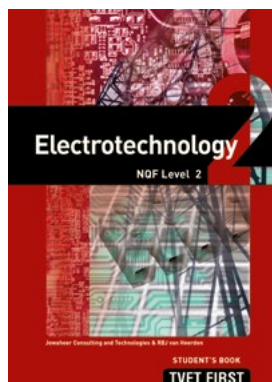


- ✓ Comprehensively covers the syllabus requirements.
- ✓ Detailed illustrations and diagrams enrich the content.
- ✓ Activities guide students through the tasks.

LEVEL 2

Student's Book: 9781920334666
Student's eBook: 9781430803744
Lecturer's Guide: 9781920334819

ELECTROTECHNOLOGY

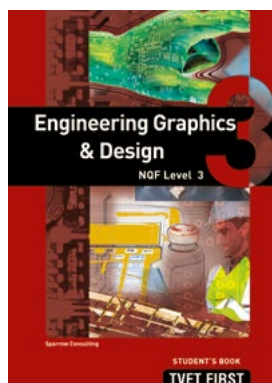


- ✓ Authored by experienced TVET lecturers.
- ✓ Extra attention is given to content areas students must focus on.
- ✓ Useful learning hints and tips are provided throughout the book.

LEVEL 2

Student's Book: 9781920311995
Student's eBook: 9781430803737
Lecturer's Guide: 9781920334000

ENGINEERING GRAPHICS & DESIGN

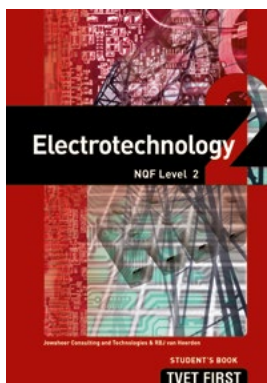


- ✓ Labelled and annotated diagrams enhance learning.
- ✓ Complex terms and concepts are explained and expanded upon.
- ✓ Activities constantly check students' level of understanding.

LEVEL 3

Student's Book: 9781920334932
Student's eBook: 9781430801788
Lecturer's Guide: 9781920334949

ELECTROTECHNOLOGY

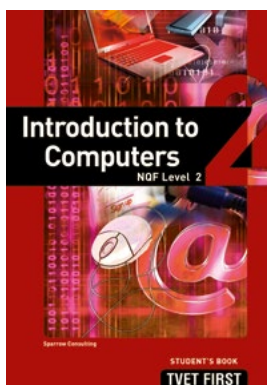


- ✓ Authored by experienced TVET lecturers.
- ✓ Extra attention is given to content areas students must focus on.
- ✓ Useful learning hints and tips are provided throughout the book.

LEVEL 2

Student's Book: 9781920311995
 Student's eBook: 9781430803737
 Lecturer's Guide: 9781920334000

INTRODUCTION TO COMPUTERS

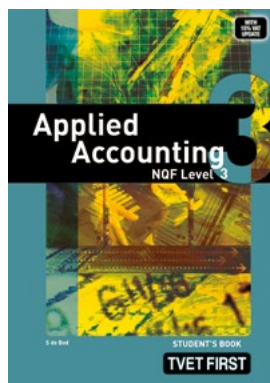


- ✓ Annotated diagrams enrich learning and aid comprehension.
- ✓ New terminology and concepts are thoroughly explained.
- ✓ Wide-ranging and interesting activities test a range of skills.

LEVEL 2

Student's Book: 9781920311902
 Student's eBook: 9781430803768
 Lecturer's Guide: 9781920311919
 Lecturer's Guide CD ROM: 9781920311926

APPLIED ACCOUNTING



- ✓ Examples are based on real-life scenarios and demonstrate how to tackle and solve problems.
- ✓ Useful summaries of key concepts are included throughout.
- ✓ Learning and assessment activities test students' knowledge and understanding at regular intervals.
- ✓ All calculations have been updated to include VAT at 15%.

LEVEL 2

Student's Book: 9780853205036
 Student's eBook: 9781431020577
 Student's Workbook: 9780853205661
 Lecturer's Guide: 9780853205043

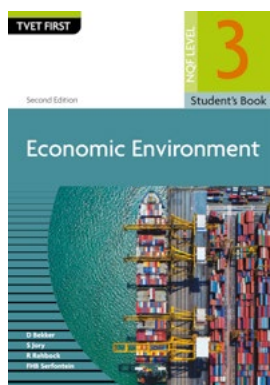
LEVEL 3

Student's Book: 9780853208853
 Student's eBook: 9781431020591
 Student's Workbook: 9780853208877
 Lecturer's Guide: 9780853208860

LEVEL 4

Student's Book: 9781770304789
 Student's eBook: 9781431020614
 Student's Workbook: 9781770304888
 Lecturer's Guide: 9781770304796

ECONOMIC ENVIRONMENT



- ✓ Subject-specific vocabulary and language support are provided in the "New Word" boxes.
- ✓ Understandable, detailed diagrams and illustrations explain abstract concepts.
- ✓ Case studies relate the content to the real world for students.

LEVEL 2 (NEW)

Second edition

Student's Book: 9781779971265
 Student's eBook: 9781779971685
 Lecturer's Guide: 9781779971258

LEVEL 3 (NEW)

Second edition

Student's Book: 9781779972163
 Student's eBook: 9781779973542
 Lecturer's Guide: 9781779972156

LEVEL 4

Student's Book: 9781770304802
 Student's eBook: 9781431020652
 Lecturer's Guide: 9781770304819

LEVEL 2

Student's Book: 9780853205050
 Student's eBook: 9781431020638
 Lecturer's Guide: 9780853205067

LEVEL 3

Student's Book: 9780853208907
 Student's eBook: 9781431020645
 Lecturer's Guide: 9780853208914

FINANCIAL MANAGEMENT



- ✓ Important terminology and concepts are explained in detail.
- ✓ The NEW Second edition features a fresh new layout with up-to-date content, but follows the same page-by-page layout as the existing book so that lecturers do not have to change their lecture notes/references.
- ✓ Updated VAT content and calculations reflect 15% VAT.
- ✓ Includes an addendum with additional exam-type activities to help students prepare for the exam.

LEVEL 2 (NEW)

Second edition – 15% VAT

Student's Book: 9781430811343
 Student's eBook: 9781430811664
 Student's Workbook: 9781430811350
 Lecturer's Guide: 9781430811336

LEVEL 3 (NEW)

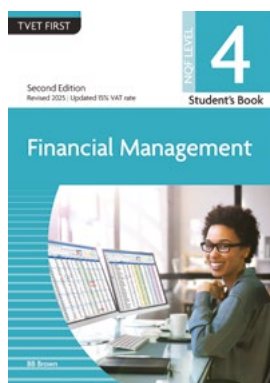
Second edition – 15% VAT

Student's Book: 9781430811374
 Student's eBook: 9781430811671
 Student's Workbook: 9781430811381
 Lecturer's Guide: 9781430811367

LEVEL 4 (NEW)

Second edition – 15% VAT

Student's Book: 9781430811404
 Student's eBook: 9781430811688
 Student's Workbook: 9781430811411
 Lecturer's Guide: 9781430811398



LEVEL 2

Student's Book: 9781920075071
 Student's eBook: 9781430801382
 Student's Workbook: 9781920075453
 Lecturer's Guide: 9781920075279

LEVEL 3

Student's Book: 9781920075828
 Student's eBook: 9781430801405
 Student's Workbook: 9781920248321
 Lecturer's Guide: 9781920248222

LEVEL 4

Student's Book: 9781920311322
 Student's eBook: 9781430801429
 Student's Workbook: 9781920311339
 Lecturer's Guide: 9781920311346

NEW VENTURE CREATION



- ✓ Carefully selected examples and case studies bring content to life.
- ✓ The “In the workplace” feature prepares students to tackle real scenarios in the workplace.
- ✓ Practical, creative and relevant activities prepare students for the exam and encourage them to think critically.

LEVEL 2

Student's Book: 9781920075545
 Student's eBook: 9781430801443
 Lecturer's Guide: 9781920075491

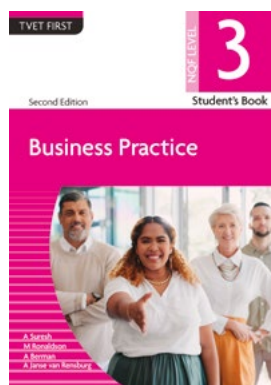
LEVEL 3

Student's Book: 9781920075705
 Student's eBook: 9781430801450
 Lecturer's Guide: 9781920248161

LEVEL 4

Student's Book: 9781920311537
 Student's eBook: 9781430801467
 Lecturer's Guide: 9781920311513

BUSINESS PRACTICE



- ✓ Abstract concepts are made clear through plain language and lots of diagrams.
- ✓ Real-life examples add interest and make the content easy to understand.
- ✓ Newly created workbooks accompany second editions with space for all activities.

LEVEL 2 (NEW) Second edition

Student's Book: 9781430811930
Student's eBook: 9781430811947
Workbook: 9781430811954
Lecturer's Guide: 9781430811923

LEVEL 3 (NEW) Second edition

Student's Book: 9781991450173
Student's eBook: 9781991450180
Workbook: 9781991450197
Lecturer's Guide: 9781991450166

LEVEL 4

Student's Book: 9781920248956
Student's eBook: 9781430801498
Lecturer's Guide: 9781920248949

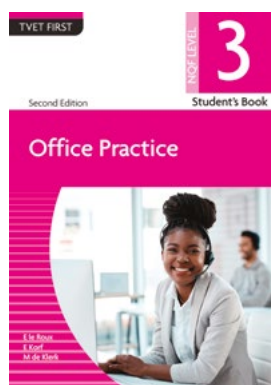
LEVEL 2

Student's Book: 9781920075200
Student's eBook: 9781430801474
Lecturer's Guide: 9781920075408

LEVEL 3

Student's Book: 9781920075866
Student's eBook: 9781430801481
Lecturer's Guide: 9781920248260

OFFICE PRACTICE



- ✓ Varied, interesting activities expand knowledge and check understanding.
- ✓ Newly created workbooks accompany second editions with space for all activities.
- ✓ Complex terms and concepts are explained in detail.

LEVEL 2 (NEW) Second edition

Student's Book: 9781430811978
Student's eBook: 9781430811985
Workbook: 9781430811992
Lecturer's Guide: 9781430811961

LEVEL 3 (NEW) Second edition

Student's Book: 9781991450258
Student's eBook: 9781991450265
Workbook: 9781991450272
Lecturer's Guide: 9781991450241

LEVEL 4

Student's Book: 9781920311551
Student's eBook: 9781430801528
Lecturer's Guide: 9781920311674

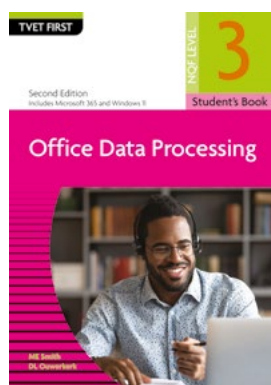
LEVEL 2

Student's Book: 9781920075217
Student's eBook: 9781430801504
Lecturer's Guide: 9781920075415

LEVEL 3

Student's Book: 9781920075873
Student's eBook: 9781430801511
Lecturer's Guide: 9781920248277

OFFICE DATA PROCESSING



- ✓ Fully compliant with the new syllabi.
- ✓ Written by respected subject matter experts with many years of teaching experience.
- ✓ Step-by-step instructions and clear screenshots guide students through the material.

LEVEL 2 (MS Office 2016 and Office 365) Second edition

Student's Book: 9781430810506
Student's eBook: 9781430810513
Lecturer's Pack*: 9781430810490

LEVEL 3 (MS Office 2016 and Office 365) Second edition

Student's Book: 9781430810537
Student's eBook: 9781430810544
Lecturer's Pack*: 9781430810520

LEVEL 4 (MS Office 2016 and Office 365) Second edition

Student's Book: 9781430810568
Student's eBook: 9781430810575
Lecturer's Pack*: 9781430810551

LEVEL 2 (MS Office 2010)

Student's Book and CD: 9781430802020
Student's eBook: 9781430803454
Lecturer's Pack*: 9781430802037

LEVEL 3 (MS Office 2010)

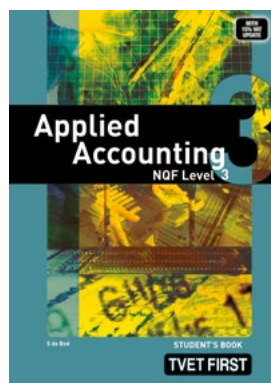
Student's Book and CD: 9781430803249
Student's eBook: 9781430803935
Lecturer's Pack*: 9781430803164

LEVEL 4 (MS Office 2010)

Student's Book and CD: 9781430804314
Student's eBook: 9781430804413
Lecturer's Pack*: 9781430804321

* The Lecturer's Pack includes a Lecturer's Guide and USB with additional resources.

APPLIED ACCOUNTING



- ✓ Examples are based on real-life scenarios and demonstrate how to tackle and solve problems.
- ✓ Useful summaries of key concepts are included throughout.
- ✓ Learning and assessment activities test students' knowledge and understanding at regular intervals.
- ✓ All calculations have been updated to include VAT at 15%.

LEVEL 2

Student's Book: 9780853205036
Student's eBook: 9781431020577
Student's Workbook: 9780853205661
Lecturer's Guide: 9780853205043

LEVEL 3

Student's Book: 9780853208853
Student's eBook: 9781431020591
Student's Workbook: 9780853208877
Lecturer's Guide: 9780853208860

LEVEL 4

Student's Book: 9781770304789
Student's eBook: 9781431020614
Student's Workbook: 9781770304888
Lecturer's Guide: 9781770304796

NEW VENTURE CREATION



- ✓ Carefully selected examples and case studies bring content to life.
- ✓ The “In the workplace” feature prepares students to tackle real scenarios in the workplace.
- ✓ Practical, creative and relevant activities prepare students for the exam and encourage them to think critically.

LEVEL 2

Student's Book: 9781920075545
 Student's eBook: 9781430801443
 Lecturer's Guide: 9781920075491

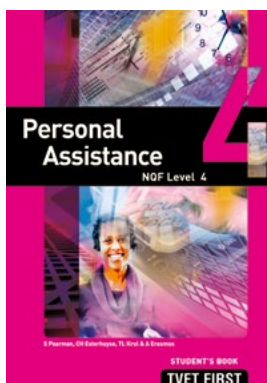
LEVEL 3

Student's Book: 9781920075705
 Student's eBook: 9781430801450
 Lecturer's Guide: 9781920248161

LEVEL 4

Student's Book: 9781920311537
 Student's eBook: 9781430801467
 Lecturer's Guide: 9781920311513

PERSONAL ASSISTANCE

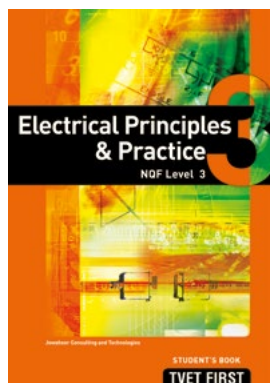


- ✓ Written by subject experts with extensive classroom experience.
- ✓ Photographs and artwork help illustrate key principles.
- ✓ Subject matter is explained in simple, unambiguous language.

LEVEL 4

Student's Book: 9781920311575
 Student's eBook: 9781430801580
 Lecturer's Guide: 9781920311766

ELECTRICAL PRINCIPLES & PRACTICE



- ✓ Completely aligned with the updated syllabi.
- ✓ Worked examples guide the student and support self-study.
- ✓ Calculations are broken down into easy-to-understand chunks.

LEVEL 2

Student's Book: 9781430800286
 Student's eBook: 9781430801597
 Lecturer's Guide: 9781430800293

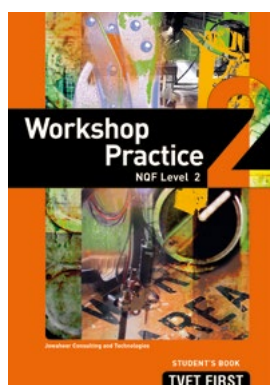
LEVEL 3

Student's Book: 9781430801948
 Student's eBook: 9781430803379
 Lecturer's Guide: 9781430801955

LEVEL 4

Student's Book: 9781430803195
 Student's eBook: 9781430803881
 Lecturer's Guide: 9781430803119

WORKSHOP PRACTICE

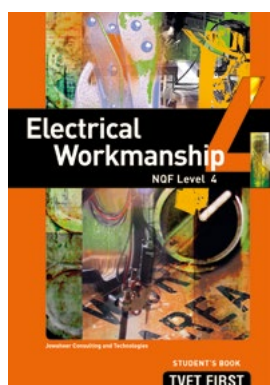


- ✓ Emphasises best practice and illustrates the concepts.
- ✓ Tests knowledge through a range of activities.
- ✓ Bulleted lists and tables break up content into smaller chunks to facilitate learning.

LEVEL 2

Student's Book: 9781430800323
 Student's eBook: 9781430801627
 Lecturer's Guide: 9781430800330

ELECTRICAL WORKMANSHIP



- ✓ 100% aligned with the new curricula.
- ✓ Detailed illustrations and plenty of photographs to support learning.
- ✓ Important instructions are constantly emphasised.

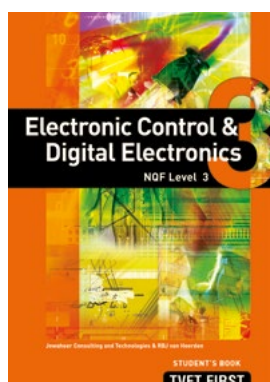
LEVEL 3

Student's Book: 9781430801962
 Student's eBook: 9781430803393
 Lecturer's Guide: 9781430801979

LEVEL 4

Student's Book: 9781430803218
 Student's eBook: 9781430803904
 Lecturer's Guide: 9781430803133

ELECTRONIC CONTROL & DIGITAL ELECTRONICS



- ✓ Authored by experienced and respected TVET lecturers.
- ✓ Difficult subject matter is explained in simple, unambiguous ways.
- ✓ Worked examples facilitate understanding and demonstrate how to tackle a range of problems.

LEVEL 2

Student's Book: 9781430800309
 Student's eBook: 9781430801658
 Lecturer's Guide: 9781430800316

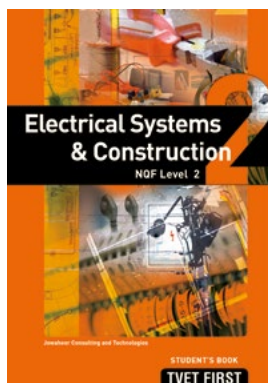
LEVEL 3

Student's Book: 9781430801986
 Student's eBook: 9781430803409
 Lecturer's Guide: 9781430801993

LEVEL 4

Student's Book: 9781430803225
 Student's eBook: 9781430803911
 Lecturer's Guide: 9781430803140

ELECTRICAL SYSTEMS & CONSTRUCTION



- ✓ Updated to meet all the requirements of the new syllabi.
- ✓ Written by an experienced TVET lecturer and established author.
- ✓ SANS regulations are explained and emphasised throughout.

LEVEL 2

Student's Book: 9781430800385
 Student's eBook: 9781430801689
 Lecturer's Guide: 9781430800392

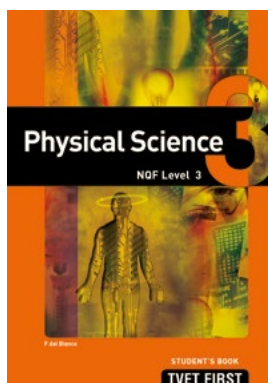
LEVEL 3

Student's Book: 9781430802006
 Student's eBook: 9781430803386
 Lecturer's Guide: 9781430802013

LEVEL 4

Student's Book: 9781430803201
 Student's eBook: 9781430803898
 Lecturer's Guide: 9781430803126

PHYSICAL SCIENCE



- ✓ Relatable examples bring practical and theoretical concepts to life.
- ✓ Key terminology is explained in clear, simple language.
- ✓ Lots of diagrams are provided to help students master the content.

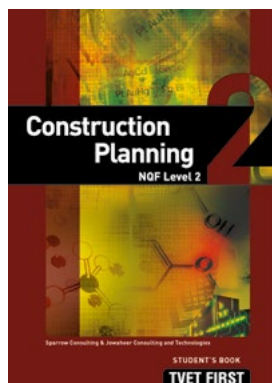
LEVEL 2

Student's Book: 9781920075194
 Student's eBook: 9781430801801
 Lecturer's Guide: 9781920075392

LEVEL 3

Student's Book: 9781920075897
 Student's eBook: 9781430801818
 Lecturer's Guide: 9781920248291

CONSTRUCTION PLANNING



- ✓ Clear, detailed diagrams aid learning.
- ✓ Thorough explanations make key terms easy to understand.
- ✓ Numerous activities test students' understanding.

LEVEL 2

Student's Book: 9781920311803
Student's eBook: 9781430802907
Lecturer's Guide: 9781920311810

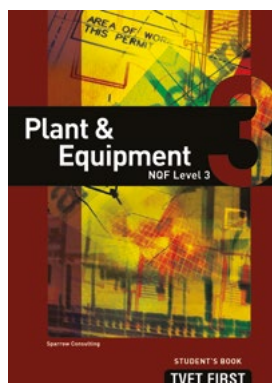
LEVEL 3

Student's Book: 9781920334048
Student's eBook: 9781430802914
Lecturer's Guide: 9781920334239

LEVEL 4

Student's Book: 9781920334543
Student's eBook: 9781430802921
Lecturer's Guide: 9781920334550

PLANT & EQUIPMENT



- ✓ Legislation and safety regulations are explained in simple terms.
- ✓ Relatable, everyday examples make the content accessible.
- ✓ Relevant illustrations and photographs enrich learning.

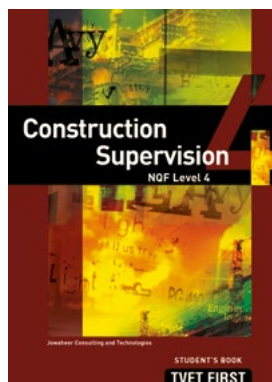
LEVEL 2

Student's Book: 9781920311834
Student's eBook: 9781430802969
Lecturer's Guide: 9781920311841

LEVEL 3

Student's Book: 9781920334246
Student's eBook: 9781430802976
Lecturer's Guide: 9781920334253

CONSTRUCTION SUPERVISION

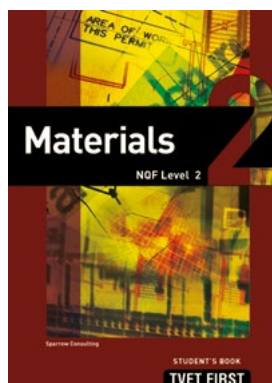


- ✓ Authored by a respected subject matter expert.
- ✓ Content comes to life through the "In the workplace" feature.
- ✓ The content is easy to follow and speaks directly to the student.

LEVEL 4

Student's Book: 9781920334567
Student's eBook: 9781430802938
Lecturer's Guide: 9781920334574

MATERIALS



- ✓ Terminology is explained in clear, easy-to-grasp language.
- ✓ New concepts are explained with the support of diagrams.
- ✓ Step-by-step instructions help students gain understanding.

LEVEL 2

Student's Book: 9781920311865
Student's eBook: 9781430802945
Lecturer's Guide: 9781920311872

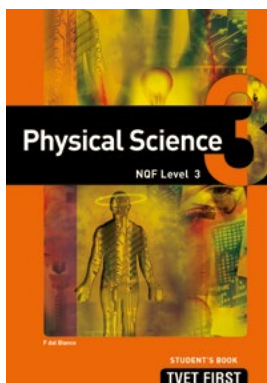
LEVEL 3

Student's Book: 9781920334376
Student's eBook: 9781430802952
Lecturer's Guide: 9781920334383

LEVEL 4

Student's Book: 9781920334628
Student's eBook: 9781430803805
Lecturer's Guide: 9781920334635

PHYSICAL SCIENCE



- ✓ Relatable examples bring practical and theoretical concepts to life.
- ✓ Key terminology is explained in clear, simple language.
- ✓ Lots of diagrams are provided to help students master the content.

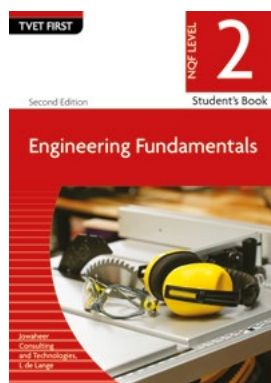
LEVEL 2

Student's Book: 9781920075194
 Student's eBook: 9781430801801
 Lecturer's Guide: 9781920075392

LEVEL 3

Student's Book: 9781920075897
 Student's eBook: 9781430801818
 Lecturer's Guide: 9781920248291

ENGINEERING FUNDAMENTALS



- ✓ **Clear and Accessible Content:** Easy-to-follow explanations and topic summaries make complex concepts understandable and aid in effective revision.
- ✓ **Interactive Learning:** QR codes link to practical videos, while clear photographs and diagrams enhance comprehension.
- ✓ **Comprehensive Assessment:** Varied activities and exam-style summative assessments help consolidate knowledge and prepare students for exams.

LEVEL 2 (NEW)

Second edition

Student's Book: 9781991450050

Student's eBook: 9781991450067

Workbook: 9781991450074

Lecturer's Pack*: 9781991450043

LEVEL 2

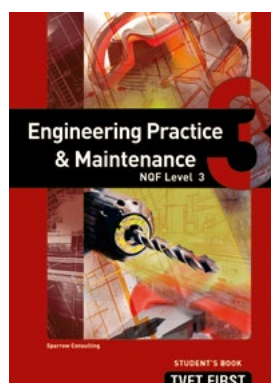
Student's Book: 9781920075613

Student's eBook: 9781430801719

Lecturer's Pack*: 9781430806578

* The Lecturer's Pack includes a Lecturer's Guide and USB with additional resources.

ENGINEERING PRACTICE & MAINTENANCE



- ✓ Illustrations and photographs make key principles come alive.
- ✓ Useful guidelines develop students' understanding of theoretical and practical concepts.
- ✓ Thorough explanations make difficult content easy to grasp.

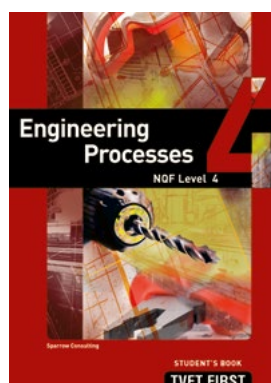
LEVEL 3

Student's Book: 9781920311285

Student's eBook: 9781430801726

Lecturer's Guide: 9781920311261

ENGINEERING PROCESSES



- ✓ Detailed diagrams and photographs boost understanding.
- ✓ Varied activities examine and consolidate a range of skills.
- ✓ Practical application of theoretical concepts is emphasised.

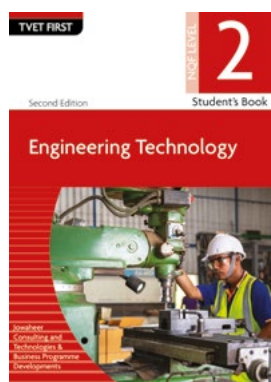
LEVEL 4

Student's Book: 9781920311315

Student's eBook: 9781430801733

Lecturer's Guide: 9781920311292

ENGINEERING TECHNOLOGY



- ✓ Lots of clear, helpful photographs of tools are provided.
- ✓ Labelled diagrams enhance understanding.
- ✓ Short paragraphs and bullet points make this book easy to study.
- ✓ A great Lecturer's Pack includes a Lecturer's Guide with answers to activities and PowerPoint slides with embedded videos for lively classroom instruction.

LEVEL 2 (NEW)

Second edition

Student's Book: 9781991450135

Student's eBook: 9781991450142

Workbook: 9781991450159

Lecturer's Pack*: 9781991450128

LEVEL 2

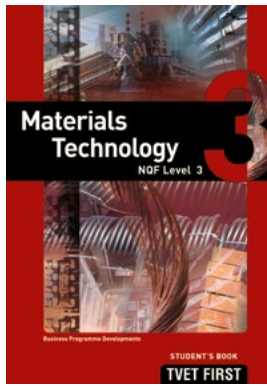
Student's Book: 9781920334956

Student's eBook: 9781430801740

Lecturer's Pack*: 9781430806592

* The Lecturer's Pack includes a Lecturer's Guide and USB with additional resources.

MATERIALS TECHNOLOGY



- ✓ Photographs and illustrations bring the content to life.
- ✓ Subject-specific terminology is explained in plain English.
- ✓ Module summaries and summative assessments ensure students are well-prepared for exams.

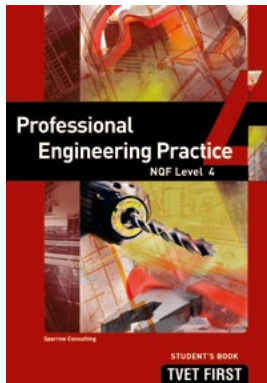
LEVEL 3

Student's Book: 9781920075675

Student's eBook: 9781430801757

Lecturer's Guide CD: 9781920248598

PROFESSIONAL ENGINEERING PRACTICE



- ✓ The "In the workplace" feature provides practical guidelines to prepare students for a professional environment.
- ✓ Covers important topics like ethics and communication in an easy-to-understand and balanced way.
- ✓ Relevant, stimulating activities test a range of skills while preparing students for their final exam.

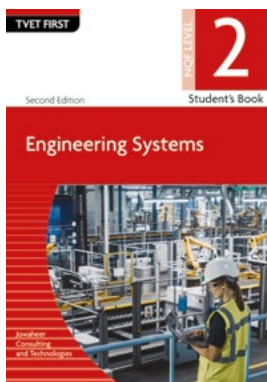
LEVEL 4

Student's Book: 9781920311605

Student's eBook: 9781430801764

Lecturer's Guide: 9781920311582

ENGINEERING SYSTEMS



- ✓ Written by a subject expert, this book is completely aligned with the needs of students and lecturers.
- ✓ A range of different activities test students' abilities.
- ✓ Diagrams and illustrations aid understanding.
- ✓ A great Lecturer's Pack includes a Lecturer's Guide with answers to activities and PowerPoint slides with embedded videos for lively classroom instruction.

LEVEL 2 (NEW)

Second edition

Student's Book: 9781991450098

Student's eBook: 9781991450104

Workbook: 9781991450111

Lecturer's Pack*: 9781991450081

LEVEL 2

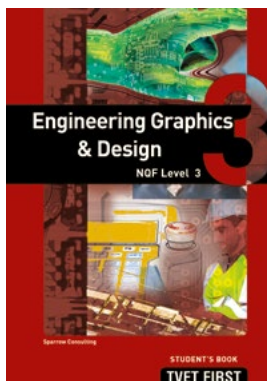
Student's Book: 9781920334833

Student's eBook: 9781430801771

Lecturer's Pack*: 9781430806585

* The Lecturer's Pack includes a Lecturer's Guide and USB with additional resources.

ENGINEERING GRAPHICS & DESIGN



- ✓ Labelled and annotated diagrams enhance learning.
- ✓ Complex terms and concepts are explained and expanded upon.
- ✓ Activities constantly check students' level of understanding.

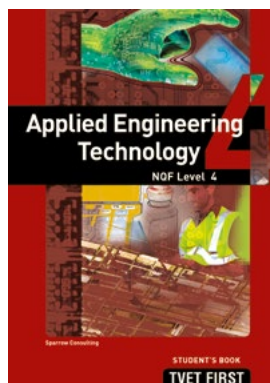
LEVEL 3

Student's Book: 9781920334932

Student's eBook: 9781430801788

Lecturer's Guide: 9781920334949

APPLIED ENGINEERING TECHNOLOGY



- ✓ Careful and thorough explanations of all core principles.
- ✓ Clear, simple language makes the content easy to understand.
- ✓ Illustrations facilitate understanding.

LEVEL 4

Student's Book: 9781920248895
 Student's eBook: 9781430801795
 Lecturer's Guide: 9781920248871

AUTOMOTIVE REPAIR & MAINTENANCE



- ✓ The "In the workplace" feature provides practical applications.
- ✓ Plenty of examples and activities get students ready for exams.
- ✓ The updated content complements the practical requirements for this subject.

LEVEL 2

Student's Book: 9781430800361
 Student's eBook: 9781430801825
 Lecturer's Guide: 9781430800378

LEVEL 3

Student's Book: 9781430801900
 Student's eBook: 9781430803355
 Lecturer's Guide: 9781430801917

FITTING & TURNING



- ✓ Written by an experienced and respected TVET lecturer.
- ✓ Logical and comprehensive explanations of regulations.
- ✓ Carefully structured activities build students' knowledge and confidence.

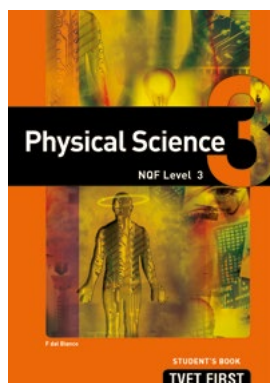
LEVEL 2

Student's Book: 9781430800347
 Student's eBook: 9781430801825
 Lecturer's Guide: 9781430800354

LEVEL 3

Student's Book: 9781430801924
 Student's eBook: 9781430803416
 Lecturer's Guide: 9781430801931

PHYSICAL SCIENCE



- ✓ Relatable examples bring practical and theoretical concepts to life.
- ✓ Key terminology is explained in clear, simple language.
- ✓ Lots of diagrams are provided to help students master the content.

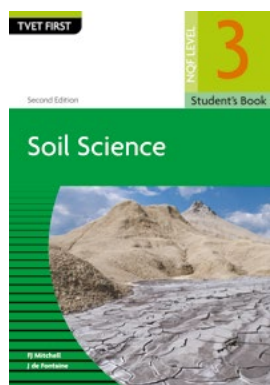
LEVEL 2

Student's Book: 9781920075194
 Student's eBook: 9781430801801
 Lecturer's Guide: 9781920075392

LEVEL 3

Student's Book: 9781920075897
 Student's eBook: 9781430801818
 Lecturer's Guide: 9781920248291

SOIL SCIENCE



- ✓ Lecturers can measure students' understanding and progress through the ample assessment activities.
- ✓ Detailed, relevant diagrams aid understanding.
- ✓ "Assess yourself" exercises let students gauge how much they know.

LEVEL 2 (NEW) Second edition

Student's Book: 9781779971432
Student's eBook: 9781779971746
Lecturer's Guide: 9781779971425

LEVEL 2

Student's Book: 9780853205074
Student's eBook: 9781431020669
Lecturer's Guide: 9780853205081

LEVEL 3 (NEW) Second edition

Student's Book: 9781779972316
Student's eBook: 9781779973535
Lecturer's Guide: 9781779972309

LEVEL 3

Student's Book: 9780853208921
Student's eBook: 9781431020676
Lecturer's Guide: 9780853208938

FARM PLANNING & MECHANISATION



- ✓ Numerous labelled diagrams to aid in understanding machines and instruments used in practice.
- ✓ The "In the workplace" feature relates content to industry practices.
- ✓ "Assess yourself" exercises allow students to test themselves on each unit.

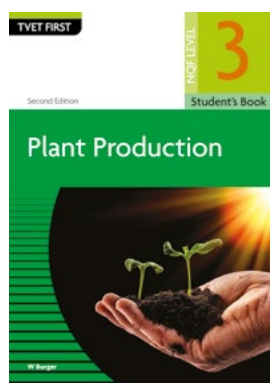
LEVEL 4 (NEW) Second edition

Student's Book: 9781779972446
Student's eBook: 9781779975096
Lecturer's Guide: 9781779972965

LEVEL 4

Student's Book: 9781770304727
Student's eBook: 9781431020683
Lecturer's Guide: 9781770304734

PLANT PRODUCTION



- ✓ High-quality, labelled diagrams aid understanding.
- ✓ Language and vocabulary support is offered throughout.
- ✓ Learning activities, assessment activities and self-assessments test a range of skills and allow students to take responsibility for their studies.

LEVEL 2 (NEW) Second edition

Student's Book: 9781779971395
Student's eBook: 9781779971722
Lecturer's Guide: 9781779971388

LEVEL 2

Student's Book: 9780853205098
Student's eBook: 9781431020690
Lecturer's Guide: 9780853205104

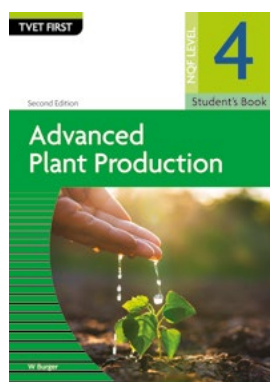
LEVEL 3 (NEW) Second edition

Student's Book: 9781779972279
Student's eBook: 9781779973528
Lecturer's Guide: 9781779972262

LEVEL 3

Student's Book: 9780853208945
Student's eBook: 9781431020706
Lecturer's Guide: 9780853208952

ADVANCED PLANT PRODUCTION



- ✓ Full-colour images, diagrams and illustrations are included in this second edition Student's Book.
- ✓ Step-by-step processes are accompanied by full colour illustrations.
- ✓ A range of activities and assessments test a variety of skills as well as the application of the theory learnt.

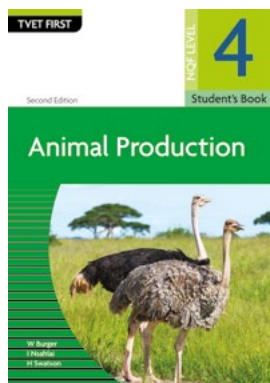
LEVEL 4 (NEW) Second edition

Student's Book: 9781779972361
Student's eBook: 9781779975010
Lecturer's Guide: 9781779972910

LEVEL 4

Student's Book: 9781770304703
Student's eBook: 9781431020713
Lecturer's Guide: 9781770304710

ANIMAL PRODUCTION



- ✓ Detailed, clear illustrations and diagrams aid understanding.
- ✓ A variety of learning activities constantly check students' level of understanding.
- ✓ Photographs clarify the content and relate it to real life.

LEVEL 2 (NEW) Second edition

Student's Book: 9781779971227
Student's eBook: 9781779971661
Lecturer's Guide: 9781779971210

LEVEL 2

Student's Book: 9780853205111
Student's eBook: 9781431020720
Lecturer's Guide: 9780853205128

LEVEL 3 (NEW) Second edition

Student's Book: 9781779973344
Student's eBook: 9781779973511
Lecturer's Guide: 9781779973337

LEVEL 3

Student's Book: 9780853208969
Student's eBook: 9781431020737
Lecturer's Guide: 9780853208976

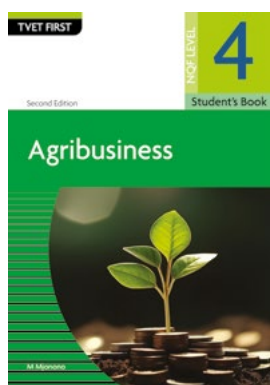
LEVEL 4 (NEW) Second edition

Student's Book: 9781779972385
Student's eBook: 9781779975034
Lecturer's Guide: 9781779972934

LEVEL 4

Student's Book: 9781770303928
Student's eBook: 9781431020744
Lecturer's Guide: 9781770304697

AGRIBUSINESS



- ✓ Ample language support is offered in the numerous "New word" boxes.
- ✓ Relevant case studies contextualise content.
- ✓ Summaries aid with a quick recap of content covered in units, modules and/or topics.

LEVEL 2 (NEW) Second edition

Student's Book: 9781779971203
Student's eBook: 9781779971647
Lecturer's Guide: 9781779971197

LEVEL 2

Student's Book: 9780853205135
Student's eBook: 9781431020751
Lecturer's Guide: 9780853205122

LEVEL 3 (NEW) Second edition

Student's Book: 9781779973320
Student's eBook: 9781779973504
Lecturer's Guide: 9781779973313

LEVEL 3

Student's Book: 9780853209065
Student's eBook: 9781431020768
Lecturer's Guide: 9780853209072

LEVEL 4 (NEW) Second edition

Student's Book: 9781779972378
Student's eBook: 9781779975027
Lecturer's Guide: 9781779972927

LEVEL 4

Student's Book: 9781770304673
Student's eBook: 9781431020775
Lecturer's Guide: 9781770304680

HOSPITALITY GENERICS



- ✓ Definitions of important, subject-specific concepts are provided in the “New word” boxes.
- ✓ Relevant, interesting photographs enhance learning.
- ✓ Tables and bulleted lists summarise the content and make it easy to follow.

LEVEL 2 (NEW) Second edition

Student's Book: 9781779971326
Student's eBook: 9781779971524
Lecturer's Guide: 9781779971319

LEVEL 2

Student's Book: 9781770171237
Student's eBook: 9781431020782
Lecturer's Guide: 9781770171305

LEVEL 3 (NEW) Second edition

Student's Book: 9781779972231
Student's eBook: 9781779973481
Lecturer's Guide: 9781779972224

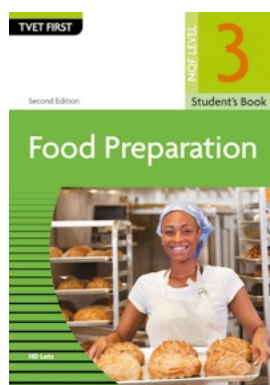
LEVEL 3

Student's Book: 9781770172159
Student's eBook: 9781431020799
Lecturer's Guide: 9781770172166

LEVEL 4

Student's Book: 9781770173132
Student's eBook: 9781431020805
Lecturer's Guide: 9781770173125

FOOD PREPARATION



- ✓ Clear, easy-to-understand illustrations and diagrams aid learning.
- ✓ Practical and theoretical concepts are presented in relatable examples.
- ✓ Topic summaries highlight the main points – allowing students to revise for tests and the exam.

LEVEL 2 (NEW) Second edition

Student's Book: 9781779971302
Student's eBook: 9781779971562
Lecturer's Guide: 9781779971296

LEVEL 2

Student's Book: 9781770171244
Student's eBook: 9781431020812
Lecturer's Guide: 9781770171312

LEVEL 3 (NEW) Second edition

Student's Book: 9781779972217
Student's eBook: 9781779973474
Lecturer's Guide: 9781779972200

LEVEL 3

Student's Book: 9781770172111
Student's eBook: 9781431020829
Lecturer's Guide: 9781770172128

LEVEL 4

Student's Book: 9781770173170
Student's eBook: 9781431020836
Lecturer's Guide: 9781770173163

CLIENT SERVICES AND HUMAN RELATIONS



- ✓ Simple definitions for key terminology is provided in the “New word” boxes.
- ✓ Individual, class and group activities assess understanding and prepare students for their final examination.
- ✓ Real-life scenarios students may encounter in the world of work are introduced via the “In the workplace” feature and in case studies.

LEVEL 2 (NEW) Second edition

Student's Book: 9781779971241
Student's eBook: 9781779971623
Lecturer's Guide: 9781779971234

LEVEL 2

Student's Book: 9780853205173
Student's eBook: 9781431020843
Lecturer's Guide: 9780853205180

LEVEL 3 (NEW) Second edition

Student's Book: 9781779973368
Student's eBook: 9781779973467
Lecturer's Guide: 9781779973351

LEVEL 3

Student's Book: 9780853208983
Student's eBook: 9781431020850
Lecturer's Guide: 9780853208990

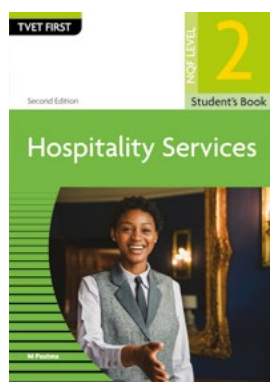
LEVEL 4 (NEW) Second edition

Student's Book: 9781779972392
Student's eBook: 9781779975058
Lecturer's Guide: 9781779972941

LEVEL 4

Student's Book: 9781770304611
Student's eBook: 9781431020867
Lecturer's Guide: 9781770304628

HOSPITALITY SERVICES



- ✓ Diagrams and illustrations explain and clarify key concepts.
- ✓ Bulleted lists summarise subject matter and make for easy reading.
- ✓ Learning and assessment activities test skills and knowledge.

LEVEL 2 (NEW) Second edition

Student's Book: 9781779971333
Student's eBook: 9781779971548
Lecturer's Guide: 9781779971340

LEVEL 2

Student's Book: 9781770171251
Student's eBook: 9781431020874
Lecturer's Guide: 9781770171329

LEVEL 3 (NEW) Second edition

Student's Book: 9781779972248
Student's eBook: 9781779973498
Lecturer's Guide: 9781779972255

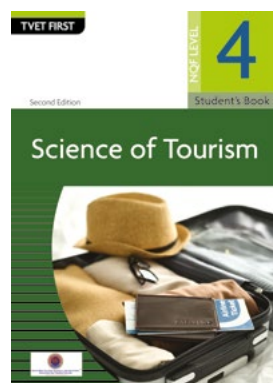
LEVEL 3

Student's Book: 9781770172135
Student's eBook: 9781431020881
Lecturer's Guide: 9781770172142

LEVEL 4

Student's Book: 9781770173156
Student's eBook: 9781431020898
Lecturer's Guide: 9781770173149

SCIENCE OF TOURISM



- ✓ Subject-specific terminology is simply defined in the “New word” boxes.
- ✓ Summative assessments let students gauge how much they know and can be used as class tests.
- ✓ “Think about it” boxes prompt critical thinking and problem-solving.

LEVEL 2 (NEW) Second edition

Student's Book: 9781779971418
Student's eBook: 9781779971586
Lecturer's Guide: 9781779971401

LEVEL 2

Student's Book: 9780853205159
Student's eBook: 9781431020904
Lecturer's Guide: 9780853205166

LEVEL 3 (NEW) Second edition

Student's Book: 9781779972293
Student's eBook: 9781779973443
Lecturer's Guide: 9781779972286

LEVEL 3

Student's Book: 9780853209003
Student's eBook: 9781431020911
Lecturer's Guide: 9780853209010

LEVEL 4 (NEW) Second edition

Student's Book: 9781779972484
Student's eBook: 9781779975171
Lecturer's Guide: 9781779973009

LEVEL 4

Student's Book: 9781770304659
Student's eBook: 9781431020928
Lecturer's Guide: 9781770304666

CLIENT SERVICES AND HUMAN RELATIONS



- ✓ Simple definitions for key terminology is provided in the “New word” boxes.
- ✓ Individual, class and group activities assess understanding and prepare students for their final examination.
- ✓ Real-life scenarios students may encounter in the world of work are introduced via the “In the workplace” feature and in case studies.

LEVEL 2 (NEW) Second edition

Student's Book: 9781779971241
Student's eBook: 9781779971623
Lecturer's Guide: 9781779971234

LEVEL 2

Student's Book: 9780853205173
Student's eBook: 9781431020843
Lecturer's Guide: 9780853205180

LEVEL 3 (NEW) Second edition

Student's Book: 9781779973368
Student's eBook: 9781779973467
Lecturer's Guide: 9781779973351

LEVEL 3

Student's Book: 9780853208983
Student's eBook: 9781431020850
Lecturer's Guide: 9780853208990

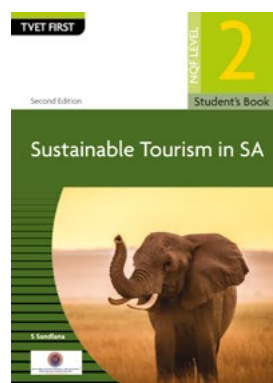
LEVEL 4 (NEW) Second edition

Student's Book: 9781779972392
Student's eBook: 9781779975058
Lecturer's Guide: 9781779972941

LEVEL 4

Student's Book: 9781770304611
Student's eBook: 9781431020867
Lecturer's Guide: 9781770304628

SUSTAINABLE TOURISM IN SA



- ✓ Subject matter is enhanced and augmented by high-quality graphics.
- ✓ Content is contextualised and explained in case studies.
- ✓ Real-world scenarios students may encounter in the world of work are provided via the “In the workplace” feature.

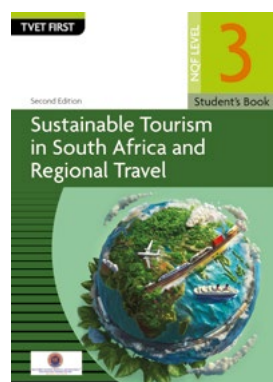
LEVEL 2 (NEW) Second edition

Student's Book: 9781779971456
Student's eBook: 9781779971760
Lecturer's Guide: 9781779971449

LEVEL 2

Student's Book: 9780853205197
Student's eBook: 9781431020935
Lecturer's Guide: 9780853205203

SUSTAINABLE TOURISM IN SA AND REGIONAL TRAVEL



- ✓ Subject matter is enhanced and augmented by high-quality graphics.
- ✓ Content is contextualised and explained in case studies.
- ✓ Real-world scenarios students may encounter in the world of work are provided via the “In the workplace” feature.

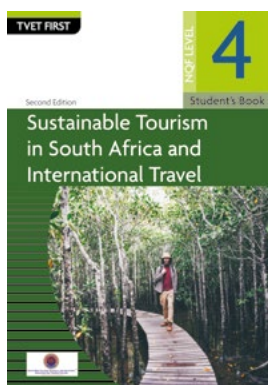
LEVEL 3 (NEW) Second edition

Student's Book: 9781779972330
Student's eBook: 9781779973450
Lecturer's Guide: 9781779972323

LEVEL 3

Student's Book: 9780853209027
Student's eBook: 9781431020942
Lecturer's Guide: 9780853209034

SUSTAINABLE TOURISM IN SA AND INTERNATIONAL TRAVEL



- ✓ Subject matter is enhanced and augmented by high-quality graphics.
- ✓ Content is contextualised and explained in case studies.
- ✓ Real-world scenarios students may encounter in the world of work are provided via the “In the workplace” feature.

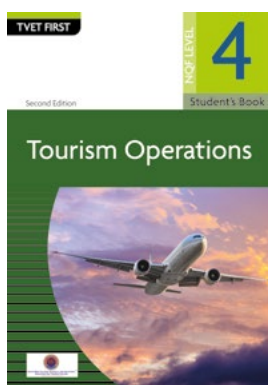
LEVEL 4 (NEW) Second edition

Student's Book: 9781779972491
Student's eBook: 9781779975188
Lecturer's Guide: 9781779973016

LEVEL 4

Student's Book: 9781770304598
Student's eBook: 9781431020959
Lecturer's Guide: 9781770304604

TOURISM OPERATIONS



- ✓ Real-life application of theoretical concepts is provided via case studies and the “In the workplace” feature.
- ✓ Tables and bulleted lists break the content into easy-to-read chunks.
- ✓ Vocabulary and language support is provided in the ample “New word” boxes.

LEVEL 2 (NEW) Second edition

Student's Book: 9781779971470
Student's eBook: 9781779971609
Lecturer's Guide: 9781779971463

LEVEL 2

Student's Book: 9780853205210
Student's eBook: 9781431020966
Lecturer's Guide: 9780853205227

LEVEL 3 (NEW) Second edition

Student's Book: 9781779972354
Student's eBook: 9781779973436
Lecturer's Guide: 9781779972347

LEVEL 3

Student's Book: 9780853209041
Student's eBook: 9781431020973
Lecturer's Guide: 9780853209058

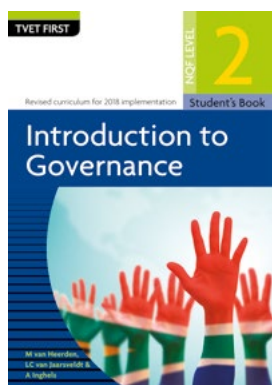
LEVEL 4 (NEW) Second edition

Student's Book: 9781779972507
Student's eBook: 9781779975195
Lecturer's Guide: 9781779973023

LEVEL 4

Student's Book: 9781770304635
Student's eBook: 9781431020980
Lecturer's Guide: 9781770304642

INTRODUCTION TO GOVERNANCE



- ✓ Covers the new syllabus requirements comprehensively.
- ✓ Eye-catching illustrations hold students' interest.
- ✓ Case studies and examples guide students through core content.

LEVEL 2

Student's Book: 9781430807094
 Student's eBook: 9781430807100
 Lecturer's Guide: 9781430807117

GOVERNANCE



- ✓ Fully aligned with the new syllabi.
- ✓ Relevant, thought-provoking case studies and examples.
- ✓ Legislation is unpacked through helpful, uncomplicated explanations.

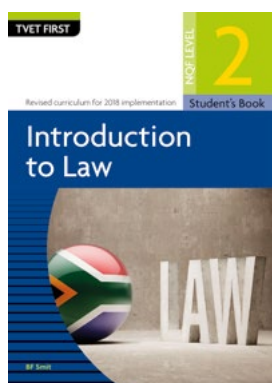
LEVEL 3

Student's Book: 9781430807476
 Student's eBook: 9781430807483
 Lecturer's Guide: 9781430807490

LEVEL 4

Student's Book: 9781430808268
 Student's eBook: 9781430808275
 Lecturer's Guide: 9781430808282

INTRODUCTION TO LAW

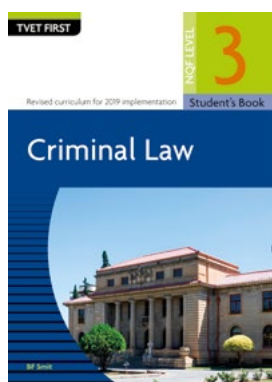


- ✓ Satisfies all the requirements of the new syllabus.
- ✓ Relatable, real-life scenarios and examples clarify the theory.
- ✓ Scaffolded activities test knowledge while preparing students for their final exam.

LEVEL 2

Student's Book: 9781430807063
 Student's eBook: 9781430807070
 Lecturer's Guide: 9781430807087

CRIMINAL LAW

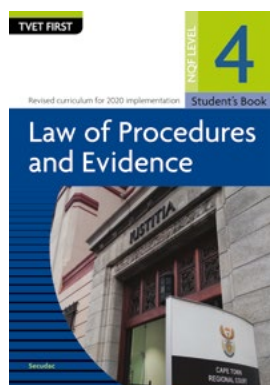


- ✓ New curriculum requirements are fully covered.
- ✓ Core concepts are explained and contextualised.
- ✓ Plenty of examples and case studies enhance learning and teaching.

LEVEL 3

Student's Book: 9781430807629
 Student's eBook: 9781430807636
 Lecturer's Guide: 9781430807643

LAW OF PROCEDURES AND EVIDENCE

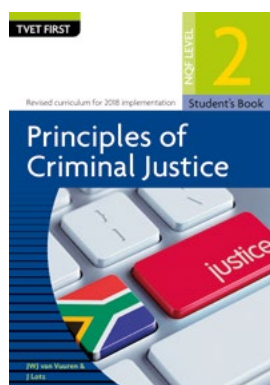


- ✓ Fully compliant with the new syllabus.
- ✓ Ample, varied activities check and expand knowledge.
- ✓ Real-life case studies add interest and relevance.

LEVEL 4

Student's Book: 9781430808299
 Student's eBook: 9781430808305
 Lecturer's Guide: 9781430808312

PRINCIPLES OF CRIMINAL JUSTICE

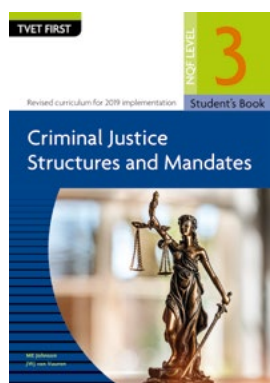


- ✓ Fully updated and aligned with the new curriculum requirements.
- ✓ Written by experienced lecturers and subject experts.
- ✓ Well-chosen examples and case studies boost learning and enrich teaching.

LEVEL 2

Student's Book: 9781430807155
 Student's eBook: 9781430807162
 Lecturer's Guide: 9781430807179

CRIMINAL JUSTICE STRUCTURES AND MANDATES

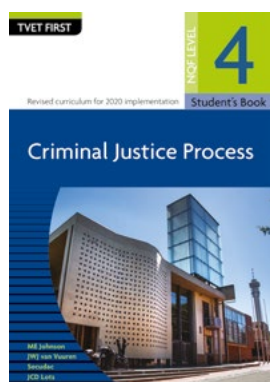


- ✓ Covers all the new curriculum requirements.
- ✓ Bullet points make for easy study and revision.
- ✓ Engaging and thought-provoking activities throughout the book.

LEVEL 3

Student's Book: 9781430807599
 Student's eBook: 9781430807605
 Lecturer's Guide: 9781430807612

CRIMINAL JUSTICE PROCESS

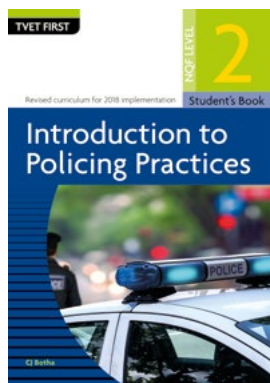


- ✓ 100% aligned with the new curriculum.
- ✓ Written by experts who are well-respected in their field.
- ✓ Informative case studies bring the content to life.

LEVEL 4

Student's Book: 9781430808060
 Student's eBook: 9781430808114
 Lecturer's Guide: 9781430808077

INTRODUCTION TO POLICING PRACTICES



- ✓ All aspects of the new syllabus are covered in full.
- ✓ Authored by a renowned subject specialist.
- ✓ Content is presented without bias and modelled on best practice.

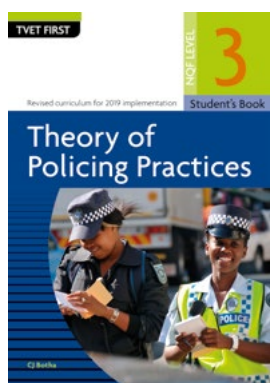
LEVEL 2

Student's Book: 9781430807124

Student's eBook: 9781430807131

Lecturer's Guide: 9781430807148

THEORY OF POLICING PRACTICES



- ✓ Written by a trusted subject expert.
- ✓ Useful headings make syllabus links easy to follow.
- ✓ Topical, fascinating case studies and examples keep students interested.

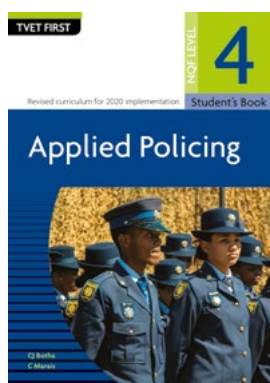
LEVEL 3

Student's Book: 9781430807568

Student's eBook: 9781430807575

Lecturer's Guide: 9781430807582

APPLIED POLICING



- ✓ Written by respected subject experts.
- ✓ Fully compliant with the new syllabus.
- ✓ Case studies make theoretical concepts come alive.

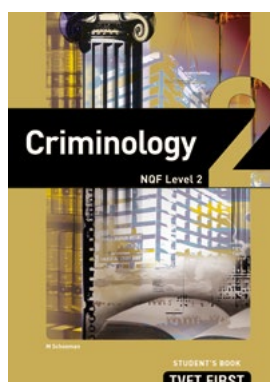
LEVEL 4

Student's Book: 9781430808046

Student's eBook: 9781430808121

Lecturer's Guide: 9781430808053

CRIMINOLOGY



- ✓ Thorough coverage of all key concepts.
- ✓ Plenty of thought-provoking case studies and examples.
- ✓ Activities test knowledge and prepare students for their final exam.

LEVEL 2

Student's Book: 9781920248833

Student's eBook: 9781430803706

Lecturer's Guide: 9781920248819

LEVEL 3

Student's Book: 9781920311100

Student's eBook: 9781430803713

Lecturer's Guide: 9781920311087

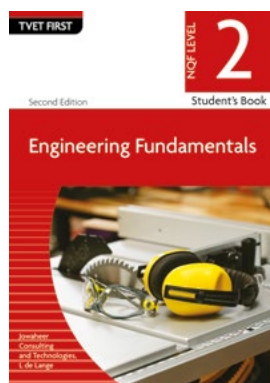
LEVEL 4

Student's Book: 9781920075774

Student's eBook: 9781430803720

Lecturer's Guide: 9781920075781

ENGINEERING FUNDAMENTALS



- ✓ Activities are based on real-life scenarios.
- ✓ Practical and theoretical concepts are covered in this comprehensive book.
- ✓ Bulleted lists and topic summaries make exam revision easy.
- ✓ A great Lecturer's Pack includes a Lecturer's Guide with answers to activities and PowerPoint slides with embedded videos for lively classroom instruction.

LEVEL 2

Second edition (NEW)

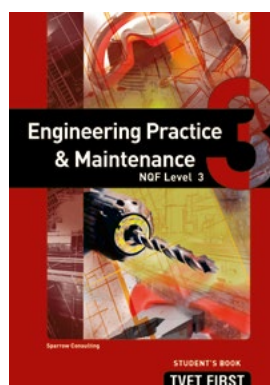
Student's Book: 9781991450050
Student's eBook: 9781991450067
Workbook: 9781991450074
Lecturer's Pack*: 9781991450043

LEVEL 2

Student's Book: 9781920075613
Student's eBook: 9781430801719
Lecturer's Pack*: 9781430806578

* The Lecturer's Pack includes a Lecturer's Guide and USB with additional resources.

ENGINEERING PRACTICE & MAINTENANCE

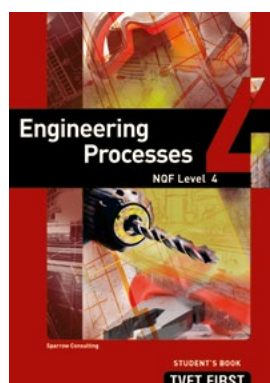


- ✓ **Clear and Accessible Content:** Easy-to-follow explanations and topic summaries make complex concepts understandable and aid in effective revision.
- ✓ **Interactive Learning:** QR codes link to practical videos, while clear photographs and diagrams enhance comprehension.
- ✓ **Comprehensive Assessment:** Varied activities and exam-style summative assessments help consolidate knowledge and prepare students for exams.

LEVEL 3

Student's Book: 9781920311285
Student's eBook: 9781430801726
Lecturer's Guide: 9781920311261

ENGINEERING PROCESSES

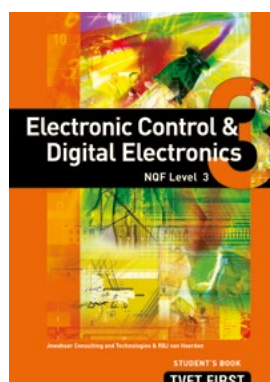


- ✓ Detailed diagrams and photographs boost understanding.
- ✓ Varied activities examine and consolidate a range of skills.
- ✓ Practical application of theoretical concepts is emphasised.

LEVEL 4

Student's Book: 9781920311315
Student's eBook: 9781430801733
Lecturer's Guide: 9781920311292

ELECTRONIC CONTROL & DIGITAL ELECTRONICS



- ✓ Authored by experienced and respected TVET lecturers.
- ✓ Difficult subject matter is explained in simple, unambiguous ways.
- ✓ Worked examples facilitate understanding and demonstrate how to tackle a range of problems.

LEVEL 2

Student's Book: 9781430800309
Student's eBook: 9781430801658
Lecturer's Guide: 9781430800316

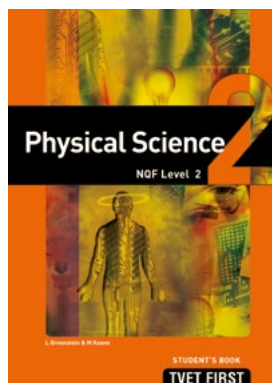
LEVEL 3

Student's Book: 9781430801986
Student's eBook: 9781430803409
Lecturer's Guide: 9781430801993

LEVEL 4

Student's Book: 9781430803225
Student's eBook: 9781430803911
Lecturer's Guide: 9781430803140

PHYSICAL SCIENCE



- ✓ Relatable examples bring practical and theoretical concepts to life.
- ✓ Key terminology is explained in clear, simple language.
- ✓ Lots of diagrams are provided to help students master the content.

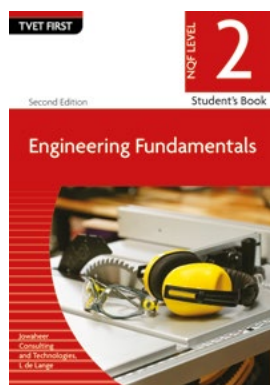
LEVEL 2

Student's Book: 9781920075194
Student's eBook: 9781430801801
Lecturer's Guide: 9781920075392

LEVEL 3

Student's Book: 9781920075897
Student's eBook: 9781430801818
Lecturer's Guide: 9781920248291

ENGINEERING FUNDAMENTALS



- ✓ Activities are based on real-life scenarios.
- ✓ Practical and theoretical concepts are covered in this comprehensive book.
- ✓ Bulleted lists and topic summaries make exam revision easy.
- ✓ A great Lecturer's Pack includes a Lecturer's Guide with answers to activities and PowerPoint slides with embedded videos for lively classroom instruction.

LEVEL 2

Second edition (NEW)

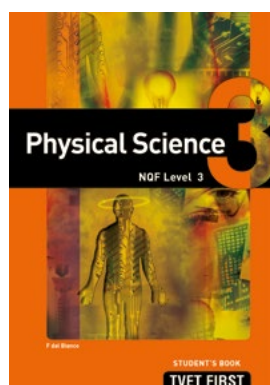
Student's Book: 9781991450050
 Student's eBook: 9781991450067
 Workbook: 9781991450074
 Lecturer's Pack*: 9781991450043

LEVEL 2

Student's Book: 9781920075613
 Student's eBook: 9781430801719
 Lecturer's Pack*: 9781430806578

* The Lecturer's Pack includes a Lecturer's Guide and USB with additional resources.

PHYSICAL SCIENCE



- ✓ Relatable examples bring practical and theoretical concepts to life.
- ✓ Key terminology is explained in clear, simple language.
- ✓ Lots of diagrams are provided to help students master the content.

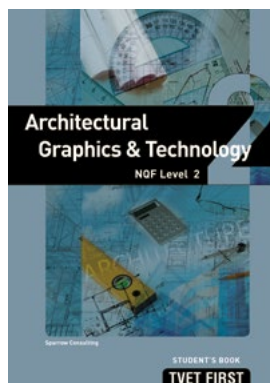
LEVEL 2

Student's Book: 9781920075194
 Student's eBook: 9781430801801
 Lecturer's Guide: 9781920075392

LEVEL 3

Student's Book: 9781920075897
 Student's eBook: 9781430801818
 Lecturer's Guide: 9781920248291

ARCHITECTURAL GRAPHICS & TECHNOLOGY



- ✓ Explanatory diagrams and graphics aid understanding.
- ✓ All content is fully explained in simple language.
- ✓ Activities and examples make learning easy and fun.

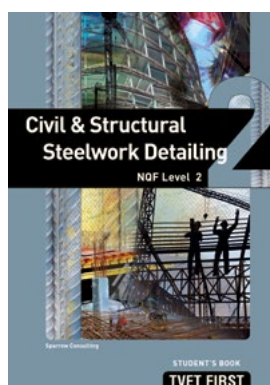
LEVEL 2

Student's Book: 9781920334642

Student's eBook: 9781430803607

Lecturer's Guide: 9781920334826

CIVIL & STRUCTURAL STEELWORK DETAILING



- ✓ Useful diagrams and illustrations bring the content to life.
- ✓ A comprehensive manual in textbook form.
- ✓ Bullet points are excellent for exam preparation.

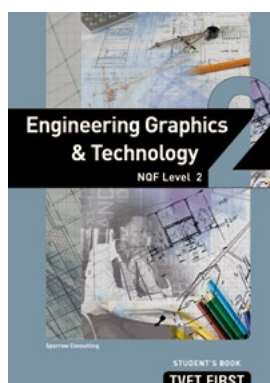
LEVEL 2

Student's Book: 9781920334659

Student's eBook: 9781430803614

Lecturer's Guide: 9781920334802

ENGINEERING GRAPHICS & TECHNOLOGY



- ✓ Comprehensively covers the syllabus requirements.
- ✓ Detailed illustrations and diagrams enrich the content.
- ✓ Activities guide students through the tasks.

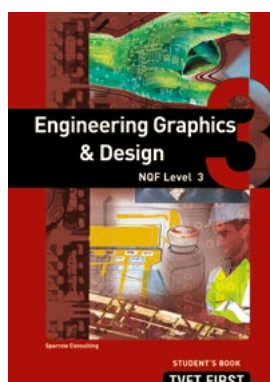
LEVEL 2

Student's Book: 9781920334666

Student's eBook: 9781430803744

Lecturer's Guide: 9781920334819

ENGINEERING GRAPHICS & DESIGN



- ✓ Labelled and annotated diagrams enhance learning.
- ✓ Complex terms and concepts are explained and expanded upon.
- ✓ Activities constantly check students' level of understanding.

LEVEL 3

Student's Book: 9781920334932

Student's eBook: 9781430801788

Lecturer's Guide: 9781920334949

EARLY CHILDHOOD DEVELOPMENT



- ✓ The “In the workplace” feature helps prepare students for real-world encounters.
- ✓ Case studies contextualise the content and make it more relatable.
- ✓ Clear photographs and diagrams clarify important concepts.

LEVEL 2

Student's Book: 9781770305113
Student's eBook: 9781431021017
Lecturer's Guide: 9781770305151

LEVEL 3

Student's Book: 9781770307346
Student's eBook: 9781431021024
Lecturer's Guide: 9781770307353

LEVEL 4

Student's Book: 9781431000074
Student's eBook: 9781431028474
Lecturer's Guide: 9781431000081

HUMAN & SOCIAL DEVELOPMENT



- ✓ Clear, relevant photographs enhance the content.
- ✓ The content is explained simply and uses bulleted lists, short paragraphs and tables to support learning.
- ✓ Students' knowledge is constantly tested via the numerous learning and assessment activities.

LEVEL 2

Student's Book: 9781770305120
Student's eBook: 9781431021031
Lecturer's Guide: 9781770305168

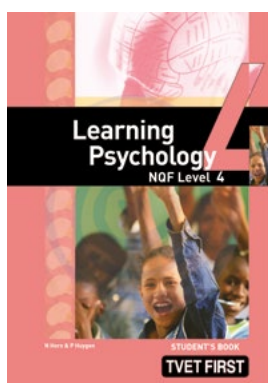
LEVEL 3

Student's Book: 9781770307407
Student's eBook: 9781431021048
Lecturer's Guide: 9781770307414

LEVEL 4

Student's Book: 9781431000043
Student's eBook: 9781431028481
Lecturer's Guide: 9781431000036

LEARNING PSYCHOLOGY



- ✓ Simple, student-friendly definitions of key terms are included throughout.
- ✓ Real-life scenarios are presented through case studies and the “In the workplace” feature.
- ✓ Pertinent, high-quality photographs enhance content.

LEVEL 2

Student's Book: 9781770305144
Student's eBook: 9781431021055
Lecturer's Guide: 9781770305182

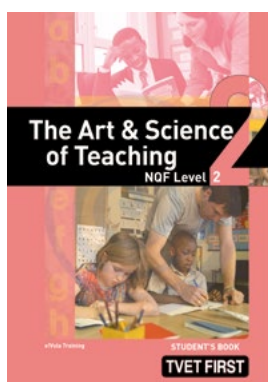
LEVEL 3

Student's Book: 9781770307384
Student's eBook: 9781431021062
Lecturer's Guide: 9781770307391

LEVEL 4

Student's Book: 9781431000067
Student's eBook: 9781431028498
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THE ART & SCIENCE OF TEACHING



- ✓ Summative assessments help lecturers ascertain how much the student has learned and can be used as class tests.
- ✓ Topic summaries outline key concepts and aid revision.
- ✓ The “In the workplace” feature presents students with situations and scenarios they may encounter in the world of work.

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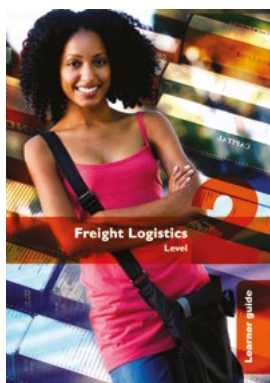
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FREIGHT LOGISTICS



- ✓ Tables break up content into easy-to-follow chunks.
- ✓ Examples explain and contextualise content.
- ✓ Summative assessments allow students to revise for their tests and examination.

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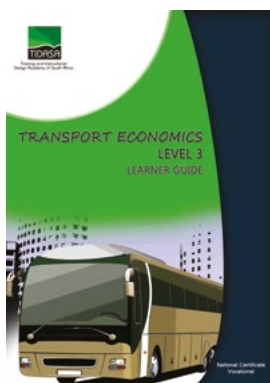
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LEVEL 4

Student's Book: 9780992192945
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TRANSPORT ECONOMICS



- ✓ Note boxes indicate important points.
- ✓ Individual and group activities help lecturers gauge students' progress and understanding.
- ✓ Definitions of important, subject-specific concepts are provided in the comprehensive glossary.

LEVEL 2

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Student's eBook: 9781431051915

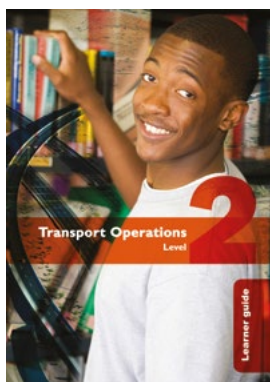
LEVEL 3

Student's Book: 9780992192921
Student's eBook: 9781431051922

LEVEL 4

Student's Book: 9780992192969
Student's eBook: 9781431051939

TRANSPORT OPERATIONS



- ✓ All SOs and LOs clearly map to the curriculum and are covered in full.
- ✓ A list of industry-related acronyms is supplied.
- ✓ A comprehensive glossary provides simple definitions of subject-specific terms.

LEVEL 2

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Student's eBook: 9781431051946

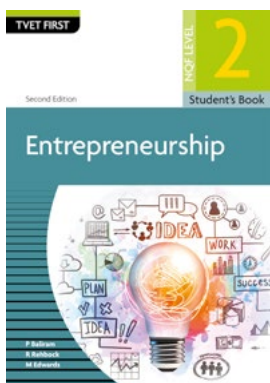
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LEVEL 4

Student's Book: 9780992192952
Student's eBook: 9781431051960

ENTREPRENEURSHIP



- ✓ Content is covered comprehensively and logically while appealing to students.
- ✓ Informative and relevant case studies make the content relatable.
- ✓ An index at the back of the book aids in quick "New Word" referencing.

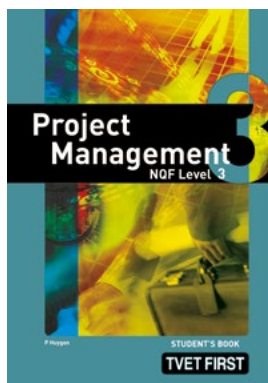
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- ✓ Diagrammatic representations of abstract concepts facilitate comprehension.
- ✓ Student-friendly definitions of key terms are provided in the “Words and Terms” boxes.
- ✓ Assessment activities allow students to self-test and reflect on their understanding.

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NEW VENTURE CREATION



- ✓ Carefully selected examples and case studies bring content to life.
- ✓ The “In the workplace” feature prepares students to tackle real scenarios in the workplace.
- ✓ Practical, creative and relevant activities prepare students for the exam and encourage them to think critically.

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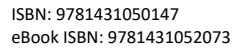
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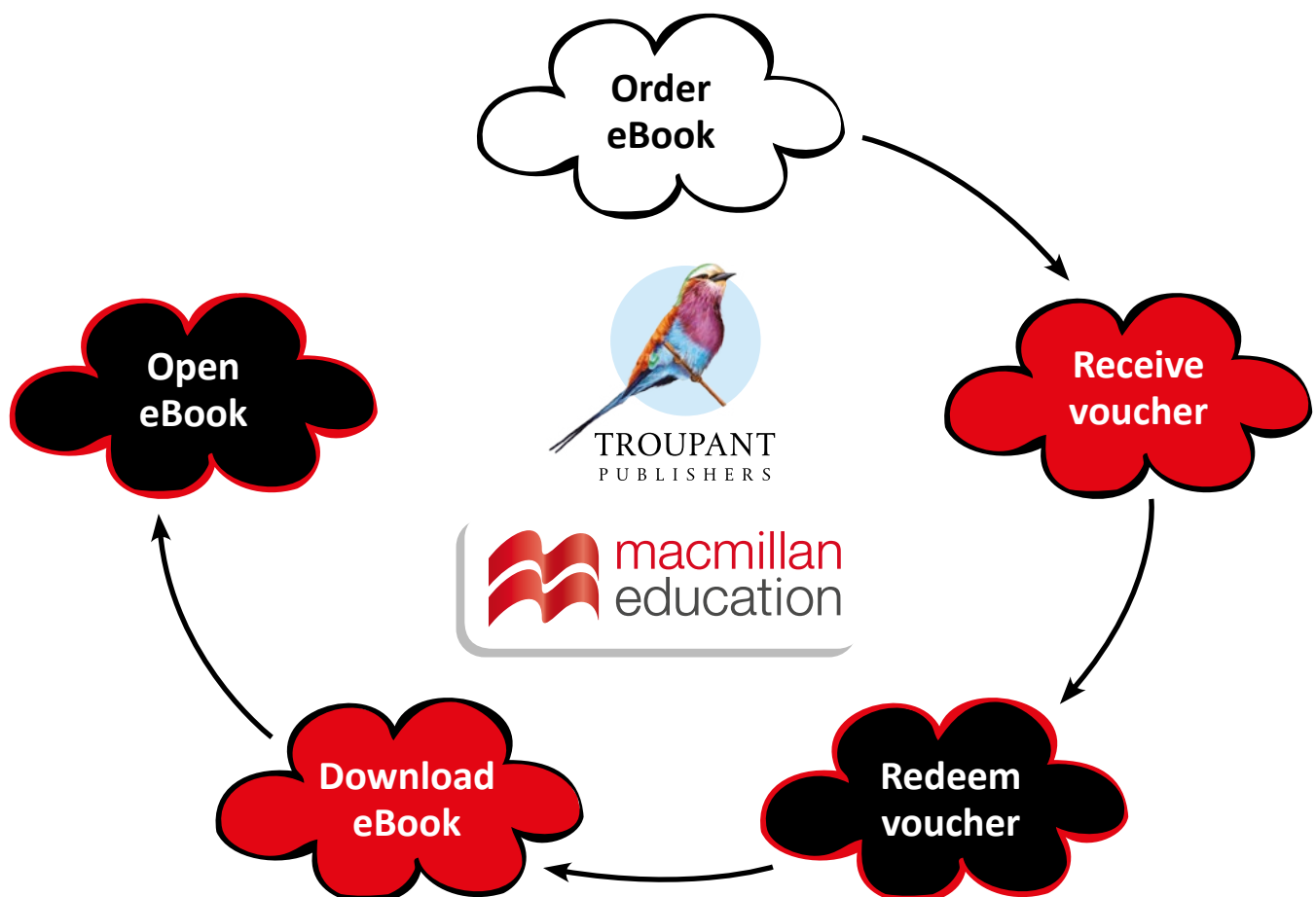
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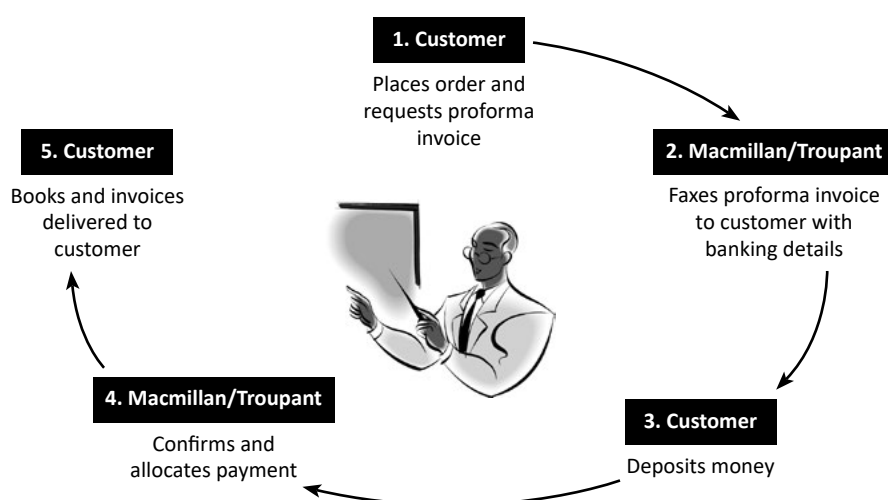
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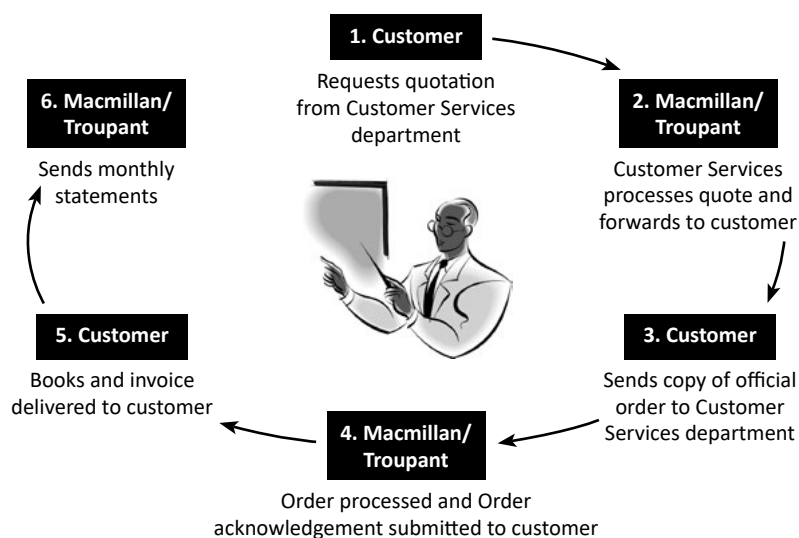
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